PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	15/5/2020	Prepared by:	K. R. Charyulu
PO/WO no.	67068	PO / WO Date.	11/5/2020
Supplier Name	SSLQ	PO/WO amount	3,560/-
Firm/Company	Nilgiri Elfakes	Project	N.E.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11168	12/5/2020	2,554/-
2.			
3.			
Amount A – Bills total(Excluding Transport &Hamali Charges):			2,554/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9304	12/5/2020	78884	☑ ~~Yes~~ □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,554/-
Amount E – PO / WO value:	3,560/-
Amount F – Difference (A – E):	1,006/-
Quantity received as per PO /WO	□ ~~Yes~~ □ Excess received ☑ ~~Short received~~ □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable~~ limits □ No (explained below)
Close PO / W?O	□ Yes ☑ ~~No~~ – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	~~□ Yes - Rs. / - □ No~~
Payment – due date	18/5/2020
Remarks:	Short received

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	APPROVED 16 MAY 2020 MINISH PARIKH MANAGER PROCUREMENT [signature]			[signature]	
Date	15/5/2020	16/5				18/5/2020	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit.2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wosupto Rs. 5,000/-, Purchase Manager upto 25,000/- and Purchase Director thereafter. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Nilgiri Estates Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad GSTIN : 36AAHFN0766F1ZA	Invoice No.	11168
	Invoice Date.	12-05-2020
	PO No.	67068
	PO Date.	11-05-2020
	Req ID	56671
	Req Date	06-05-2020
	Loc Req No	72760

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4008 - Consumables - Cleaning Cloth - other - nos Yellow	6307	12	16.00	192.00	5	9.60
2	4009 - Consumables - Coconut Broom - other - nos	9603	20	16.00	320.00	0	0.00
3	4014 - Consumables - Colin - 500ml - nos	3402	10	74.00	740.00	18	133.20
4	4000 - Consumables - Acid - NA - ltrs	2806	12	16.00	192.00	18	34.56
5	4065 - Consumables - Vim bar - NA - nos	3405	5	42.00	210.00	18	37.80
6	4059 - Consumables - Surf Detergent Powder - NA - wheel	3402	5	24.00	120.00	18	21.60
7	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	5	78.00	390.00	0	0.00
8	4022 - Consumables - Dettol - NA - nos Hand wash	3401	2	65.00	130.00	18	23.40
9							
10							
11							
12							
13							
14							
15							

MODI PROPERTIES PVT. LTD. ★ SEC'BAD ★
INWARD
No: 65361
Date: 13/5
Sign:

IGST	CGST	SGST			
			Total Taxable Amount	2,294.00	260.16
	130.08	130.08	Total Invoice Amount	2,554.16	

Rupees : Two Thousand Five Hundred Fifty Four and Paise Sixteen Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

12-05-2020 10:17:41

67068
06.05.20 1:44:19

...ompany : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

...pplier Details

...ummit Sales LLP
...5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551
9618244433

Doc No	67068	72760
Doc Date	11-05-2020	
Quote No	Nil	
Quote Date	11-05-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4008 - Consumables - Cleaning Cloth - other - nos *Yellow*	12.00	16.00	0.00	5.00	201.60
2	4009 - Consumables - Coconut Broom - other - nos	20.00	16.00	0.00	0.00	320.00
3	4014 - Consumables - Colin - 500ml - nos	10.00	74.00	0.00	18.00	873.20
4	4000 - Consumables - Acid - NA - ltrs	12.00	16.00	0.00	18.00	226.56
5	4065 - Consumables - Vim bar - NA - nos	5.00	42.00	0.00	18.00	247.80
6	4059 - Consumables - Surf Detergent Powder - NA - kgs *wheel*	5.00	24.00	0.00	18.00	141.60
7	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	12.00	78.00	0.00	0.00	936.00
8	4022 - Consumables - Dettol - NA - nos *Hand wash*	8.00	65.00	0.00	18.00	613.60

Rupees : Three Thousand Five Hundred Sixty and Paise Thirty Six Only.
Total Order Value . . . **3,560.36**

Part received

Ist Bill No 11168 Amount Rs 2,554/-
Balance has to be received Rs 1,006/-
15/5/2020

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next Day.
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172, 8297349480
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above items for Site use purpose
Completion Date	Nil

For *Nilgiri Estates*

Authorised Signatory

Name : 13/05/2020

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

...ame:	NILGIRI ESTATES	Date:	05-05-2020
...se :	NILGIRI ESTATE	Time:	10:25
		Req. No.	72760
...al required before date:		ID No.	56671

No	Description	Size	Quantity	Units	Inward No	Date
	Yellow cloth	STD	12	No's		
2	White cloth cleaning	STD	12	No's		
3	Acid Bottles	STD	12	No's		
4	Coconut Brooms	BIG	20	No's		
5	Colin Glass Cleaner	STD	10	No's		
6	Vim Bar	STD	05	No's		
7	Surf	STD	05	No's		
8	Lizol	STD	12	No's		
9	Acid Bottles	STD	12	No's		
10	Dettol Hand Wash	STD	08	No's		

PO 67068.

Remarks: - For Site use Purpose

Prepared By	Sandesh	Approved by	Anil
Sign.& Date	05-05-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
05 MAY 2020
SOHAM MODI
MANAGING DIRECTOR

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Nilgiri Estates	DC No.	9304
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	DC Date.	12-05-2020
	PO No.	67068
	PO Date.	11-05-2020
	Req ID	56671
GSTIN : 36AAHFN0766F1ZA	Req Date	06-05-2020
	Loc Req No	72760

	Description of Goods	HSN/SAC	Qty
1	4008 - Consumables - Cleaning Cloth - other - nos	6307	12
2	4009 - Consumables - Coconut Broom - other - nos	9603	20
3	4014 - Consumables - Colin - 500ml - nos	3402	10
4	4000 - Consumables - Acid - NA - ltrs	2806	12
5	4065 - Consumables - Vim bar - NA - nos	3405	5
6	4059 - Consumables - Surf Detergent Powder - NA - kgs	3402	5
7	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	5
8	4022 - Consumables - Dettol - NA - nos	3401	2
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MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No: 38217 Date: 15/5

INWARD
Inward No: 91637 Dt: 12/05/20
MRN No: 78884 Dt: 13/05/20
Received By: Ashish Sign:
Nilgiri Estates

for Summit Sales LLP

D. Sowya

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UIN: 36ACQFS2044C1Z7

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Nilgiri Estates	Invoice No.	11168
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	Invoice Date.	12-05-2020
	PO No.	67068
	PO Date.	11-05-2020
	Req ID	56671
	Req Date	06-05-2020
GSTIN : 36AAHFN0766F1ZA	Loc Req No	72760

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for Summit Sales LLP

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