

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		15/5/2020		Prepared by:		K. R. Chagula	
PO/WO no.		67012		PO / WO Date.		8/5/2020	
Supplier Name		SSLR		PO/WO amount		1,351/-	
Firm/Company		Sov. LLR		Project		Sov.	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	11181	13/5/2020		1,351/-			
2.							
3.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						1,351/-	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	9312	13/5/2020	78887	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B – Other Credits :							
Amount C – Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						1,351/-	
Amount E – PO / WO value:						1,351/-	
Amount F – Difference (A – E):							
Quantity received as per PO / WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☒ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / WO			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. _____/- ☒ No				
Payment – due date			18/5/2020				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	Accounts – receiver of bill	Accountant	Accounts Manager	
Sign:							
Date	15/5/2020	16/5	16/5	20/5/2020			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wo upto Rs. 5,000/-, Purchase Manager upto 25,000/- and Purchase Director thereafter. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/-

TAX INVOICE

Summit Sales LLP ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

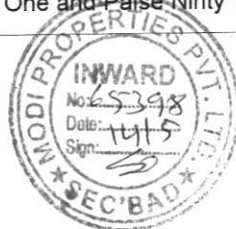
Supplier / Customer / Transporter - Copy

GSTIN/UIN: 36ACORS2044C1Z7

1 of 1 : 13-05-2020

Customer Details				Invoice No.		11181		
Silver Oak Villas LLP				Invoice Date.		13-05-2020		
SY no:291,Cherlapally,Hyderabad				PO No.		67012		
				PO Date.		08-05-2020		
				Req ID		56665		
				Req Date		06-05-2020		
GSTIN : 36ADBFS3288A2Z7				Loc Req No		155664		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt	
1	4066 - Consumables - Water bottle - NA - nos		12	42.00	504.00	18	90.72	
2	4008 - Consumables - Cleaning Cloth - other - nos Yellow	6307	12	16.00	192.00	5	9.60	
3	4040 - Consumables - Mopping Cloth - NA - nos	6307	12	16.00	192.00	5	9.60	
4	4098 - Consumables - Dust pan - NA - nos		2	25.00	50.00	18	9.00	
5	4041 - Consumables - Mopping stick - NA - nos	9603	2	125.00	250.00	18	45.00	
6								
7								
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12								
13								
14								
15								
IGST				CGST		SGST		Total Taxable Amount
				81.96		81.96		Total Invoice Amount
						1,188.00		163.92
						1,351.92		

Rupees : One Thousand Three Hundred Fifty One and Paise Ninty Two Only.



for Summit Sales LLP

P. Sowry
 Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

Page(s) 1 Of 1

08-05-2020 13:39:17



67012

06.05.20 1:44:18

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4, IInd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	67012	155664
Doc Date	08-05-2020	
Quote No	Nil	
Quote Date	08-05-2020	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4066 - Consumables - Water bottle - NA - nos	12.00	42.00	0.00	18.00	594.72
2 4008 - Consumables - Cleaning Cloth - other - nos Yellow	12.00	16.00	0.00	5.00	201.60
3 4040 - Consumables - Mopping Cloth - NA - nos	12.00	16.00	0.00	5.00	201.60
4 4098 - Consumables - Dust pan - NA - nos	2.00	25.00	0.00	18.00	59.00
5 4041 - Consumables - Mopping stick - NA - nos	2.00	125.00	0.00	18.00	295.00
Total Order Value					1,351.92

Rupees : One Thousand Three Hundred Fifty One and Paise Ninty Two Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil

RemarksFor **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**Name : 815/20

Name : _____

Date : / /

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	05-05-2020
Site & Phase :	Silver Oak Villas	Time:	11.00
Supplier		Req. No.	155664
Material required before date:	07-05-2020	ID No.	56665

No	Description	Size	Quantity	Units	Inward No	Date
1	Water bottles		1	Dozen		
2	Yellow cloth		1	Dozen		
3	Mopping cloth		1	dozen		
4	Mop sticks		2	nos		
5	Dust pan		2	Nos		
6						
7						
8						
9						
10						

Remarks: - For staff and office use purpose

Prepared By	G. Chandra kanth	Approved by	
Sign. & Date	05-05-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
05 MAY 2020
SOHAM MODI
MANAGING DIRECTOR

Company Name:	Silver Oak Villas LLP	Date:	28.03.19
Site & Phase :	Silver Oak Villas	Time:	15.00
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: -For Site Use Purpose

Prepared By	G chandra kanth	Approved by	
Sign. & Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

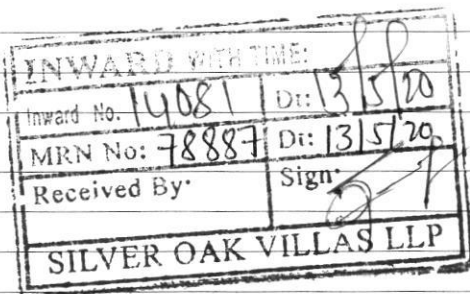
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNE: 36ACQFS2044C1Z7

1 of 1 : 13-05-2020

Customer Details		DC No.	9317
Silver Oak Villas LLP		DC Date.	13-05-2020
SY no:291,Cherlapally,Hyderabad		PO No.	67012
		PO Date.	08-05-2020
		Req ID	56665
		Req Date	06-05-2020
GSTIN : 36ADBFS3288A2Z7		Loc Req No	155664
	Description of Goods	HSN/SAC	Qty
1	4066 - Consumables - Water bottle - NA - nos		12
2	4008 - Consumables - Cleaning Cloth - other - nos	6307	12
2	4008 - Consumables - Cleaning Cloth - other - nos	6307	12
3	4040 - Consumables - Mopping Cloth - NA - nos	6307	12
4	4098 - Consumables - Dust pan - NA - nos		2
5	4041 - Consumables - Mopping stick - NA - nos	9603	2
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for Summit Sales LLP

D. Gowda
Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

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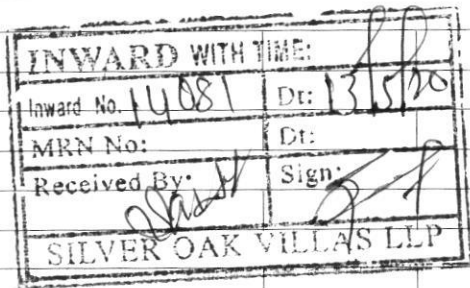
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of 1 : 13-05-2020

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Silver Oak Villas LLP				Invoice Date.	13-05-2020		
SY no:291,Cherlapally,Hyderabad				PO No.	67012		
				PO Date.	08-05-2020		
				Req ID	56665		
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GSTIN : 36ADBFS3288A2Z7				Loc Req No	155664		
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2	4008 - Consumables - Cleaning Cloth - other - nos	6307	12	16.00	192.00	5	9.60
	Yellow						
3	4040 - Consumables - Mopping Cloth - NA - nos	6307	12	16.00	192.00	5	9.60
4	4098 - Consumables - Dust pan - NA - nos		2	25.00	50.00	18	9.00
5	4041 - Consumables - Mopping stick - NA - nos	9603	2	125.00	250.00	18	45.00
6							
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13							
14							
15							
	IGST	CGST	SGST	Total Taxable Amount	1,188.00		163.92
		81.96	81.96	Total Invoice Amount			1,351.92
Rupees : One Thousand Three Hundred Fifty One and Paise Ninty Two Only.							



for Summit Sales LLP

D. Soumya
Authorised signatory