PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	27/5/20	Prepared by:	V. Pandi
PO/WO no.	67319	PO / WO Date.	20/5/20
Supplier Name	Summit sales LLP	PO/WO amount	2506/-
Firm/Company	Modi Reality Mallapur LLP	Project	GMR
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11293	21/5/20	2506/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,506/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9415	21/5/20	79185	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,506/-
Amount E – PO / WO value:	2,506/-
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No~~ (explained below)
Excess / short material received	~~□ Approved – within acceptable limits □ No~~ (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ~~□ No~~
Payment – due date	30/5/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	V. Pandi	[signature]	[signature] APPROVED 27/5/20 MINISH PARIKH MANAGER PROCUREMENT		[signature]		
Date	27/5/20	27/5	27/5/20		28/5/20		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

ORIGINAL INVOICE

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Reality Mallapur LLP	Invoice No.	11293
Gulmohar Residency, Sy No. 19, Next to NFC Railway Over Bridge, Mallapur, Hyderabad	Invoice Date.	21-05-2020
	PO No.	67319
	PO Date.	20-05-2020
	Req ID	56920
GSTIN : 36AAEFM1459R1ZP	Req Date	16-05-2020
	Loc Req No	68287

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3502 - Computers and Peripherals - Catridge - NA -	37079090	4	510.00	2,040.00	18	367.20
2	7592 - Stationery - other - stamp pad - NA - nos Blue/Red	9612	2	42.00	84.00	18	15.12
3							
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MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 65616 Date 22/5/20 Sign.

IGST	CGST	SGST			
			Total Taxable Amount	2,124.00	382.32
	191.16	191.16	Total Invoice Amount	2,506.32	

Rupees : Two Thousand Five Hundred Six and Paise Thirty Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 20-05-2020 15:42:23

67319
15.05.20 11:59:02

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	67319	68287
	Doc Date	20-05-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	20-05-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3502 - Computers and Peripherals - Catridge - NA - nos	4.00	510.00	0.00	18.00	2,407.20
2	7592 - Stationery - other - stamp pad - NA - nos *Blue/Red*	2.00	42.00	0.00	18.00	99.12
				Total Order Value . . .		**2,506.32**

Rupees : Two Thousand Five Hundred Six and Paise Thirty Two Only.

Terms and Conditions :-

Specification /	All items shall be of Epsion brand,744 model
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for office use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MODI REALTY MALLAPUR LLP		Date:	16.05.20
Site & Phase :	GULMOHAR RESIDENCY		Time:	9:30
Supplier			Req. No.	68287
Material required before date:		19.05.2020	ID No.	56920

No	Description	Size	Quantity	Units	Inward No	Date
1.	774 Pigment ink black (EPSON M200)	140 ML	04	No's		
2.	Stamp Ink Bottle Blue colour	std	01	No's		
3.	Stamp Ink Bottle Red Colour	std	01	No's		
4.	67319					
5.						
6.						
7.						
8.						
9.						
10.						

Remarks: FOR PAPERS PRINTING WORK PURPOSE AND PM STAMP PURPOSE AT SITE OFFICE AND SALES OFFICE .

Prepared By	Sravani	Approved by	
Sign.& Date	16.05.2020	Sign. & Date	APPROVED 16 MAY 2020 MINISH PARIKH MANAGER PROCUREMENT

Note:

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Reality Mallapur LLP	DC No.	9415
Gulmohar Residency, Sy No. 19, Next to NFC Railway Over Bridge, Mallapur, Hyderabad	DC Date.	21-05-2020
	PO No.	67319
	PO Date.	20-05-2020
	Req ID	56920
GSTIN : 36AAEFM1459R1ZP	Req Date	16-05-2020
	Loc Req No	68287

	Description of Goods	HSN/SAC	Qty
1	3502 - Computers and Peripherals - Catridge - NA - nos	37079090	4
2	7592 - Stationery - other - stamp pad - NA - nos	9612	2
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29	21/5/2020		
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MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No: 38386 Date: 23/5 Sign:

79185

21/5/2020

Sign

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Reality Mallapur LLP	Invoice No.	11293
Gulmohar Residency, Sy No. 19, Next to NFC Railway Over Bridge, Mallapur, Hyderabad	Invoice Date.	21-05-2020
	PO No.	67319
	PO Date.	20-05-2020
	Req ID	56920
GSTIN : 36AAEFM1459R1ZP	Req Date	16-05-2020
	Loc Req No	68287

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3502 - Computers and Peripherals - Catridge - NA -	37079090	4	510.00	2,040.00	18	367.20
2	7592 - Stationery - other - stamp pad - NA - nos Blue/Red	9612	2	42.00	84.00	18	15.12
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14	21/5/2020						
15							

IGST	CGST	SGST				
			Total Taxable Amount	2,124.00		382.32
	191.16	191.16	Total Invoice Amount	2,506.32		

Rupees : Two Thousand Five Hundred Six and Paise Thirty Two Only.

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