PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	28/05/20	Prepared by:	Mounika
PO/WO no.	58004	PO / WO Date.	15/04/20
Supplier Name	SSllp	PO/WO amount	76,949.00
Firm/Company	villa orchids llp	Project	VOC llp
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11188	14/05/20	31,601.00
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			31,601.00

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	SOV-2488	16/9/19	–	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	31,601.00
Amount E – PO / WO value:	76,949.00
Amount F – Difference (A – E):	45,348/-
Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below~~)
Excess / short material received	□ ~~Approved – within acceptable limits □ No~~ (explained below)
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	30/5/20
Remarks:_	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Mounika	[signature]	[signature] APPROVED 02 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	28/05/20	2/6					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Villa Orchids LLP	Invoice No.	11188
Behind Janapriya, Kowkur, Hyderabad	Invoice Date.	14-05-2020
	PO No.	58004
	PO Date.	15-04-2019
	Req ID	48194
GSTIN : 36AANFG4817C1ZH	Req Date	29-03-2019
	Loc Req No	60924

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2213 - Carpentry - windows - Al. Sliding - 6 ft x 4 ft - 3 track - 04 nos		24	294.00	7,056.00	18	1,270.08
2	2218 - Carpentry - windows - Al.Ventilator - other - 2'2" x 2' - Openable - 02 nos		8.68	472.50	4,101.30	18	738.24
3	2211 - Carpentry - windows - Al. Sliding - 4 ft x 4 ft - 3 track - 03 nos		48	325.50	15,624.00	18	2,812.32
4							
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12							
13							
14							
15							

MODI PROPERTIES PVT. LTD. SECBAD
INWARD
No. 65425
Date 18/5/20
Sign

Inward No. 14083 16-09-19
MRN No. 71142 Date 18/9/19 Sign
Received By:
VILLA ORCHID LLP

IGST	CGST	SGST	Total Taxable Amount	26,781.30	4,820.64
	2,410.32	2,410.32	Total Invoice Amount	31,601.93	

Rupees : Thirty One Thousand Six Hundred One and Paise Ninty Three Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

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M/s Villa Orchids Llp (KOWKUR)	DC No. : 2488
	Date : 16/9/19
Site:	Vehicle No. : TS10UA 0143
	P.O. / W.O. No. : 5-8604
	P.O. / W.O. Date : 15/4/19

Sl. No.	PARTICULARS	Quantity
1	Al, window sliding 3Track 6'x4' = 01 (No)	24.00 sft.
2	Al, ventilators openable 2'03"x2' = 02 (")	8.68 sft
3	Al, sliding window 3Track 4'x4' = 03 (")	48 sft
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INWARD
Inward No: 14083 Dt: 16-9-19
MRN No: 71142 Dt: 18/9/19
Sign:
Received By:
VILLA ORCHID LLP

GSTIN :

Received the above materials in good condition.

Received by : Pavankishan

Stamp:

Date : 16/9/19

For **SUMMIT SALES LLP**

Authorised Signatory

Purchase Order

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From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	58004	60924
	Doc Date	15-04-2019	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	01-03-2019	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2213 - Carpentry - windows - Al. Sliding - 6 ft x 4 ft - sft *3 track - 04 nos*	96.00	294.00	0.00	18.00	33,304.32
2	2212 - Carpentry - windows - Al. Sliding - 5ftx4ft - nos *3 track - 02 nos*	40.00	315.00	0.00	18.00	14,868.00
3	2218 - Carpentry - windows - Al.Ventilator - other - sft *2'2" x 2' - Openable - 02 nos*	8.68	472.50	0.00	18.00	4,839.53
4	2196 - Carpentry - windows - Al. Openable - 3 ft x 2 ft - sft *Ventilator - 02 nos*	12.00	388.50	0.00	18.00	5,501.16
5	2211 - Carpentry - windows - Al. Sliding - 4 ft x 4 ft - sft *3 track - 03 nos*	48.00	325.50	0.00	18.00	18,436.32
					Total Order Value . . .	**76,949.33**

Rupees : Seventy Six Thousand Nine Hundred Fourty Nine and Paise Thirty Three Only.

Part - Bill received dtd - 28/5/20
amount - 31,061/-
V. Panchy.

Terms and Conditions :-

Specification / Brand	Aluminium Sections shall be of 'Agarvanshi' brand specifications as per Cir.No. 565(a). Approved rates on dtd. 10/08/2018.
Payment Terms	After delivery & production of bill
Tax	All taxes included in above price.
Delivery Date	Within 6 days.
Delivery Location	Villa Orchids kowkur, Alwal Phone. .
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V.no. 90.
Completion Date	Work to be completed in 5days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

balance as on date - 28/5/20
amt - 45,348/-
V. Panchy.

Bill not Received
2/6/2020