Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,075/—
Amount E – PO / WO value:	1,075/—
Amount F – Difference (A – E):	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained~~ below)
Excess / short material received	~~□ Approved – within acceptable~~ limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	~~□ Yes – Rs._____/- □ No~~
Payment – due date	18/5/2020
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 13 MAY 2020 MINISH PARIKH MANAGER PROCUREMENT		Keerthana		
Date	12/5/2020	12/5/20			14/5/20		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

Bontings & Stales
Ledger N/A

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	12/5/2020	Prepared by:	K. R. Chalapathi
PO/WO no.	66906	PO / WO Date.	21/3/2020
Supplier Name	SSLLP	PO/WO amount	1,075/-
Firm/Company	SOV	Project	SOV.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11133	8/5/2020	1,075/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,075/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9279	8/5/2020	78823	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No
Amount B –Other Credits :_				

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	11133
SY no:291,Cherlapally,Hyderabad	Invoice Date.	08-05-2020
	PO No.	66906
	PO Date.	21-03-2020
	Req ID	56523
GSTIN : 36ADBFS3288A2Z7	Req Date	20-03-2020
	Loc Req No	155629

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	1	230.00	230.00	12	27.60
2	7587 - Stationery - other - Sketch Pen - NA - pkts	9608	2	20.00	40.00	12	4.80
3	7560 - Stationery - other - Pen - NA - nos blue/red/black	9608	15	3.50	52.50	12	6.30
4	7544 - Stationery - other - Marker - NA - nos	9608	3	16.00	48.00	12	5.76
5	7553 - Stationery - other - Notice Board Pins - NA -		10	16.00	160.00	18	28.80
6	7505 - Stationery - other - Binder Clips - other -	8305	10	40.00	400.00	18	72.00
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	930.50	145.26
	72.63	72.63	Total Invoice Amount	1,075.76	

Rupees : One Thousand Seventy Five and Paise Seventy Six Only.

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No 65315 Date: 12/5/20 Sign

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 21-03-2020 16:16:09

66906
06.05.20 1:44:18

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	66906	155629
Doc Date	21-03-2020	
Quote No	Nil	
Quote Date	21-03-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7555 - Stationery - other - Paper - A4 - bundles	1.00	230.00	0.00	12.00	257.60
2	7587 - Stationery - other - Sketch Pen - NA - pkts	2.00	20.00	0.00	12.00	44.80
3	7560 - Stationery - other - Pen - NA - nos *blue/red/black*	15.00	3.50	0.00	12.00	58.80
4	7544 - Stationery - other - Marker - NA - nos	3.00	16.00	0.00	12.00	53.76
5	7553 - Stationery - other - Notice Board Pins - NA - pkts	10.00	16.00	0.00	18.00	188.80
6	7505 - Stationery - other - Binder Clips - other - boxes	10.00	40.00	0.00	18.00	472.00
				Total Order Value . . .		**1,075.76**

Rupees : One Thousand Seventy Five and Paise Seventy Six Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for sales use purpose.
Completion Date	NA
Measurment	NA

For ***Silver Oak Villas LLP***
Authorised Signatory

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________ Name : ____________ Date : __/__/____

Requisition Form

Company Name:	SILVER OAK VILLAS	Date:	20.03.20
Site & Phase :	SILVER OAK VILLAS	Time:	12.00
Supplier		Req. No.	155629
Material required before date:	26.03.20	ID No.	56523

No	Description	Size	Quantity	Units	Inward No	Date
1	Pens blue and black and red		3	packets		
2	sketch pen		2	packets		
3	Marker		3	packets		
4	CRM book 66906.		2	books		
5	notice board pins		05	boxs		
6	A4 size papers bundle		1	boxs		
7	binder clips		10	boxs		
8						
9						

Remarks: - For sales use purpose.

Prepared By	B.Meenakshi	Approved by	
Sign.& Date	20.03.20	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No.	9279
SY no:291,Cherlapally,Hyderabad	DC Date.	08-05-2020
	PO No.	66906
	PO Date.	21-03-2020
	Req ID	56523
GSTIN : 36ADBFS3288A2Z7	Req Date	20-03-2020
	Loc Req No	155629

	Description of Goods	HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	4810	1
2	7587 - Stationery - other - Sketch Pen - NA - pkts	9608	2
3	7560 - Stationery - other - Pen - NA - nos	9608	15
4	7544 - Stationery - other - Marker - NA - nos	9608	3
5	7553 - Stationery - other - Notice Board Pins - NA - pkts		10
6	7505 - Stationery - other - Binder Clips - other - boxes	8305	10
7			
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16			
17		38117	
18		9/5	
19			
20			
21			
22	INWARD WITH TIME:		
23	Inward No. 14059 Dt: 8/5/20		
24	MRN No: 78823 Dt:		
25	Received By: Sign:		
26			
27	SILVER OAK VILLAS LLP		
28			
29			
30			

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	11133
SY no:291,Cherlapally,Hyderabad	Invoice Date.	08-05-2020
	PO No.	66906
	PO Date.	21-03-2020
	Req ID	56523
GSTIN : 36ADBFS3288A2Z7	Req Date	20-03-2020
	Loc Req No	155629

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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2	7587 - Stationery - other - Sketch Pen - NA - pkts	9608	2	20.00	40.00	12	4.80
3	7560 - Stationery - other - Pen - NA - nos blue/red/black	9608	15	3.50	52.50	12	6.30
4	7544 - Stationery - other - Marker - NA - nos	9608	3	16.00	48.00	12	5.76
5	7553 - Stationery - other - Notice Board Pins - NA -		10	16.00	160.00	18	28.80
6	7505 - Stationery - other - Binder Clips - other -	8305	10	40.00	400.00	18	72.00
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD WITH TIME:
Inward No. 4059 Dt: 9/5/20
MRN No: Dt:
Received By: Sign:
SILVER OAK VILLAS LLP

IGST	CGST	SGST	Total Taxable Amount	930.50	145.26
	72.63	72.63	Total Invoice Amount	1,075.76	

Rupees : One Thousand Seventy Five and Paise Seventy Six Only.

for Summit Sales LLP

Authorised Signatory

Subject to Hyderabad Jurisdiction