PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	21/5/20	Prepared by:	Sowmya
PO/WO no.	66978	PO / WO Date.	5/5/20
Supplier Name	SSLLP.	PO/WO amount	396.62
Firm/Company	GVRC	Project	Genome valley
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11213	15/5/20.	396.62
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			396.62

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9339	15/5/20	65450	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	396.62
Amount E – PO / WO value:	396.62
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within acceptable~~ limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	~~☐ Yes – Rs._____/- ☐ No~~
Payment – due date	25/5/2020

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]			Keerthana		
Date	21/5/20.	22/5/20			26/5/20		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

ORIGINAL INVOICE

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UIN: 36ACQFS2044C1Z7

Customer Details	Invoice No.	11213
GV Research Centre Pvt Ltd	Invoice Date.	15-05-2020
Genome Valley, Shameerpet, hyderabad	PO No.	66978
	PO Date.	05-05-2020
	Req ID	56654
GSTIN : 36AAHCG4562D1ZP	Req Date	05-05-2020
	Loc Req No	73486

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7584 - Stationery - other - Scribbling Pads - other -		20	15.00	300.00	12	36.00
2	7544 - Stationery - other - Marker - NA - nos Black	9608	2	16.00	32.00	12	3.84
3	7528 - Stationery - other - Fevistick - NA - nos	9608	1	21.00	21.00	18	3.78
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11							
12							
13							
14							
15							

65450
18/5/20

IGST	CGST	SGST				
			Total Taxable Amount	353.00		43.62
	21.81	21.81	Total Invoice Amount	396.62		

Rupees : Three Hundred Ninty Six and Paise Sixty Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

66978
06.05.20 1:44:18

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-50...
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	66978	73486
	Doc Date	05-05-2020	
GSTIN 36ACQFS2044C1Z7	**Quote No**	Nill	
	Quote Date	05-05-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7584 - Stationery - other - Scribbling Pads - other - nos	20.00	15.00	0.00	12.00	336.00
2	7544 - Stationery - other - Marker - NA - nos *Black*	2.00	16.00	0.00	12.00	35.84
3	7528 - Stationery - other - Fevistick - NA - nos	1.00	21.00	0.00	18.00	24.78
				Total Order Value . . .		**396.62**

Rupees : Three Hundred Ninty Six and Paise Sixty Two Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site office Use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : 13/05/2020

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	GVRC	Date:	11.05.20
Site & Phase :	INNOPOLIS	Time:	14:00
Supplier		Req. No.	73486
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	Scribbling pads	STD	20	No's		
2	Permanent marker - Black	STD	02	Pkt		
3	Fevistick	STD	01	Pkt		
4	Modi Properties Stickers (for Helmets)	STD	20	No's		
5						
6						
7						
8						
9						
10						

66978

APPROVED
11 MAY 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: For site office use purpose.

Prepared By	Mallikarjun.B	Approved by	G.VENKATESH
Sign.& Date	11.05.20	Sign. & Date	11.05.20

Note: On receipt of material at site write inward number and date in last 2 columns.

Purchase Order

 12-05-2020 10:17:41

Original / Office Copy / Purchase Div.Copy

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	66978	73486
Doc Date	05-05-2020	
Quote No	Nill	
Quote Date	05-05-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

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				Total Order Value . . .		**396.62**

Rupees : Three Hundred Ninty Six and Paise Sixty Two Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
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Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site office Use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : 13/05/2020

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research Centre Pvt Ltd	DC No.	9339
Genome Valley, Shameerpet, hyderabad	DC Date.	15-05-2020
	PO No.	66978
	PO Date.	05-05-2020
	Req ID	56654
GSTIN : 36AAHCG4562D1ZP	Req Date	05-05-2020
	Loc Req No	73486

	Description of Goods	HSN/SAC	Qty
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2	7544 - Stationery - other - Marker - NA - nos	9608	2
3	7528 - Stationery - other - Fevistick - NA - nos	9608	1
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MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 38322 Date: 21/5/20 Sign:

INWARD Inward No: 1315 Dt: 15-05-20 MRN No: Dt: Received By: Sign: Genome Valley Discovery Center Pvt. Ltd.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	11213
GV Research Centre Pvt Ltd	Invoice Date.	15-05-2020
Genome Valley, Shameerpet, hyderabad	PO No.	66978
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	Req ID	56654
	Req Date	05-05-2020
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IGST	CGST	SGST				
			Total Taxable Amount	353.00		43.62
	21.81	21.81	Total Invoice Amount		396.62	

Rupees : Three Hundred Ninty Six and Paise Sixty Two Only.

for Summit Sales LLP

Authorised signatory

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