

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		21/5/20		Prepared by:		Sowmya.	
PO/WO no.		67148		PO / WO Date.		15/5/20	
Supplier Name		SSLP.		PO/WO amount		1,343.	
Firm/Company		GVRCL.		Project		Genome valley.	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	11235	18/5/20		312.60			
2.							
3.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						312.60	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	9361	18/5/20	65483	☐ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B – Other Credits :							
Amount C – Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						312.60	
Amount E – PO / WO value:						1,343	
Amount F – Difference (A – E):						1,031	
Quantity received as per PO / WO			☐ Yes ☐ Excess received ☒ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☐ Yes ☒ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. _____ ☒ No				
Payment – due date			25/5/2020				
Remarks: <u>short received</u>							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	<i>Sowmya</i>	<i>PS</i>			<i>keeythana</i>		
Date	21/5/20	22/5/20			26/5/2020		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UTL: 36AC0ES2044C1Z7

1 of 1 : 18-05-2020

ORIGINAL INVOICE

Customer Details				Invoice No.	11235		
GV Research Centre Pvt Ltd				Invoice Date.	18-05-2020		
Genome Valley, Shameerpet, hyderabad				PO No.	67148		
				PO Date.	15-05-2020		
				Req ID	56871		
				Req Date	15-05-2020		
GSTIN : 36AAHCG4562D1ZP				Loc Req No	73500		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles A3	4810	1	230.00	230.00	12	27.60
2	7529 - Stationery - other - File Folders - NA - nos A4		10	5.50	55.00	0	0.00
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
Total Taxable Amount				285.00		27.60	
Total Invoice Amount				312.60			

Rupees : Three Hundred Twelve and Paise Sixty Only.



for Summit Sales LLP

Authorised signatory

Purchase Order



67148

06.05.20 1:44:19

1 Of 1

15-05-2020 15:00:26

Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500005
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No 67148 73500

Doc Date 15-05-2020

Quote No Nil

Quote Date 15-05-2020

SupplyType Supply

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7555 - Stationery - other - Paper - A4 - bundles A3	5.00	230.00	0.00	12.00	1,288.00
2 7529 - Stationery - other - File Folders - NA - nos A4	10.00	5.50	0.00	0.00	55.00
Rupees : One Thousand Three Hundred Fourty Three Only.					Total Order Value . . . 1,343.00

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. 9502211011

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

Part received

Per Bill no 11235 Amount is 312/-

Balance has to be receivable is 1.031/-

9/5/2020

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Name : 16/05/2020

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : ____/____/____

Requisition Form

GVRC		Date:		12.05.2020	
INNOPOLIS		Time:		15:30	
		Req. No.		73500	
Required before date:		ID No.		56834	
Description	Size	Quantity	Units	Inward No	Date
ear folders	A3	10	No's		
Paper bundles	A4	05	No's		
5					
6					
7					
8					
9					
10					
Remarks : For site office use purpose.					
Prepared By	B.Mallikarjun	Approved by	G.VENKATESH		
Sign.& Date	12.05.2020	Sign. & Date	12.05.2020		

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

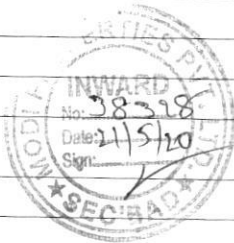
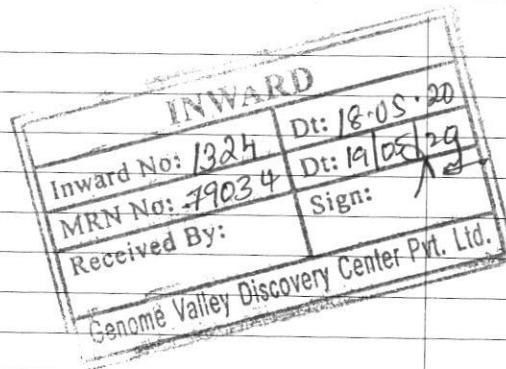
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UIN: 36AC0ES2044C1Z7

1 of 1 : 18-05-2020

Customer Details		DC No.	9361
GV Research Centre Pvt Ltd		DC Date.	18-05-2020
Genome Valley, Shameerpet, hyderabad		PO No.	67148
		PO Date.	15-05-2020
		Req ID	56871
		Req Date	15-05-2020
GSTIN : 36AAHCG4562D1ZP		Loc Req No	73500
Description of Goods	HSN/SAC	Qty	
1 7555 - Stationery - other - Paper - A4 - bundles	4810	1	
2 7529 - Stationery - other - File Folders - NA - nos		10	
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNIT: 36AC0FS2044C1Z7

1 of 1 : 18-05-2020

Customer Details				Invoice No.		11235	
GV Research Centre Pvt Ltd Genome Valley, Shameerpet, hyderabad GSTIN : 36AAHCG4562D1ZP				Invoice Date.		18-05-2020	
				PO No.		67148	
				PO Date.		15-05-2020	
				Req ID		56871	
				Req Date		15-05-2020	
				Loc Req No		73500	
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