PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	21/05/2020	Prepared by:	T.D. Murthy
PO/WO no.	66383	PO / WO Date.	04/03/2020
Supplier Name	Summit Sales LLP	PO/WO amount	Rs. 2,745/-
Firm/Company	Silver Oak Villas LLP	Project	SOV - IX
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11137	09/05/2020	Rs. 723/-
2.			-
3.			-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 723/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	2960	17/03/2020	79118	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits :_				-
Amount C –Other Debits :_				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 723/-
Amount E – PO / WO value:				Rs. 2,745/-
Amount F – Difference (A – E):				Rs. (2,022/-)

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	**23/05/2020**

Remarks: **Above bill is for final payment. Already we have sent part bill to accounts. Please consider the bill for processing.**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]			V. Sujathi		
Date	21/5/20	21/5/20			26/8/2020		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	11137
SY no:291,Cherlapally,Hyderabad	Invoice Date.	09-05-2020
	PO No.	66383
	PO Date.	04-03-2020
	Req ID	56034
	Req Date	03-03-2020
GSTIN : 36ADBFS3288A2Z7	Loc Req No	16082

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8226 - Steel - other - Ms Z Angle Templates - 2 ft X 2 02 nos		8	42.00	336.00	18	60.48
2	8141 - Steel - other - M.S.Grills - Others - SFT 21.75" x 21.75" - 02 nos	7214	3.29	84.00	276.36	18	49.74
3							
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14							
15							

MODI PROPERTIES PVT. LTD. INWARD No: 65319 Date: 12/5/20 Sign: SEC'BAD

IGST	CGST	SGST			
			Total Taxable Amount	612.36	110.22
	55.11	55.11	Total Invoice Amount	722.58	

Rupees : Seven Hundred Twenty Two and Paise Fifty Eight Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Silver oak Villas LLP (Head office)

Site:

DC No. : 2960
Date : 17/3/20
Vehicle No. : TS10UA 0143
P.O. / W.O. No. : 66383
P.O. / W.O. Date : 4/3/20

Sl. No.	PARTICULARS	Quantity
1	M.S. Z Angles 2'x2' = 01 (N/O)	08 Rft
2	MS Grill 2'x2' = 01 (")	08 Rft
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GSTIN :

Received the above materials in good condition.

Received by: M. Charan

Date : 17/3/20.

Stamp: M. Shar 17/3/20

For SUMMIT SALES LLP

B. Mumtaj 17/3/20.

Authorised Signatory

Duplicate

Purchase Order

 21-05-2020 10:02:27

Original / Office Copy / Purchase Div.Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	66383	16082
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	04-03-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	04-03-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8226 - Steel - other - Ms Z Angle Templates - 2 ft X 2 ft - Rft *02 nos*	16.00	42.00	0.00	18.00	792.96
2	8183 - Steel - other - MS Z Angle Templates - NA - Rft *4'0 x 2'0 - 01 no*	12.00	42.00	0.00	18.00	594.72
3	8141 - Steel - other - M.S.Grills - Others - SFT *21.75" x 21.75" - 02 nos*	6.58	84.00	0.00	18.00	652.21
4	8141 - Steel - other - M.S.Grills - Others - SFT *45.75" x 21.75" - 01 no*	6.91	84.00	0.00	18.00	684.92
5	6188 - Miscellaneous - Hamali charges - NA - Per Sft	29.49	0.60	0.00	18.00	20.88
					Total Order Value . . .	**2,745.69**

Rupees : Two Thousand Seven Hundred Fourty Five and Paise Sixty Nine Only.

Terms and Conditions :-

Specification / Brand	All MS'Z' angles should be 3/4" - 3mm thickness. Fabrication, grinding & powder coating should be of good quality. Above rates approved by M.D. vide approval dtd. 08.09.17 and accepted by contractor.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 5days
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Soham Mansion 2nd floor toilets purpose.
Completion Date	Work to be completed in 3days. Penalty of 5% of order value per week shall be levied for delay
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

Noc for duplicate given
bills - advice Can be cleared
21/5/2020

For *Silver Oak Villas LLP*
Authorised Signatory
21/05/2020
Name : ____

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____

Date : __/__/____

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Silver oak villas LLP (Head office)	DC No. : 2960
	Date : 13/3/20
	Vehicle No. : TS10UA 0143
Site:	P.O. / W.O. No. : 66383
	P.O. / W.O. Date : 4/3/20

Sl. No.	PARTICULARS	Quantity
1	M.S. Z Angles 2'x2' = 01 (No)	08 Rft
2	MS Grill 2'x2' = 01 (")	08 Rft
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INWARD
Inward No: 624 Dt: 18/03/20
MRN No: 29118 Dt: 21/3/20
Received By: Sam... Sign:
Modi Properties

MODI PROPERTIES PVT LTD INWARD SECBAD
No. 37755
Date 18/3

Received

44134

GSTIN :

Received the above materials in good condition.

Received by: M. Charan

Date : 17/3/20

Stamp: M. Sheker 17/3/20

For SUMMIT SALES LLP

B. Mumtaz 17/3/20.

Authorised Signatory