PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	21/5/20	Prepared by:	Prabhakar
PO/WO no.	66969	PO / WO Date.	05.05.20
Supplier Name	Summit Sales LLP	PO/WO amount	11,429.48
Firm/Company	Silver Oak villas LLP	Project	Phase - IX
Sl. No.	Bill No.	Bill Date	Bill amount
1	11247	19.5.20.	4,159.50
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			4,159.50

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9369	19.5.20	79041	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4159.50
Amount E – PO / WO value:	11,429.48
Amount F – Difference (A – E):	7269.98

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained~~ below)
Excess / short material received	□ ~~Approved – within~~ acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____ ☑ No
Payment – due date	25/5/20
Remarks:	Final Bill.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]			V. Swathi		
Date		21/5/20			26/5/2020		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UIN: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	11247
SY NO 291,CHERLAPALLLY ,HYD	Invoice Date.	19-05-2020
	PO No.	66969
	PO Date.	05-05-2020
	Req ID	56647
GSTIN : 36ADBFS3288A2Z7	Req Date	05-05-2020
	Loc Req No	155658

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	10099 - Plumbing - CPVC - CPVC Solutions - NA - 237 ml	35061000	15	235.00	3,525.00	18	634.50
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 65516 Date 20/5/20 Sign:

IGST	CGST	SGST			
			Total Taxable Amount	3,525.00	634.50
	317.25	317.25	Total Invoice Amount	4,159.50	

Rupees : Four Thousand One Hundred Fifty Nine and Paise Fifty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

    12-05-2020 12:34:22   Ori

66969
06.05.20 1:44:18

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	66969	155658
	Doc Date	05-05-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	05-05-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2100 - Carpentry - hardware - Fischer - 6mm - pkts	10.00	105.00	0.00	18.00	1,239.00
2	2099 - Carpentry - hardware - Fischer - 5mm - pkts	8.00	142.00	0.00	18.00	1,340.48
3	2156 - Carpentry - hardware - S.S. Screws - other - pkts *38 x 8*	15.00	175.00	0.00	18.00	3,097.50
4	10099 - Plumbing - CPVC - CPVC Solutions - NA - Ltrs *237 ml*	15.00	235.00	0.00	18.00	4,159.50
5	7279 - Plumbing - PVC - Solvent Cement - 500ml - nos	10.00	135.00	0.00	18.00	1,593.00
			Total Order Value . . .			**11,429.48**

Rupees : Eleven Thousand Four Hundred Twenty Nine and Paise Fourty Eight Only.

Part received

I st Bill no 11109 Amount Rs 7,269/-

Balance has to be receivable Rs 4,160/-

13/5/2020

II nd Bill no: 11247 Amt 4159.50
Dt: 19/5/20 final Bill

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Silver Oak Villas LLP*
Authorised Signatory
Name : ____

Name : ____

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	04-05-2020
Site & Phase :	Silver Oak Villas	Time:	10.30
Supplier		Req. No.	155658
Material required before date:	09-05-2020	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	Fischers	6mm	10	boxes		
2	Fischers	5mm	8	boxes		
3	Screws	35x8mm	15	Packets		
4	CPVC Solvent		15	Nos		
5	PVC solvent		10	Nos		
6	Cylindrical locks		25	Nos		
7	Hinges		20	Nos		
8	Cutting blade	14"	10	Nos		
9	Welding rod		10	Nos		

Remarks: -For site use purpose

Prepared By	B.Meenakshi	Approved by	
Sign.& Date	04-05-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UIN: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No.	9369
SY NO 291,CHERLAPALLLY ,HYD	DC Date.	19-05-2020
	PO No.	66969
	PO Date.	05-05-2020
	Req ID	56647
	Req Date	05-05-2020
GSTIN : 36ADBFS3288A2Z7	Loc Req No	155658

	Description of Goods	HSN/SAC	Qty
1	10099 - Plumbing - CPVC - CPVC Solutions - NA - Ltrs	35061000	15
2			
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13			
14		INWARD No. 38281 Date: 20/5	
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18			
19			
20			
21			
22			
23			
24	INWARD		
25	Inward No. 14147 19/5/20		
26	MRN No: 79041 19/5/20		
27	Received By:		
28	SILVER OAK VILLAS LLP		
29			
30			

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TRANSIT COPY

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACOFS2044C1Z7

Customer Details		
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SY NO 291,CHERLAPALLLY ,HYD	Invoice Date.	19-05-2020
	PO No.	66969
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	Req ID	56647
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15							

MRN No. 14147 19/5/20

Received By

SILVER OAK VILLAS LLP

IGST	CGST	SGST			
			Total Taxable Amount	3,525.00	634.50
	317.25	317.25	Total Invoice Amount	4,159.50	

Rupees : Four Thousand One Hundred Fifty Nine and Paise Fifty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction