PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/05/20	Prepared by:	Mounika
PO/WO no.	61015	PO / WO Date.	24/08/20
Supplier Name	SSLLP	PO/WO amount	27,840.00
Firm/Company	Villa orchids LLP	Project	VOCLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11201	14/05/20	27,840.00
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			27,840.00

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	SOV-2531	7/10/19	–	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	27,840.00
Amount E – PO / WO value:	27,840.00
Amount F – Difference (A – E):	

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]	APPROVED 02 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT [signature]				
Date		2/6					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	
Villa Orchids LLP	Invoice No. 11201
Behind Janapriya, Kowkur, Hyderabad	Invoice Date. 14-05-2020
	PO No. 61015
	PO Date. 24-08-2019
	Req ID 51150
GSTIN : 36AANFG4817C1ZH	Req Date 21-08-2019
	Loc Req No 62890

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8501 - Stone - granite - Black - 19mm - sft	68022310	100	112.35	11,235.00	18	2,022.30
	10'0 x 2'0' x 05nos						
2	8501 - Stone - granite - Black - 19mm - sft	68022310	80	112.35	8,988.00	18	1,617.84
	8'0 x 2'0 - 05nos						
3	8500 - Stone - granite - Beading - NA - rft		50	37.45	1,872.50	18	337.04
	Black - 10'0 x 0.4" x 05nos						
4	8500 - Stone - granite - Beading - NA - rft		40	37.45	1,498.00	18	269.64
	Black - 8'0 x 0.4" x 05nos						
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

MODI PROPERTIES PVT. LTD. INWARD No. 65,438 Date: 18/5/20 SECBAD

INWARD No. 14190 07-10-20 MRN No. 70835 07/9/19 VILLA ORCHID LLP 16:00

IGST	CGST	SGST			
			Total Taxable Amount	23,593.50	4,246.82
	2,123.41	2,123.41	Total Invoice Amount	27,840.33	

Rupees : Twenty Seven Thousand Eight Hundred Fourty and Paise Thirty Three Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 21-05-2020 12:57:41 Original / Office Copy / Purchase Div.Copy

om Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	61015	62890
	Doc Date	24-08-2019	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	17-06-2019	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8501 - Stone - granite - Black - 19mm - sft *10'0 x 2'0' x 05nos*	100.00	112.35	0.00	18.00	13,257.30
2	8501 - Stone - granite - Black - 19mm - sft *8'0 x 2'0 - 05nos*	80.00	112.35	0.00	18.00	10,605.84
3	8500 - Stone - granite - Beading - NA - rft *Black - 10'0 x 0.4" x 05nos*	50.00	37.45	0.00	18.00	2,209.55
4	8500 - Stone - granite - Beading - NA - rft *Black - 8'0 x 0.4" x 05nos*	40.00	37.45	0.00	18.00	1,767.64
					Total Order Value . . .	**27,840.33**

Rupees : Twenty Seven Thousand Eight Hundred Fourty and Paise Thirty Three Only.

Terms and Conditions :-

Sill not Received
2/6/2020

Specification / Brand	All items shall be of 19mm thickness slabs. The above rates only for material supply.
Payment Terms	After delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Villas Orchids Behind: Janapriya, Kowkur. Phone. 9502232100/9502266233
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work.10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V.no. 116,117,209,90 & 8 purpose.Cutting charges included in above rates.
Completion Date	Nil
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	Skirting Rs. 12/- per rft for labour only.

For Villa Orchids LLP