PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	23/5/2020	Prepared by:	K.R. Chalyulu
PO/WO no.	67148	PO / WO Date.	15/5/2020
Supplier Name	SSLLR	PO/WO amount	1,343/-
Firm/Company	GVRL	Project	Innopolis
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11270	20/5/2020	1,030/-
2.			
3.			
Amount A – Bills total(Excluding Transport &Hamali Charges):			1,030/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9392	20/5/2020	79161	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,030/-
Amount E – PO / WO value:	1,343
Amount F – Difference (A – E):	313/-
Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	☑ ~~Approved – within acc~~eptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ ~~Yes – Rs.____/-~~ □ No
Payment – due date	25/5/2020
Remarks:	Final bill received

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	[signature] APPROVED 26 MAY 2020 MINISH PARIKH MANAGER PROCUREMENT		Keerthana		
Date	23/5/2020	26/5			26/5/20		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit.2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wosupto Rs. 5,000/-, Purchase Manager upto 25,000/- and Purchase Director thereafter. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

GV Research Centre Pvt Ltd

Genome Valley, Shameerpet, hyderabad

GSTIN : 36AAHCG4562D1ZP

Invoice No.	11270
Invoice Date.	20-05-2020
PO No.	67148
PO Date.	15-05-2020
Req ID	56871
Req Date	15-05-2020
Loc Req No	73500

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles A3	4810	4	230.00	920.00	12	110.40
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

MODI PROPERTIES PVT LTD INWARD No: 65571 Date: 21/5/20 Sign

IGST	CGST	SGST			
			Total Taxable Amount	920.00	110.40
	55.20	55.20	Total Invoice Amount	1,030.40	

Rupees : One Thousand Thirty and Paise Fourty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 15-05-2020 15:00:26

67148
06.05.20 1:44:19

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	67148	73500
Doc Date	15-05-2020	
Quote No	Nil	
Quote Date	15-05-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7555 - Stationery - other - Paper - A4 - bundles *A3*	5.00	230.00	0.00	12.00	1,288.00
2	7529 - Stationery - other - File Folders - NA - nos *A4*	10.00	5.50	0.00	0.00	55.00
	Rupees : One Thousand Three Hundred Fourty Three Only.			**Total Order Value . . .**		**1,343.00**

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

Part received
Ist Bill no 11235 Amount is 312/-
Balance has to be receivable is 1,031/-
21/5/2020

Final bill received
Bill no 11270 Amount is 1,030/-
23/5/2020

For *G V Reserch Centers Pvt Ltd*
Authorised Signatory
Name : 26/05/2020

Accepted the above Terms And Conditions
For *Summit Sales LLP*
Name : ______
Date : __/__/____

Requisition Form

Company Name:	GVRC	Date:	12.05.2020
Site & Phase :	INNOPOLIS	Time:	15:30
Supplier		Req. No.	73500
Material required before date:		ID No.	56821

No	Description	Size	Quantity	Units	Inward No	Date
1	Clear folders	A3	10	No's		
2	Paper bundles 67148	A4	05	No's		
3						
4						
5						
6						
7						
8						
9						
10						

APPROVED
MINISH PARIKH
MANAGER PROCUREMENT

Remarks : For site office use purpose.

Prepared By	B.Mallikarjun	Approved by	G.VENKATESH
Sign.& Date	12.05.2020	Sign. & Date	12.05.2020

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UIN: 36ACQFS2044C1Z7

Customer Details

GV Research Centre Pvt Ltd

Genome Valley, Shameerpet, hyderabad

GSTIN : 36AAHCG4562D1ZP

DC No.	9392
DC Date.	20-05-2020
PO No.	67148
PO Date.	15-05-2020
Req ID	56871
Req Date	15-05-2020
Loc Req No	73500

	Description of Goods	HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	4810	4
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
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16			
17			
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29			
30			

INWARD
Inward No: 1335 Dt: 20.05.20
MRN No: 79161 Dt: 22/05/20
Received By: Sign:
Genome Valley ... Pvt. Ltd.

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No: 38339
Date: 23/5

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TRANSIT COPY

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details
GV Research Centre Pvt Ltd
Genome Valley, Shameerpet, hyderabad

GSTIN : 36AAHCG4562D1ZP

Invoice No.	11270
Invoice Date.	20-05-2020
PO No.	67148
PO Date.	15-05-2020
Req ID	56871
Req Date	15-05-2020
Loc Req No	73500

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles A3	4810	4	230.00	920.00	12	110.40
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11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	920.00	110.40
	55.20	55.20	Total Invoice Amount	1,030.40	

Rupees : One Thousand Thirty and Paise Fourty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction