PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	21/3/20	Prepared by:	Sowmya
PO/WO no.	~~66854~~	PO / WO Date.	20/3/20
Supplier Name	SSllp.	PO/WO amount	134.52
Firm/Company	A. Basha, NE	Project	NE
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11003	21/3/20	134.52
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			134.52

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	19157	21/3/20	78650	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	134.52
Amount E – PO / WO value:	134.52
Amount F – Difference (A – E):	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	~~□ Yes – Rs. ___ /- □ No~~
Payment – due date	~~28.3.2020~~ 18/5/2020

Remarks:_

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	[signature] APPROVED 15 MAY 2020 MINISH PARIKH MANAGER PROCUREMENT		Bhavani		
Date	21/3/20	15/5			15/5/2020		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Nilgiri Estates	Invoice No.	11003
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	Invoice Date.	21-03-2020
	PO No.	66854
	PO Date.	20-03-2020
	Req ID	56491
GSTIN : 36AAHFN0766F1ZA	Req Date	19-03-2020
	Loc Req No	72738

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	9579 - Tools - Spirit Level - 1 Ft - Nos		1	114.00	114.00	18	20.52
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	114.00		20.52
	10.26	10.26	Total Invoice Amount	134.52		

Rupees : One Hundred Thirty Four and Paise Fifty Two Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD

65177
5/5/20

Authorised signatory

Purchase Order

Page(s) 1 Of 1 11-05-2020 15:10:43

Original / Office Copy / Purchase Div.Copy

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	66854	72738
Doc Date	20-03-2020	
Quote No	Nil	
Quote Date	20-03-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9579 - Tools - Spirit Level - 1 Ft - Nos	1.00	114.00	0.00	18.00	134.52
Rupees : One Hundred Thirty Four and Paise Fifty Two Only.			**Total Order Value . . .**			**134.52**

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172, 8297349480
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

Bill not Received 15/5/2020

For *Nilgiri Estates*

Authorised Signatory

Name : 15/05/2020

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	19-03-2020
Site & Phase :	NILGIRI ESTATE	Time:	12:59
Supplier		Req. No.	72738
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	Spirit level	24"	02	No's		
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: - For Site Office Use Purpose

Prepared By	Pasha	Approved by	Suresh Kumar
Sign.& Date	19-03-2020	Sign. & Date	

APPROVED
15 MAY 2020
MINISH PARIKH
MANAGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Nilgiri Estates	DC No.	9157
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	DC Date.	21-03-2020
	PO No.	66854
	PO Date.	20-03-2020
	Req ID	56491
GSTIN : 36AAHFN0766F1ZA	Req Date	19-03-2020
	Loc Req No	72738

	Description of Goods	HSN/SAC	Qty
1	9579 - Tools - Spirit Level - 1 Ft - Nos		1
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17		38085	
18		9/5	
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

INWARD

Inward No: 21606 Dt: 21/03/2020

MRN No: 78650 Dt: 21/03/20

Received By: Sign

Nilgiri Estates

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 TRANSIT COPY

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Nilgiri Estates	Invoice No.	11003
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	Invoice Date.	21-03-2020
	PO No.	66854
	PO Date.	20-03-2020
	Req ID	56491
GSTIN : 36AAHFN0766F1ZA	Req Date	19-03-2020
	Loc Req No	72738

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	9579 - Tools - Spirit Level - 1 Ft - Nos		1	114.00	114.00	18	20.52
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD
Inward No. 21606 Dt: 31/03/2020
MRN No: Dt:
Received By: Sign
Nilgiri Estates

IGST	CGST	SGST				
			Total Taxable Amount	114.00		20.52
	10.26	10.26	Total Invoice Amount	134.52		

Rupees : One Hundred Thirty Four and Paise Fifty Two Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory