PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	18/5/2020	Prepared by:	K.R. Chalyulu
PO/WO no.	67031	PO / WO Date.	9/5/2020
Supplier Name	SSLLP	PO/WO amount	1,993/-
Firm/Company	SOVLLP	Project	SOV.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11182	13/5/2020	1,993/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,993/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1	9318	13/5/2020	78888	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	—
Amount C –Other Debits :_	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,993/-
Amount E – PO / WO value:	1,993/-
Amount F – Difference (A – E):	
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess short material received	□ ~~Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	~~□ Yes – Rs.______/- □ No~~
Payment – due date	25/5/2020

Remarks:_

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	[signature] APPROVED 19 MAY 2020 MINISH PARIKH MANAGER-PROCUREMENT		V. Swathi		
Date	18/5/2020	18/5/20			20/5/2020		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UIN: 36AAQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	11182
SY no:291,Cherlapally,Hyderabad	Invoice Date.	13-05-2020
	PO No.	67031
	PO Date.	09-05-2020
	Req ID	56645
	Req Date	05-05-2020
GSTIN : 36ADBFS3288A2Z7	Loc Req No	155657

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4022 - Consumables - Dettol - NA - nos	3401	4	65.00	260.00	18	46.80
	Hand wash						
2	4001 - Consumables - Air Freshner - NA - nos	3307	6	40.00	240.00	18	43.20
	Odonil						
3	4001 - Consumables - Air Freshner - NA - nos	3307	3	83.00	249.00	18	44.82
	Air freshner						
4	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	5	78.00	390.00	0	0.00
5	4014 - Consumables - Colin - 500ml - nos	3402	5	74.00	370.00	18	66.60
6	4046 - Consumables - Phinyle - 1Ltr - nos	2907	5	48.00	240.00	18	43.20
7							
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15							

IGST	CGST	SGST	Total Taxable Amount	1,749.00	244.62
	122.31	122.31	Total Invoice Amount	1,993.62	

Rupees : One Thousand Nine Hundred Ninty Three and Paise Sixty Two Only.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 65399
Date: 14/5
Sign:

for Summit Sales LLP

D. Sowmya.

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 18-05-2020 14:41:58

67031
06.05.20 1:44:18

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	67031	155657
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	09-05-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	09-05-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4022 - Consumables - Dettol - NA - nos *Hand wash*	4.00	65.00	0.00	18.00	306.80
2	4001 - Consumables - Air Freshner - NA - nos *Odonil*	6.00	40.00	0.00	18.00	283.20
3	4001 - Consumables - Air Freshner - NA - nos *Air freshner*	3.00	83.00	0.00	18.00	293.82
4	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	5.00	78.00	0.00	0.00	390.00
5	4014 - Consumables - Colin - 500ml - nos	5.00	74.00	0.00	18.00	436.60
6	4046 - Consumables - Phinyle - 1Ltr - nos	5.00	48.00	0.00	18.00	283.20
				Total Order Value . . .		**1,993.62**

Rupees : One Thousand Nine Hundred Ninty Three and Paise Sixty Two Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for site office use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Silver Oak Villas LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	04-05-2020
Site & Phase :	Silver Oak Villas	Time:	13.30
Supplier		Req. No.	155657
Material required before date:	15-05-2020	ID No.	56645

No	Description	Size	Quantity	Units	Inward No	Date
1	Handwash		4	Nos		
2	Odonil		6	Nos		
3	Lizol		5	Nos		
4	Colin		5	Nos		
5	Phenyl		5	Nos		
6	Air freshener		3	Nos		
7						
8						
9						
1						

Remarks: -For site use purpose

Prepared By	B.Meenakshi	Approved by	
Sign.& Date	04-05-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	9318
Silver Oak Villas LLP	DC Date.	13-05-2020
SY no:291,Cherlapally,Hyderabad	PO No.	67031
	PO Date.	09-05-2020
	Req ID	56645
	Req Date	05-05-2020
GSTIN : 36ADBFS3288A2Z7	Loc Req No	155657

	Description of Goods	HSN/SAC	Qty
1	4022 - Consumables - Dettol - NA - nos	3401	4
2	4001 - Consumables - Air Freshner - NA - nos	3307	6
3	4001 - Consumables - Air Freshner - NA - nos	3307	3
4	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	5
5	4014 - Consumables - Colin - 500ml - nos	3402	5
6	4046 - Consumables - Phinyle - 1Ltr - nos	2907	5
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24	INWARD WITH TIME:		
25	Inward No. 14082 Dt: 13/5/20		
26	MRN No: 78888 Dt: 13/5/20		
27	Received By: Sign:		
28			
29	SILVER OAK VILLAS LLP		
30			

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No: 38208 Date: 14/5

for Summit Sales LLP

D. Sowmya

Authorised Signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UIN: 36ACQFS2044C1Z7

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SY no:291,Cherlapally,Hyderabad	Invoice Date.	13-05-2020
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	PO Date.	09-05-2020
	Req ID	56645
GSTIN : 36ADBFS3288A2Z7	Req Date	05-05-2020
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12							
13							
14							
15							

INWARD WITH TIME:
Inward No. 14082 Dt: 13/5/20
MRN No: Dt:
Received By: Sign:
SILVER OAK VILLAS LLP

IGST	CGST	SGST	Total Taxable Amount	1,749.00	244.62
	122.31	122.31	Total Invoice Amount	1,993.62	

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for Summit Sales LLP

D. Gowri

Authorised signatory

Subject to Hyderabad Jurisdiction