

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	21/5/20		Prepared by:	v. Parvati			
PO/WO no.	67097		PO / WO Date.	12/5/20			
Supplier Name	Summit sales whp		PO/WO amount	8371-			
Firm/Company	Villa orchids whp		Project	VOC			
Sl. No.	Bill No.	Bill Date	Bill amount				
1.	11230	16/5/20	8371-				
2.							
3.							
Amount A – Bills total(Excluding Transport & Hamali Charges):				8371-			
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	9356	16/5/20	14958	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B –Other Credits :_				-			
Amount C –Other Debits :_				-			
Amount D (D=A+B-C) – Amount to be credited to the supplier:				8371-			
Amount E – PO / WO value:				8371-			
Amount F – Difference (A – E):				-			
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ____/- ☐ No				
Payment – due date			23/5/20				
Remarks: _							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	21/5/20	22/5/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQES2044C1Z7

1 of 1 : 16-05-2020

Customer Details

Villa Orchids LLP

Behind Janapriya, Kowkur, Hyderabad

GSTIN : 36AANFG4817C1ZH

Invoice No. 11230

Invoice Date. 16-05-2020

PO No. 67097

PO Date. 12-05-2020

Req ID 56771

Req Date 12-05-2020

Loc Req No 63307

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4057 - Consumables - Sponges - NA - nos	3921	60	8.30	498.00	18	89.64
2	4080 - Consumables - Bombay Brooms - Other - Nos	9603	30	8.30	249.00	0	0.00
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				Total Taxable Amount		747.00	89.64
CGST				Total Invoice Amount		836.64	
44.82							
44.82							

Rupees : Eight Hundred Thirty Six and Paise Sixty Four Only.

for Summit Sales LLP

Authorised signatory

Purchase Order

Page(s) 1 Of 1

14-05-2020 12:10:58 PM



67097

06.05.20 1:44:19

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	67097	63307
Doc Date	12-05-2020	
Quote No	Nil	
Quote Date	12-05-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4057 - Consumables - Sponges - NA - nos	60.00	8.30	0.00	18.00	587.64
2 4080 - Consumables - Bombay Brooms - Other - Nos	30.00	8.30	0.00	0.00	249.00
Total Order Value . . .					836.64

Rupees : Eight Hundred Thirty Six and Paise Sixty Four Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Villas Orchids

Behind: Janapriya, Kowkur.

Phone. 9502232100/9502266233

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.

Completion Date NA

Measurment NA

Security Nil

Remarks

For **Villa Orchids LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

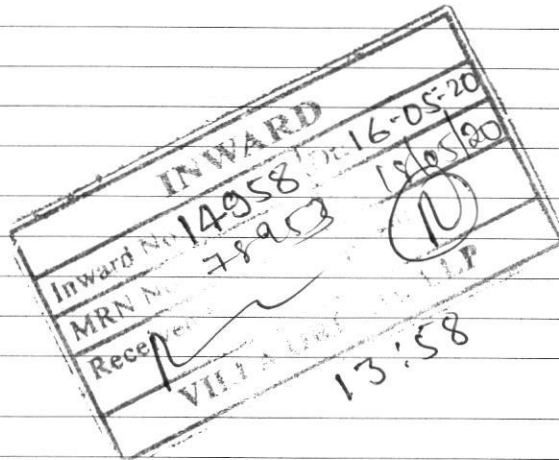
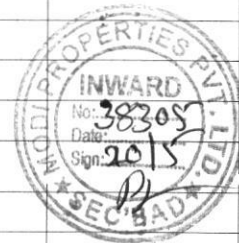
GSTIN/UNIT: 36ACQES2044C1Z7

1 of 1 : 16-05-2020

Customer Details	DC No.	9356
Villa Orchids LLP	DC Date.	16-05-2020
Behind Janapriya, Kowkur, Hyderabad	PO No.	67097
	PO Date.	12-05-2020
	Req ID	56771
	Req Date	12-05-2020
GSTIN : 36AANFG4817C1ZH	Loc Req No	63307

	Description of Goods	HSN/SAC	Qty
1	4057 - Consumables - Sponges - NA - nos	3921	60
2	4080 - Consumables - Bombay Brooms - Other - Nos	9603	30
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for Summit Sales LLP

Authorised Signatory

Subject to Hyderabad Jurisdiction

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Supplier / Customer / Transporter - Copy

GSTIN/INI: 36AC0ES2044C177

1 of 1 : 16-05-2020

INWARD
14958
16-05-20
MRN No. 78953
Received by
VILLA ORCINI LLP

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

~~Authorised signatory~~

Requisition Form

Company Name:	VOC LLP	Date:	11-05-2020
Site & Phase :	VOC	Time:	15.30
Supplier	SSLLP	Req. No.	63307
Material required before date:	12-05-2020	ID No.	56772

No	Description	Size	Quantity	Units	Inward No	Date
1	SPONZES	STD	05	Dozens		
2	Bamaby Broomes	Small	30	Nos		
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: For voc Vills civil work purpose

Prepared By	A SURESH	Approved by	
Sign.& Date	11-05-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.