PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	21/5/20	Prepared by:	Soumya.
PO/WO no.	67148.	PO / WO Date.	15/5/20
Supplier Name	SSllp.	PO/WO amount	1,343.
Firm/Company	GVRC.	Project	Genome valley.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11235	18/5/20.	312.60
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			312.60

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9361	18/5/20.	65483	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	312.60
Amount E – PO / WO value:	1,343
Amount F – Difference (A – E):	1,031
Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable~~ limits □ No (explained below)
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	~~□ Yes – Rs._____/- □ No~~
Payment – due date	25/5/2020
Remarks:	short received

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Soumya	P.S			Keerthana		
Date	21/5/20	22/5/20			26/5/2020		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

ORIGINAL INVOICE

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UIN: 36ACQFS2044C1Z7

Customer Details		
GV Research Centre Pvt Ltd	Invoice No.	11235
Genome Valley, Shameerpet, hyderabad	Invoice Date.	18-05-2020
	PO No.	67148
	PO Date.	15-05-2020
	Req ID	56871
GSTIN : 36AAHCG4562D1ZP	Req Date	15-05-2020
	Loc Req No	73500

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	1	230.00	230.00	12	27.60
	A3						
2	7529 - Stationery - other - File Folders - NA - nos		10	5.50	55.00	0	0.00
	A4						
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

MODI PROPERTIES PVT. LTD.
INWARD
No. 65483
Date: 19/5/20
Sign:
SEC'BAD

IGST	CGST	SGST	Total Taxable Amount	285.00		27.60
	13.80	13.80	Total Invoice Amount	312.60		

Rupees : Three Hundred Twelve and Paise Sixty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

 15-05-2020 15:00:26

Purchase Order

67148
06.05.20 1:44:19

m Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	67148	73500
Doc Date	15-05-2020	
Quote No	Nil	
Quote Date	15-05-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7555 - Stationery - other - Paper - A4 - bundles *A3*	5.00	230.00	0.00	12.00	1,288.00
2	7529 - Stationery - other - File Folders - NA - nos *A4*	10.00	5.50	0.00	0.00	55.00
	Rupees : One Thousand Three Hundred Fourty Three Only.				**Total Order Value . . .**	**1,343.00**

Part received
P/r Bill no 11235 Amount is 312/-
Balance has to be receivable is 1,031/-
21/5/2020

<u>Terms and Conditions :-</u>

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

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For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Name : 16/05/2020

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

	GVRC	Date:	12.05.2020
	INNOPOLIS	Time:	15:30
		Req. No.	73500
...ired before date:		ID No.	5682[illegible]

	Description	Size	Quantity	Units	Inward No	Date
	...ear folders	A3	10	No's		
	...Paper bundles 67148	A4	05	No's		
5						
6						
7					APPROVED	
8					... MAY 2020	
9					MINISH PARIKH	
10					MANAGER PROCUREMENT	

Remarks : For site office use purpose.

Prepared By	B.Mallikarjun	Approved by	G.VENKATESH
Sign.& Date	12.05.2020	Sign. & Date	12.05.2020

Note: On receipt of material at site write inward number and date in last 2 columns.

S

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UIN: 36ACQFS2044C1Z7

Customer Details		
GV Research Centre Pvt Ltd	DC No.	9361
Genome Valley, Shameerpet, hyderabad	DC Date.	18-05-2020
	PO No.	67148
	PO Date.	15-05-2020
	Req ID	56871
GSTIN : 36AAHCG4562D1ZP	Req Date	15-05-2020
	Loc Req No	73500

	Description of Goods	HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	4810	1
2	7529 - Stationery - other - File Folders - NA - nos		10
3			
4			
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INWARD
Inward No: 1324 Dt: 18.05.20
MRN No: 79034 Dt: 19/05/20
Received By: Sign:
Genome Valley Discovery Center Pvt. Ltd.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 38328
Date: 21/5/20
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TRANSIT COPY

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UIN: 36ACQFS2044C1Z7

Customer Details		
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Genome Valley, Shameerpet, hyderabad	Invoice Date.	18-05-2020
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	PO Date.	15-05-2020
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GSTIN : 36AAHCG4562D1ZP	Req Date	15-05-2020
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IGST	CGST	SGST				
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for Summit Sales LLP

Authorised signatory

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