PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 23/5/2020 | Prepared by: | K. R. Chalyulu |
| PO/WO no. | 67272 | PO / WO Date. | 19/5/2020 |
| Supplier Name | SSLLP | PO/WO amount | 1,137/- |
| Firm/Company | SOVLLP | Project | SOV. |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1. | 11280 | 21/5/2020 | 1,137/- |
| 2. | | | |
| 3. | | | |
| Amount A – Bills total(Excluding Transport &Hamali Charges): | | | 1,137/- |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 9402 | 21/5/2020 | 79130 | ☑ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |
| 4. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount B –Other Credits : | — |
| Amount C –Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 1,137/- |
| Amount E – PO / WO value: | 1,137/- |
| Amount F – Difference (A – E): | — |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~☐ Yes ☐ No (explained below)~~ |
| Excess / short material received | ~~☐ Approved~~ – within acceptable limits ☐ No (explained below) |
| Close PO / W?O | ☑ Yes ☐ No – wait for balance material ☐ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ~~☐ Yes – Rs. /- ☐ No~~ |
| Payment – due date | 25/5/2020 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | [signature] | [signature] | [signature] | | V. Swathi | | |
| Date | 23/5/2020 | 26/5 | | | 26/5/2020 | | |

APPROVED 26 MAY 2020 MINISH PARIKH MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit.2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wosupto Rs. 5,000/-, Purchase Manager upto 25,000/- and Purchase Director thereafter. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/-

ORIGINAL INVOICE

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | Invoice No. | 11280 |
|---|---|---|
| Silver Oak Villas LLP | Invoice Date. | 21-05-2020 |
| SY NO 291,CHERLAPALLLY ,HYD | PO No. | 67272 |
| | PO Date. | 19-05-2020 |
| | Req ID | 56952 |
| GSTIN : 36ADBFS3288A2Z7 | Req Date | 18-05-2020 |
| | Loc Req No | 155713 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 4662 - Electrical - other - Tubelight fitting - 2ft - nos D531065 | 9405 | 4 | 254.00 | 1,016.00 | 12 | 121.92 |
| 2 | | | | | | | |
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MODI PROPERTIES PVT. LTD. INWARD No: 65603 Date: 22/5/20 Sign: SEC'BAD

| IGST | CGST | SGST | | | |
|---|---|---|---|---|---|
| | | | Total Taxable Amount | 1,016.00 | 121.92 |
| | 60.96 | 60.96 | Total Invoice Amount | 1,137.92 | |

Rupees : One Thousand One Hundred Thirty Seven and Paise Ninty Two Only.

for Summit Sales LLP

*Authorised signatory*

Subject to Hyderabad Jurisdiction

# Purchase Order

 19-05-2020 1:50:52 PM

67272
15.05.20 11:58:47

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP<br>5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc No** | 67272 | 155713 |
| | **Doc Date** | 19-05-2020 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 18-05-2020 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 4662 - Electrical - other - Tubelight fitting - 2ft - nos<br>*D531065* | 4.00 | 254.00 | 0.00 | 12.00 | 1,137.92 |
| | | | | | **Total Order Value . . .** | **1,137.92** |

Rupees : One Thousand One Hundred Thirty Seven and Paise Ninty Two Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | All items shall be of 'Wipro' brand |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Inclusive of all taxes |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Silver Oak Villas Phase - IX<br>Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint<br>Phone. Contact: Security 65908777, 9502288244 Sanjay |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Transport cost shall be borne by us. |
| **Warranty** | One year |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for lApartment cellar purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | |

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | Silver oak villas | Date: | 18-05-2020 |
| Site & Phase : | Silver Oak Villas | Time: | 09.00 |
| Supplier | | Req. No. | 155713 |
| Material required before date: | 20-05-2020 | ID No. | 56952 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Tubelights | 2' | 04 | Nos | | |
| 2 | 67272 | | | | | |
| 3 | | | | | | |
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| 1 | | | | | | |

Remarks: -For Apartment Cellar purpose

| | | | |
|---|---|---|---|
| Prepared By | G. Mona | Approved by | |
| Sign.& Date | 18-05-2020 | Sign. & Date | |

APPROVED
19 MAY 2020
MINISH PARIKH
MANAGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.

| | | | |
|---|---|---|---|
| Company Name: | Silver Oak Villas LLP | Date: | 21.02.2020 |
| Site & Phase : | Silver Oak Villas | Time: | 12.00 |
| Supplier | | Req. No. | |
| Material required before date: | | ID No. | |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | | | | | | |
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| 9 | | | | | | |

Remarks: -For Level markings and plastering purpose

| | | | |
|---|---|---|---|
| Prepared By | G.Mona | Approved by | |
| Sign.& Date | 21.02.2020 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | |
|---|---|---|
| Silver Oak Villas LLP | DC No. | 9402 |
| SY NO 291,CHERLAPALLLY ,HYD | DC Date. | 21-05-2020 |
| | PO No. | 67272 |
| | PO Date. | 19-05-2020 |
| | Req ID | 56952 |
| GSTIN : 36ADBFS3288A2Z7 | Req Date | 18-05-2020 |
| | Loc Req No | 155713 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 4662 - Electrical - other - Tubelight fitting - 2ft - nos | 9405 | 4 |
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MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 38333
Date: 23/5

INWARD
14156 21/5/20
79130 21/5/2020
Received by
SILVER OAK VILLAS LLP

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

TRANSIT COPY

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | |
|---|---|---|
| Silver Oak Villas LLP | Invoice No. | 11280 |
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| | PO No. | 67272 |
| | PO Date. | 19-05-2020 |
| | Req ID | 56952 |
| GSTIN : 36ADBFS3288A2Z7 | Req Date | 18-05-2020 |
| | Loc Req No | 155713 |

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|---|---|---|---|---|---|---|---|
| 1 | 4662 - Electrical - other - Tubelight fitting - 2ft - nos D531065 | 9405 | 4 | 254.00 | 1,016.00 | 12 | 121.92 |
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14156 21/5/20

SILVER OAK VILLAS LLP

| IGST | CGST | SGST | | | |
|---|---|---|---|---|---|
| | | | Total Taxable Amount | 1,016.00 | 121.92 |
| | 60.96 | 60.96 | Total Invoice Amount | 1,137.92 | |

Rupees : One Thousand One Hundred Thirty Seven and Paise Ninty Two Only.

**for Summit Sales LLP**

Subject to Hyderabad Jurisdiction

*Authorised signatory*