PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	21/05/20	Prepared by:	Prabhakar
PO/WO no.	67121	PO / WO Date.	13.5.20
Supplier Name	Summit Labs LLP	PO/WO amount	1,623.78
Firm/Company	Modi Realty Mallapur LLP	Project	GMR.
Sl. No.	Bill No.	Bill Date	Bill amount
1	11254	19.5.20	883.58
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			883.58

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9376	19.5.20	79069	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	883.58
Amount E – PO / WO value:	1623.78
Amount F – Difference (A – E):	740.20

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained~~ below)
Excess / short material received	~~☐ Approved – w~~ithin acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	25/5/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		21/5/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UIN: 36ACQFS2044C1Z7

Customer Details		
Modi Reality Mallapur LLP	Invoice No.	11254
Gulmohar Residency, Sy No. 19, Next to NFC Railway Over Bridge, Mallapur, Hyderabad	Invoice Date.	19-05-2020
	PO No.	67121
	PO Date.	13-05-2020
	Req ID	56725
	Req Date	12-05-2020
GSTIN : 36AAEFM1459R1ZP	Loc Req No	68274

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4009 - Consumables - Coconut Broom - other - nos	9603	5	16.00	80.00	0	0.00
2	4014 - Consumables - Colin - 500ml - nos	3402	5	82.00	410.00	18	73.80
3	4022 - Consumables - Dettol - NA - nos Antispetic	3401	1	155.00	155.00	18	27.90
4	4065 - Consumables - Vim bar - NA - nos	3405	1	42.00	42.00	18	7.56
5	4067 - Consumables - Bleach powder - NA - kgs		2	37.00	74.00	18	13.32
6							
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IGST	CGST	SGST			
			Total Taxable Amount	761.00	122.58
	61.29	61.29	Total Invoice Amount	883.58	

Rupees : Eight Hundred Eighty Three and Paise Fifty Eight Only.

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No 65523 Date 20/5/20 Sign

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 13-05-2020 13:16:38

67121
06.05.20 1:44:19

From Company :	**Modi Reality Mallapur LLP** 5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad. G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	67121	68274
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	13-05-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	13-05-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4003 - Consumables - Bombay Broom - Big - nos	5.00	56.00	0.00	0.00	280.00
2	4009 - Consumables - Coconut Broom - other - nos	5.00	16.00	0.00	0.00	80.00
3	4014 - Consumables - Colin - 500ml - nos	5.00	82.00	0.00	18.00	483.80
4	4022 - Consumables - Dettol - NA - nos *Antispetic*	1.00	155.00	0.00	18.00	182.90
5	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	5.00	78.00	0.00	18.00	460.20
6	4065 - Consumables - Vim bar - NA - nos	1.00	42.00	0.00	18.00	49.56
7	4067 - Consumables - Bleach powder - NA - kgs	2.00	37.00	0.00	18.00	87.32
					Total Order Value . . .	**1,623.78**

Rupees : One Thousand Six Hundred Twenty Three and Paise Seventy Eight Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site office and labour quarters and water tanks cleaning purpose.
Completion Date	NA
Measurment	NA
Security	Nil

For *Modi Reality Mallapur LLP*

Authorised Signatory

Name : 14/5/20

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MODIREALTY MALLAPUR LLP	Date:	11.05.2020
Site & Phase :	GMR	Time:	16:05
Supplier		Req. No.	68274
Material required before date:	14.05.2020	ID No.	56725

No	Description	Size	Quantity	Units	Inward No	Date
1.	Bleaching powder	25 KG	02	Bag		
2.	Soap bars	100g	24	No's		
3.	Savlone liquid	1 liter	01	No's		
4.	Lizol bottle	Std	05	No's		
5.	Coline bottle	Std	05	No's		
6.	Coconut brooms	std	05	No's		
7.	Bombay brooms	std	05	No's		
8.						
9.						
10.						

PO. 6/7/21

Remarks: For Site office, labour Quarters ,Water Tanks Cleaning purpose at GMR site.

Prepared By	Sravani	Approved by	MINISH PARIKH MANAGER PROCUREMENT
Sign.& Date	11.05.2020	Sign. & Date	APPROVED 11 MAY 2020

Note:

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UIN: 36ACQFS2044C1Z7

Customer Details		
Modi Reality Mallapur LLP	DC No.	9376
Gulmohar Residency, Sy No. 19, Next to NFC Railway Over Bridge, Mallapur, Hyderabad	DC Date.	19-05-2020
	PO No.	67121
	PO Date.	13-05-2020
	Req ID	56725
GSTIN : 36AAEFM1459R1ZP	Req Date	12-05-2020
	Loc Req No	68274

	Description of Goods	HSN/SAC	Qty
1	4009 - Consumables - Coconut Broom - other - nos	9603	5
2	4014 - Consumables - Colin - 500ml - nos	3402	5
3	4022 - Consumables - Dettol - NA - nos	3401	1
4	4065 - Consumables - Vim bar - NA - nos	3405	1
5	4067 - Consumables - Bleach powder - NA - kgs		2
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MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 38289
Date 20/5

INWARD
MODI REALTY MALLAPUR LLP
Ward No. 761 Dt. 19/5/2020
GRN 79069 Dt.
Received By.......... Sign.... 19/5/2020

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UIN: 36ACQFS2044C1Z7

Customer Details		
Modi Reality Mallapur LLP	Invoice No.	11254
Gulmohar Residency, Sy No. 19, Next to NFC Railway Over Bridge, Mallapur, Hyderabad	Invoice Date.	19-05-2020
	PO No.	67121
	PO Date.	13-05-2020
	Req ID	56725
GSTIN : 36AAEFM1459R1ZP	Req Date	12-05-2020
	Loc Req No	68274

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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4	4065 - Consumables - Vim bar - NA - nos	3405	1	42.00	42.00	18	7.56
5	4067 - Consumables - Bleach powder - NA - kgs		2	37.00	74.00	18	13.32
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MODI REALTY MALLAPUR LLP
Ward No. 761 Dt. 19/5/2020
MRN No.........Dt.........
Received By Roman Sign 19/5/2020

IGST	CGST	SGST	Total Taxable Amount	761.00	122.58
	61.29	61.29	Total Invoice Amount	883.58	

Rupees : Eight Hundred Eighty Three and Paise Fifty Eight Only.

for Summit Sales LLP

Authorised signatory

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