PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	21/5/20	Prepared by:	Soumya
PO/WO no.	66805	PO / WO Date.	18/3/20
Supplier Name	SS Up.	PO/WO amount	300
Firm/Company	GVRC	Project	Genome vally.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11152	11/5/20.	-300
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			300.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9289	11/5/20	65339	☑ Yes ☐ No
2.			78873	☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	300
Amount E – PO / WO value:	3,00
Amount F – Difference (A – E):	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	~~☐ Yes – Rs.____/-~~ ☐ No
Payment – due date	25/5/2020

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Soumya.	[signature]			Keerthana		
Date	21/5/20	22/5/20			26/5/2020		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills ~~or DCs~~ is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UN: 36ACQFS2044C1Z7

Customer Details		
GV Research Centre Pvt Ltd	Invoice No.	11152
Genome Valley, Shameerpet, hyderabad	Invoice Date.	11-05-2020
	PO No.	66805
	PO Date.	18-03-2020
	Req ID	56442
GSTIN : 36AAHCG4562D1ZP	Req Date	18-03-2020
	Loc Req No	73472

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7515 - Stationery - other - Chalkpiece - NA - boxes	2509	50	6.00	300.00	0	0.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

MODI PROPERTIES PVT. LTD.
INWARD
No: 65339
Date: 13/5
Sign:

IGST	CGST	SGST				
			Total Taxable Amount	300.00		0.00
	0.00	0.00	Total Invoice Amount	300.00		

Rupees : Three Hundred Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

 18-03-2020 3:35:45 PM

Purchase Order

66805
16.03.20 3:39:24

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	66805	73472
	Doc Date	18-03-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	18-03-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7515 - Stationery - other - Chalkpiece - NA - boxes	50.00	6.00	0.00	0.00	300.00
					Total Order Value . . .	**300.00**

Rupees : Three Hundred Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	GVRC	Date:	17.03.2020
Site & Phase :	INNOPOLIS	Time:	15:00
Supplier		Req. No.	73472
Material required before date:	Urgent	ID No.	56449

No	Description	Size	Quantity	Units	Inward No	Date
1	Chalk Pieces (White)	STD	50	Boxes		
2	66805					
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: For site office rest room purpose.

APPROVED
18 MAR 2020
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	Keerthi	Approved by	G.VENKATESH
Sign.& Date	17.03.2020	Sign. & Date	17.03.2020

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date

Remarks :

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	9289
GV Research Centre Pvt Ltd	DC Date.	11-05-2020
Genome Valley, Shameerpet, hyderabad	PO No.	66805
	PO Date.	18-03-2020
	Req ID	56442
GSTIN : 36AAHCG4562D1ZP	Req Date	18-03-2020
	Loc Req No	73472

	Description of Goods	HSN/SAC	Qty
1	7515 - Stationery - other - Chalkpiece - NA - boxes	2509	50
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
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28			
29			
30			

MODI PROPERTIES PVT. LTD. INWARD No. 38919 Date: 21/5/20 Sign: SEC'BAD

INWARD
Inward No: 1302 Dt: 11-05-20
MRN: 18873 Dt: 13/05/20
Received By: Sign:
G.V. RESEARCH CENTERS PVT. LTD

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UIN: 36ACQFS2044C1Z7

Customer Details		
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2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
	0.00	0.00	Total Taxable Amount	300.00		0.00
			Total Invoice Amount	300.00		

Rupees : Three Hundred Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction