PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	13/5/2020	Prepared by:	K.R. Charyulu
PO/WO no.	66995	PO / WO Date.	6/5/2020
Supplier Name	SSLLP	PO/WO amount	1,326/-
Firm/Company	SOVLLP	Project	SOV.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11125	8/5/2020	1,326/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,326/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9271	8/5/2020	78817	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B – Other Credits :	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,326/-
Amount E – PO / WO value:	1,326/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within~~ acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	~~☐ Yes – Rs._____/- ☐ No~~
Payment – due date	~~28/03/20~~ 18/5/2020
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	APPROVED 13 MAY 2020 MINISH PARIKH MANAGER PROCUREMENT [signature]		Keerthana		
Date	13/5/2020	13/5/20			14/5/20		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

TAX INVOICE ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	11125
SY no:291,Cherlapally,Hyderabad	Invoice Date.	08-05-2020
	PO No.	66995
	PO Date.	06-05-2020
	Req ID	56636
	Req Date	02-05-2020
GSTIN : 36ADBFS3288A2Z7	Loc Req No	155653

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	9600 - Tools - mask - NA - Nos		100	10.50	1,050.00	5	52.50
2	4112 - Consumables - Sanitizer - 500 ml - Nos		1	200.00	200.00	12	24.00
3							
4							
5							
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7							
8							
9							
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11							
12							
13							
14							
15							

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 65302
Date: 12/5/20
Sign:

IGST	CGST	SGST	Total Taxable Amount	1,250.00	76.50
	38.25	38.25	Total Invoice Amount	1,326.50	

Rupees : One Thousand Three Hundred Twenty Six and Paise Fifty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

Page(s) 1 Of 1   12-05-2020 12:34:22   Origi

66995
06.05.20 1:44:18

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551   9618244433

Doc No	66995	155653
Doc Date	06-05-2020	
Quote No	Nil	
Quote Date	06-05-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9600 - Tools - mask - NA - Nos	100.00	10.50	0.00	5.00	1,102.50
2	4112 - Consumables - Sanitizer - 500 ml - Nos	1.00	200.00	0.00	12.00	224.00
					Total Order Value . . .	**1,326.50**

Rupees : One Thousand Three Hundred Twenty Six and Paise Fifty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qty & specs. Above order for Labour and staff safety use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Silver Oak Villas LLP*

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	02-05-2020
Site & Phase :	Silver Oak Villas	Time:	13.30
Supplier		Req. No.	155653
Material required before date:	15-05-2020	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	Hydrochloroquine	35x8mm				
2	Sanitizer		5	Lit		
3	Face mask		3	Nos		
4			50	Nos		
5						
6						
7						
8						
9						
10						

Remarks: -For site use purpose

Prepared By	B.Meenakshi		
Sign.& Date	02-05-2020	Approved by	
		Sign. & Date	

APPROVED
1 3 MAY 2020
MINISH PARIKH
MANAGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:			
Site & Phase :		Date:	
Supplier		Time:	
Material required before date:		Req. No.	
		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By			
Sign.& Date		Approved by	
		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	9271
Silver Oak Villas LLP	DC Date.	08-05-2020
SY no:291,Cherlapally,Hyderabad	PO No.	66995
	PO Date.	06-05-2020
	Req ID	56636
GSTIN : 36ADBFS3288A2Z7	Req Date	02-05-2020
	Loc Req No	155653

	Description of Goods	HSN/SAC	Qty
1	9600 - Tools - mask - NA - Nos		100
2	4112 - Consumables - Sanitizer - 500 ml - Nos		1
3			
4			
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38112
9/5

INWARD WITH TIME:
Inward No. 14053 Dt: 8/5/20
MRN No: 7887 Dt: 8/5/20
Received By: Sign:
SILVER OAK VILLAS LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	11125
SY no:291,Cherlapally,Hyderabad	Invoice Date.	08-05-2020
	PO No.	66995
	PO Date.	06-05-2020
	Req ID	56636
GSTIN : 36ADBFS3288A2Z7	Req Date	02-05-2020
	Loc Req No	155653

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	9600 - Tools - mask - NA - Nos		100	10.50	1,050.00	5	52.50
2	4112 - Consumables - Sanitizer - 500 ml - Nos		1	200.00	200.00	12	24.00
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11							
12							
13							
14							
15							

INWARD WITH TIME:
Inward No. 4053 Dt: 8/5/20
MRN No: Dt:
Received By: Sign:
SILVER OAK VILLAS LLP

IGST	CGST	SGST	Total Taxable Amount	1,250.00	76.50
	38.25	38.25	Total Invoice Amount	1,326.50	

Rupees : One Thousand Three Hundred Twenty Six and Paise Fifty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction