PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/05/20	Prepared by:	Mounika
PO/WO no.	61033	PO / WO Date.	23/08/19
Supplier Name	SSIIP	PO/WO amount	14,201.00
Firm/Company	Villa orchids llP	Project	VOCllP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11195	14/05/20	8,031.00
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			8,031.00

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	SOV-2558	16/10/19	–	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	8,031.00
Amount E – PO / WO value:	14,201.00
Amount F – Difference (A – E):	6,170/–

Quantity received as per PO /WO	☒ ~~Yes~~ □ Excess received □ ~~Short~~ received □ Other (explained below)
Is difference between PO / Bill acceptable?	☒ ~~Yes~~ □ No (explained below)
Excess / short material received	□ ~~Approved – within acceptable limits □ No (exp~~lained below)
Close PO / W?O	□ Yes ☒ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☒ No
Payment – due date	30/5/20
Remarks:	short received.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Mounika						
Date	28/05/20	2/6					

APPROVED 02 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UIN: 36ACQFS2044C1Z7

Customer Details	
Villa Orchids LLP	
Behind Janapriya, Kowkur, Hyderabad	
GSTIN : 36AANFG4817C1ZH	
Invoice No.	11195
Invoice Date.	14-05-2020
PO No.	61033
PO Date.	23-08-2019
Req ID	51184
Req Date	23-08-2019
Loc Req No	62895

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8141 - Steel - other - M.S.Grills - Others - SFT 4' x 3'6" - 03 nos.	7214	28	83.00	2,324.00	18	418.32
2	8141 - Steel - other - M.S.Grills - Others - SFT 3' x 2' - 09 nos.	7214	54	83.00	4,482.00	18	806.76
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	6,806.00	1,225.08
	612.54	612.54	Total Invoice Amount	8,031.08	

Rupees : Eight Thousand Thirty One and Paise Eight Only.

INWARD No. 65432 Date: 18/5/20

INWARD Dt: 17/10/19 Inward No: 14228 MRN No: 72188 Received By: Sign: VILLA ORCHID LLP 17:98

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Villa orchid LLp (KOWKR)	DC No. : 2558
	Date : 16/10/
	Vehicle No. : TS10UA0143
Site:	P.O. / W.O. No. : 61033
	P.O. / W.O. Date : 03/8/19

Sl. No.	PARTICULARS	Quantity
1	M.S Grills 3'6" x 4' = 02 (Nos)	28.00 sft
2	— do — 3' x 2' = 09 (")	54.00 sft
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		82.00 sft
20		

INWARD
Inward No: 4228 Dt: 17-10-19
MRN No. 72188 Dt:
Received By: Sign:
VILLA ORCHID LLP

GSTIN :

Received the above materials in good condition.

Received by : Kuldeep

Stamp:

Date : 16/10/19.

For **SUMMIT SALES LLP**

Authorised Signatory

Purchase Order

 21-05-2020 12:46:01 Original / Office Copy / Purchase Div.Copy

From Company :	**Villa Orchids LLP** 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003 G S T No. : 36AANFG4817C1ZH

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	61033	62895
	Doc Date	23-08-2019	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	12-04-2018	
040-66335551 9618244433	**SupplyType**	Supply And Installation	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8141 - Steel - other - M.S.Grills - Others - SFT *4' x 3'6" - 03 nos.*	42.00	83.00	0.00	18.00	4,113.48
2	8141 - Steel - other - M.S.Grills - Others - SFT *3' x 2' - 09 nos.*	54.00	83.00	0.00	18.00	5,288.76
3	8141 - Steel - other - M.S.Grills - Others - SFT *2'2" x 2' - 03 nos.*	13.00	83.00	0.00	18.00	1,273.22
4	8141 - Steel - other - M.S.Grills - Others - SFT *3' x 4' - 03 nos.*	36.00	83.00	0.00	18.00	3,525.84
				Total Order Value . . .		**14,201.30**

Rupees : Fourteen Thousand Two Hundred One and Paise Thirty Only.

Part bill received dtd - 28/5/20.
amt - 8,031/- V. Pradip.

Terms and Conditions :-

Specification / Brand	All MS flat pattis should be 3/4 - 6 mm & 8 mm thickness sq.rod. Fabrication, grinding & powder coating should be of good quality. Above rates approved by M.D. vide circular no. 831(b), dtd.09/04/2018 and accepted by contractor.
Payment Terms	After Delivery & Production of bill
Tax	GST Included in the above prices
Delivery Date	Within 4days
Delivery Location	Villas Orchids Behind: Janapriya, Kowkur. Phone. 9502232100/9502266233
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for 100,101,102 Purpose.
Completion Date	Work to be completed in 7days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

balance as on date - 28/5/20
amt - 6,170/-
V. Pradip.

Bill not Received
2/6/2020

For Villa Orchids LLP

Accepted the above Terms And Conditions