PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	29/5/20	Prepared by:	v. Ravali
PO/WO no.	67444	PO / WO Date.	23/5/20
Supplier Name	summit sales LLP	PO/WO amount	999/-
Firm/Company	Nilgiri estates	Project	NE
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11352	26/5/20	999/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			9,99/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9456	26/5/20	79272	☑ ~~Yes~~ □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	999/-
Amount E – PO / WO value:	999/-
Amount F – Difference (A – E):	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below~~)
Excess / short material received	~~□ Approved – within acceptable limits □~~ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	1/6/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	v. Ravali	[signature]	APPROVED 02 JUN 2020 [signature] MINISH PARIKH MANAGER PROCUREMENT				
Date	29/5/20.	2/6					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

ORIGINAL INVOICE

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Nilgiri Estates	Invoice No.	11352
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	Invoice Date.	26-05-2020
	PO No.	67444
	PO Date.	23-05-2020
	Req ID	56633
GSTIN : 36AAHFN0766F1ZA	Req Date	02-05-2020
	Loc Req No	72756

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	9572 - Tools - Sprayer - NA - nos		1	892.00	892.00	12	107.04
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

MODI PROPERTIES PVT. LTD. ★ SEC'BAD ★
INWARD
No: 65237
Date: 27/5/20
Sign:

IGST	CGST	SGST	Total Taxable Amount	892.00	107.04
	53.52	53.52	Total Invoice Amount	999.04	

Rupees : Nine Hundred Ninty Nine and Paise Four Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 23-05-2020 16:25:15

67444
23.05.20 2:01:09

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	67444	72756
	Doc Date	23-05-2020	
GSTIN 36ACQFS2044C1Z7	**Quote No**	Nil	
040-66335551 9618244433	**Quote Date**	23-05-2020	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9572 - Tools - Sprayer - NA - nos	1.00	892.00	0.00	12.00	999.04
					Total Order Value . . .	**999.04**

Rupees : Nine Hundred Ninty Nine and Paise Four Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172, 8297349480
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for Labour and staff safety use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	01-05-2020
Site & Phase :	NILGIRI ESTATE	Time:	01.20PM
Supplier		Req. No.	72756
Material required before date:		ID No.	56633

No	Description	Size	Quantity	Units	Inward No	Date
1	Pesticide Spray Machine — 67444	STD	01	No's		
2	Sodium hypochloride	STD	01	NO's		
3						
4						
5	66987					
6						
7						
8						
9						
10						

Remarks: - For Site Office Use Purpose

Prepared By	ANIL	Approved by	Suresh Kumar
Sign.& Date	01-05-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UIN: 36ACQFS2044C1Z7

Customer Details	DC No.	9456
Nilgiri Estates	DC Date.	26-05-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	67444
	PO Date.	23-05-2020
	Req ID	56633
GSTIN : 36AAHFN0766F1ZA	Req Date	02-05-2020
	Loc Req No	72756

	Description of Goods	HSN/SAC	Qty
1	9572 - Tools - Sprayer - NA - nos		1
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

INWARD
Inward No: 21656 Dt: 26/5/20
MRN No: 19212 Dt: 27/5/2020
Received By: Ashish Sign
Nilgiri Estates

MODI PROPERTIES PVT. LTD. INWARD No: 38491 Date: 29/5/20 Sign: SEC'BAD

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Nilgiri Estates	Invoice No.	11352
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	Invoice Date.	26-05-2020
	PO No.	67444
	PO Date.	23-05-2020
	Req ID	56633
GSTIN : 36AAHFN0766F1ZA	Req Date	02-05-2020
	Loc Req No	72756

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	9572 - Tools - Sprayer - NA - nos		1	892.00	892.00	12	107.04
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD
Inward No: 91656 Dt: 26/5/20
MRN No: 79272 Dt: 27/5/2020
Received By: Ashish Sign:
Nilgiri Estates

IGST	CGST	SGST			
			Total Taxable Amount	892.00	107.04
	53.52	53.52	Total Invoice Amount	999.04	

Rupees : Nine Hundred Ninty Nine and Paise Four Only.

for Summit Sales LLP

Authorised signatory

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