

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		20/5/2020		Prepared by:		K. R. Chakraborty	
PO/WO no.		67114		PO / WO Date.		13/5/2020	
Supplier Name		SSLLR		PO/WO amount		2,402/-	
Firm/Company		SOV		Project		SOV	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	11232	18/5/2020		2,402/-			
2.							
3.							
Amount A – Bills total(Excluding Transport & Hamali Charges):				2,402/-			
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	9358	18/5/2020	28962	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B – Other Credits :							
Amount C – Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:				2,402/-			
Amount E – PO / WO value:				2,402/-			
Amount F – Difference (A – E):							
Quantity received as per PO / WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. _____/- ☒ No				
Payment – due date			25/5/2020				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	20/5/2020	21/5/2020	21/5/2020		21/5/2020		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wo upto Rs. 5,000/-, Purchase Manager upto 25,000/- and Purchase Director thereafter. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

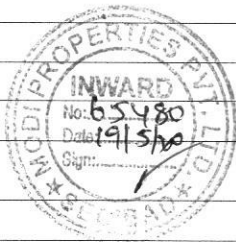
Supplier / Customer / Transporter - Copy

GSTIN/UNIT: 36ACQES2044C1Z7

1 of 1 : 18-05-2020

Customer Details				Invoice No.	11232		
Silver Oak Villas LLP				Invoice Date.	18-05-2020		
SY NO 291,CHERLAPALLY ,HYD				PO No.	67114		
				PO Date.	13-05-2020		
				Req ID	56758		
				Req Date	12-05-2020		
GSTIN : 36ADBFS3288A2Z7				Loc Req No	155682		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3502 - Computers and Peripherals - Catridge - NA -	37079090	4	510.00	2,040.00	18	367.20
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
	IGST	CGST	SGST	Total Taxable Amount	2,040.00		367.20
		183.60	183.60	Total Invoice Amount	2,407.20		

Rupees : Two Thousand Four Hundred Seven and Paise Twenty Only.



for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

Page(s) 1 Of 1

14-05-2020 11:23:05 AM



67114

06.05.20 1:44:19

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	67114	155682
Doc Date	13-05-2020	
Quote No	Nil	
Quote Date	13-05-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3502 - Computers and Peripherals - Catridge - NA - nos	4.00	510.00	0.00	18.00	2,407.20
Total Order Value . . .					2,407.20

Rupees : Two Thousand Four Hundred Seven and Paise Twenty Only.

Terms and Conditions :-**Specification / Brand** All items shall be of Epsion brand,744 model**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.

Delivery Location Silver Oak Villas Phase - IX
Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint
Phone. Contact: Security 65908777, 9502288244 Sanjay

Penalty For Delay Nil**Transportation Cost** Transport cost shall be borne by us**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for office use purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Silver Oak Villas LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	08-05-2020
Site & Phase :	Silver Oak Villas	Time:	11.00
Supplier		Req. No.	155682
Material required before date:	12-05-2020	ID No.	56758

No	Description	Size	Quantity	Units	Inward No	Date
1	Catridges		4	Nos		
2	EPSON Ink		4	Nos		
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: -For Site office use purpose

Prepared By	B.Meenakshi	Approved by	
Sign. & Date	08-05-2020	Sign. & Date	

APPROVED
13 MAY 2020
MINISH PARIKH
MANAGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign. & Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

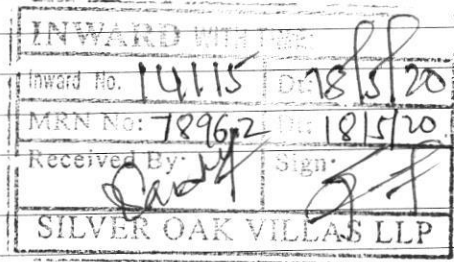
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UIN: 36ACQES2044C1Z7

1 of 1 : 18-05-2020

Customer Details		DC No.	9358
Silver Oak Villas LLP		DC Date.	18-05-2020
SY NO 291,CHERLAPALLY ,HYD		PO No.	67114
		PO Date.	13-05-2020
		Req ID	56758
		Req Date	12-05-2020
GSTIN : 36ADBFS3288A2Z7		Loc Req No	155682
	Description of Goods	HSN/SAC	Qty
1	3502 - Computers and Peripherals - Catridge - NA - nos	37079090	4
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

43145

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

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1 of 1 : 18-05-2020

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				PO Date.		13-05-2020	
				Req ID		56758	
				Req Date		12-05-2020	
GSTIN : 36ADBFS3288A2Z7				Loc Req No		155682	
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2							
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7							
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9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
Total Taxable Amount				2,040.00		367.20	

INWARD WITH TISS

Inward No. 14115

MRN No:

Received By:

18/5/20

Sign:

SILVER OAK VILLAS LLP

Rupees : Two Thousand Four Hundred Seven and Paise Twenty Only.

for Summit Sales LLP