

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		28/5/20		Prepared by:		Aledha	
PO/WO no.		67390		PO / WO Date.		22-5-20	
Supplier Name		SSCLP		PO/WO amount		1486-80	
Firm/Company		VOC LLP		Project		VOC LLP	
Sl. No.	Bill No.	Bill Date	Bill amount				
1.	11347	23-5-20	1486-80				
2.							
3.							
Amount A – Bills total(Excluding Transport & Hamali Charges):				1486-80			
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	9451	23-5-20	79267	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B –Other Credits :				-			
Amount C –Other Debits :				-			
Amount D (D=A+B-C) – Amount to be credited to the supplier:				1486-80			
Amount E – PO / WO value:				1486-80			
Amount F – Difference (A – E):				-			
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☒ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. /- ☐ No				
Payment – due date			1/6/2020				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	28/5/20	28/5/20	28/5/20				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36AC0ES2044C1Z7

1 of 1 : 23-05-2020

Customer Details				Invoice No.		11347	
Villa Orchids LLP				Invoice Date.		23-05-2020	
Behind Janapriya, Kowkur, Hyderabad				PO No.		67390	
				PO Date.		22-05-2020	
				Req ID		57101	
				Req Date		22-05-2020	
GSTIN : 36AANFG4817C1ZH				Loc Req No		63324	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7667 - Stationery - other - ID Cards - NA - nos		60	21.00	1,260.00	18	226.80
	Smart cards - RFID						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST	CGST	SGST	Total Taxable Amount		1,260.00		226.80
	113.40	113.40	Total Invoice Amount				1,486.80
Rupees : One Thousand Four Hundred Eighty Six and Paise Eighty Only.							



for Summit Sales LLP

Purchase Order

Page(s) 1 of 1

22-05-2020 15:19:39



67390

15.05.20 11:59:03

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details			
Summit Sales LLP	Doc No	67390	63324
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	Doc Date	22-05-2020	
GSTIN 36ACQFS2044C1Z7	Quote No	Nil	
040-66335551 9618244433	Quote Date	22-05-2020	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7667 - Stationery - other - ID Cards - NA - nos Smart cards - RFID	60.00	21.00	0.00	18.00	1,486.80
Total Order Value . . .					1,486.80

Rupees : One Thousand Four Hundred Eighty Six and Paise Eighty Only.

Terms and Conditions :-

Specification /	All item shall be of "Warden Security" brand.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Villas Orchids Behind: Janapriya, Kowkur. Phone. 9502232100/9502266233
Penalty For Delay	Nil
Transportation	Included in the above price.
Warranty	2 yrs service wrnty from Bethel.
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qty & specs.Above order for labour attendance purpose.
Completion Date	Nil
Measurment	nil
Security	nil
Remarks	

For **Villa Orchids LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

Company Name:		VOC LLP		Date:		19.05.2020	
Site & Phase:		VOC		Time:		09:55	
Supplier:		SSLLP		Req. No.		63324	
Material required before :		Urgent		ID No.		57101	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Clam shell cards	Std	60	nos			
Remarks:for labours and staff purpose							
Prepared By		S.sharvani		Approved by		A.Suresh	
Sign.& Date		19.05.2020		Sign. & Date		19.05.2020	

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

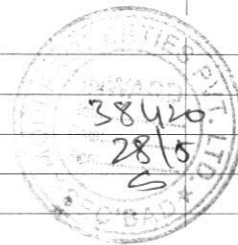
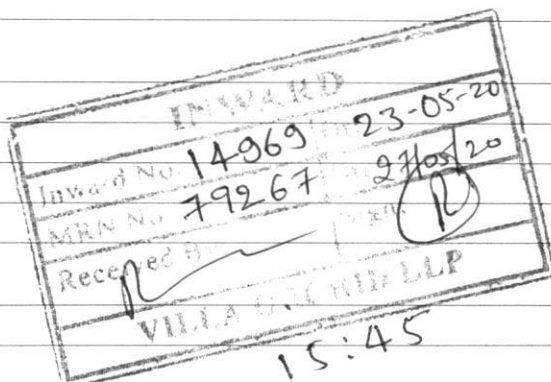
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UIN: 36ACORS2044C1Z7

1 of 1 : 23-05-2020

Customer Details		DC No.	9451
Villa Orchids LLP		DC Date.	23-05-2020
Behind Janapriya, Kowkur, Hyderabad		PO No.	67390
		PO Date.	22-05-2020
		Req ID	57101
		Req Date	22-05-2020
GSTIN : 36AANFG4817C1ZH		Loc Req No	63324
Description of Goods		HSN/SAC	Qty
1	7667 - Stationery - other - ID Cards - NA - nos		60
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			



for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

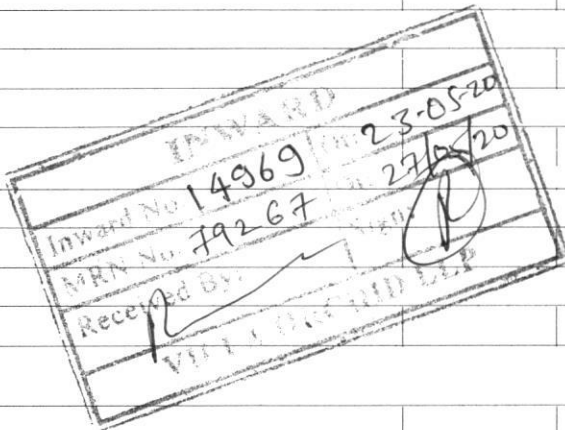
TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACOF82044C1Z7

1 of 1 : 23-05-2020

Customer Details				Invoice No.		11347	
Villa Orchids LLP				Invoice Date.		23-05-2020	
Behind Janapriya, Kowkur, Hyderabad				PO No.		67390	
GSTIN : 36AANFG4817C1ZH				PO Date.		22-05-2020	
				Req ID		57101	
				Req Date		22-05-2020	
				Loc Req No		63324	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7667 - Stationery - other - ID Cards - NA - nos		60	21.00	1,260.00	18	226.80
	Smart cards - RFID						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
113.40				113.40		Total Taxable Amount	
				Total Invoice Amount		1,486.80	
Rupees : One Thousand Four Hundred Eighty Six and Paise Eighty Only.							



for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction