PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	13/5/2020	Prepared by:	K.R. Chagulen
PO/WO no.	66976	PO / WO Date.	5/5/2020
Supplier Name	SSLLR	PO/WO amount	3,091/-
Firm/Company	SOVLLR	Project	SOV
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11107	6/5/2020	3,091/-
2.			3,091/-
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,091/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9252	6/5/2020	78786	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,091/-
Amount E – PO / WO value:	3,091/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes~~ ☐ No (explained below)
Excess / short material received	~~☐ Approved – within~~ acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	~~☐ Yes – Rs. /-~~ ☐ No
Payment – due date	18/5/2020
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	V		APPROVED 13 MINISH PARIKH MANAGER PROCUREMENT		Keerthana		
Date	13/5/2020	18/5/20			14/5/20		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UIN: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	11107
SY no:291,Cherlapally,Hyderabad	Invoice Date.	06-05-2020
	PO No.	66976
	PO Date.	05-05-2020
	Req ID	56659
GSTIN : 36ADBFS3288A2Z7	Req Date	05-05-2020
	Loc Req No	155663

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	12	230.00	2,760.00	12	331.20
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

6529
12/5/20

IGST	CGST	SGST			
			Total Taxable Amount	2,760.00	331.20
	165.60	165.60	Total Invoice Amount	3,091.20	

Rupees : Three Thousand Ninty One and Paise Twenty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 12-05-2020 12:34:22

66976
06.05.20 1:44:18

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	66976	155663
Doc Date	05-05-2020	
Quote No	Nill	
Quote Date	05-05-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7555 - Stationery - other - Paper - A4 - bundles	12.00	230.00	0.00	12.00	3,091.20
	Rupees : Three Thousand Ninty One and Paise Twenty Only.			**Total Order Value . . .**		**3,091.20**

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for staff use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For *Silver Oak Villas LLP*

Authorised Signatory

Name :

Name :

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Date : _/_/_

Requisition Form

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:	Silver Oak Villas LLP	Date:	04-05-2020
Site & Phase :	Silver Oak Villas	Time:	15.00
Supplier		Req. No.	155663
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	Paper Bundles	A4	12	Bundles		
2						
3						
4						
5						
6						
7						
9						
10						

Remarks: -For Site Use Purpose

Prepared By	B.Meenakshi	Approved by	APPROVED
Sign.& Date	04-05-2020	Sign. & Date	13 MAY 2020 MINISH PARIKH MANAGER PROCUREMENT

Remarks: - Painting work Purpose.

Note:- Bill Should be in Favour of Contractor Name :- Baijnath

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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SY no:291,Cherlapally,Hyderabad	DC Date.	06-05-2020
	PO No.	66976
	PO Date.	05-05-2020
	Req ID	56659
GSTIN : 36ADBFS3288A2Z7	Req Date	05-05-2020
	Loc Req No	155663

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2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
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30			

INWARD WITH TIME:
Inward No. 14041 Dt: 6/5/20
MRN No: 78786 Dt: 7/5/20
Received By: Sign:
SILVER OAK VILLAS LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 3805
Date: 8/5
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TRANSIT COPY

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UIN: 36ACQFS2044C1Z7

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SY no:291,Cherlapally,Hyderabad	Invoice Date.	06-05-2020
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GSTIN : 36ADBFS3288A2Z7	Req Date	05-05-2020
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11							
12							
13							
14							
15							

INWARD
Inward No. 14041 6/5/20
MRN No:
Received By: Sign:
SILVER OAK VILLAS LLP

IGST	CGST	SGST				
			Total Taxable Amount	2,760.00		331.20
	165.60	165.60	Total Invoice Amount	3,091.20		

Rupees : Three Thousand Ninty One and Paise Twenty Only.

for Summit Sales LLP

Authorised signatory

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