PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	20/5/2020	Prepared by:	K.R. Chalyulu
PO/WO no.	67114	PO / WO Date.	13/5/2020
Supplier Name	SSLLR	PO/WO amount	2,407/-
Firm/Company	SOV	Project	SOV
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11232	18/5/2020	2,407/-
2.			
3.			
Amount A – Bills total(Excluding Transport &Hamali Charges):			2,407/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9358	18/5/2020	78962	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,407/-
Amount E – PO / WO value:	2,407/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within accep~~table limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ ~~Yes – Rs. /- ☐ No~~
Payment – due date	25/5/2020
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	[signature]		V. Sujatha		
Date	20/5/2020	21/5/20			21/5/2020		

APPROVED
21 MAY 2020
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit.2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wosupto Rs. 5,000/-, Purchase Manager upto 25,000/- and Purchase Director thereafter. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/-

ORIGINAL INVOICE

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	11232
SY NO 291,CHERLAPALLLY ,HYD	Invoice Date.	18-05-2020
	PO No.	67114
	PO Date.	13-05-2020
	Req ID	56758
GSTIN : 36ADBFS3288A2Z7	Req Date	12-05-2020
	Loc Req No	155682

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3502 - Computers and Peripherals - Catridge - NA -	37079090	4	510.00	2,040.00	18	367.20
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No: 65480 Date: 19/5/20 Sign:

IGST	CGST	SGST	Total Taxable Amount	2,040.00	367.20
	183.60	183.60	Total Invoice Amount	2,407.20	

Rupees : Two Thousand Four Hundred Seven and Paise Twenty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 14-05-2020 11:23:05 AM

67114
06.05.20 1:44:19

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	67114	155682
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	13-05-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	13-05-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3502 - Computers and Peripherals - Catridge - NA - nos	4.00	510.00	0.00	18.00	2,407.20
	Total Order Value . . .					**2,407.20**

Rupees : Two Thousand Four Hundred Seven and Paise Twenty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of Epsion brand,744 model
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for office use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Silver Oak Villas LLP*
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	08-05-2020
Site & Phase :	Silver Oak Villas	Time:	11.00
Supplier		Req. No.	155682
Material required before date:	12-05-2020	ID No.	56758

No	Description	Size	Quantity	Units	Inward No	Date
1	Catridges		4	Nos		
2	EPSON Ink		4	Nos		
3	67114					
4						
5						
6						
7						
8						
9						
10						

Remarks: -For Site office use purpose

APPROVED
13 MAY 2020
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	B.Meenakshi	Approved by	
Sign.& Date	08-05-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No.	9358
SY NO 291,CHERLAPALLLY ,HYD	DC Date.	18-05-2020
	PO No.	67114
	PO Date.	13-05-2020
	Req ID	56758
	Req Date	12-05-2020
GSTIN : 36ADBFS3288A2Z7	Loc Req No	155682

	Description of Goods	HSN/SAC	Qty
1	3502 - Computers and Peripherals - Catridge - NA - nos	37079090	4
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
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16			
17			
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20			
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22			
23			
24			
25			
26			
27			
28			
29			
30			

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 38250 Date 19/5 Sign.

INWARD WITH TIME
Inward No. 14115 Dt. 18/5/20
MRN No: 78962 Dt. 18/5/20
Received By: Sign:
SILVER OAK VILLAS LLP

43145

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	11232
SY NO 291,CHERLAPALLLY ,HYD	Invoice Date.	18-05-2020
	PO No.	67114
	PO Date.	13-05-2020
	Req ID	56758
GSTIN : 36ADBFS3288A2Z7	Req Date	12-05-2020
	Loc Req No	155682

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3502 - Computers and Peripherals - Catridge - NA -	37079090	4	510.00	2,040.00	18	367.20
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD WITH DATE
Inward No. 14115 Dt: 18/5/20
MRN No: Dt:
Received By: Sign:
SILVER OAK VILLAS LLP

IGST	CGST	SGST	Total Taxable Amount	2,040.00	367.20
	183.60	183.60	Total Invoice Amount	2,407.20	

Rupees : Two Thousand Four Hundred Seven and Paise Twenty Only.

for Summit Sales LLP

Authorised signatory

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