PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	27/5/20	Prepared by:	Sowmya.
PO/WO no.	67144	PO / WO Date.	15/5/20
Supplier Name	ssllp.	PO/WO amount	2,171.20.
Firm/Company	Sov llp	Project	Sov llp.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11324	23/5/20	2,171.20
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,171.20.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9437	23/5/20.	79234.	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,171.20
Amount E – PO / WO value:	2,171.20
Amount F – Difference (A – E):	
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____ / ☑ No
Payment – due date	1/6/20
Remarks:_	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	APPROVED 27 MAY 2020 MINISH PARIKH MANAGER PROCUREMENT		V. Swathi		
Date	27/5/20.	27/5/20			28/5/2020		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	
Silver Oak Villas LLP SY NO 291,CHERLAPALLLY ,HYD	Invoice No. 11324 Invoice Date. 23-05-2020 PO No. 67144 PO Date. 15-05-2020 Req ID 56796
GSTIN : 36ADBFS3288A2Z7	Req Date 14-05-2020 Loc Req No 155690

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3134 - Chemicals - Tile Grout - 1kg - pkts white	3214	20	46.00	920.00	18	165.60
2	3134 - Chemicals - Tile Grout - 1kg - pkts silk	3214	20	46.00	920.00	18	165.60
3							
4							
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MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No 65204 Date 26/5/20 Sign:

IGST	CGST	SGST	Total Taxable Amount	1,840.00	331.20
	165.60	165.60	Total Invoice Amount	2,171.20	

Rupees : Two Thousand One Hundred Seventy One and Paise Twenty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

Page(s) 1 Of 1 18-05-2020 4:18:19 PM

67144
06.05.20 1:44:19

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	67144	155690
	Doc Date	15-05-2020	
GSTIN 36ACQFS2044C1Z7	**Quote No**	Nil	
040-66335551 9618244433	**Quote Date**	15-05-2020	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3134 - Chemicals - Tile Grout - 1kg - pkts *white*	20.00	46.00	0.00	18.00	1,085.60
2	3134 - Chemicals - Tile Grout - 1kg - pkts *silk*	20.00	46.00	0.00	18.00	1,085.60
				Total Order Value . . .		**2,171.20**

Rupees : Two Thousand One Hundred Seventy One and Paise Twenty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for tiles work purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	13-05-2020
Site & Phase :	Silver Oak Villas	Time:	10.00
Supplier		Req. No.	155690
Material required before date:	15-05-2020	ID No.	56796

No	Description	Size	Quantity	Units	Inward No	Date
1	**Tile grout silk**	**1kg**	**20**	**Packets**		
2	**Tile grout white**	**1kg**	**20**	**Packets**		
3	67144					
4						
5						
6						
7						
8						
9						
1						

Remarks: - For tile work purpose

Prepared By	G. Mona	Approved by	
Sign.& Date	13-05-2020	Sign. & Date	

APPROVED
13 MAY 2020
MINISH PARIKH
MANAGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No.	9437
SY NO 291,CHERLAPALLLY ,HYD	DC Date.	23-05-2020
	PO No.	67144
	PO Date.	15-05-2020
	Req ID	56796
GSTIN : 36ADBFS3288A2Z7	Req Date	14-05-2020
	Loc Req No	155690

	Description of Goods	HSN/SAC	Qty
1	3134 - Chemicals - Tile Grout - 1kg - pkts	3214	20
2	3134 - Chemicals - Tile Grout - 1kg - pkts	3214	20
3			
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MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No: 38410 Date: 27/5 Sign:

1469 23/5/20
79234 23/5/20
Received By
SILVER OAK VILLAS LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UIN: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	11324
SY NO 291,CHERLAPALLLY ,HYD	Invoice Date.	23-05-2020
	PO No.	67144
	PO Date.	15-05-2020
	Req ID	56796
GSTIN : 36ADBFS3288A2Z7	Req Date	14-05-2020
	Loc Req No	155690

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3134 - Chemicals - Tile Grout - 1kg - pkts white	3214	20	46.00	920.00	18	165.60
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15							

Inward No. F4169 23/5/20
MRN No.
Received by
SILVER OAK VILLAS LLP

IGST	CGST	SGST				
			Total Taxable Amount	1,840.00		331.20
	165.60	165.60	Total Invoice Amount	2,171.20		

Rupees : Two Thousand One Hundred Seventy One and Paise Twenty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction