no requisition

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	26/5/2020	Prepared by:	K.R. Chalgulu
PO/WO no.	66987	PO / WO Date.	6/5/2020
Supplier Name	SSLLR	PO/WO amount	1,053/-
Firm/Company	Nilgiri Estate	Project	NE.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11122	8/5/2020	1,053/-
2.			
3.			
Amount A – Bills total(Excluding Transport &Hamali Charges):			1,053/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9268	8/5/2020	79256	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,053/-
Amount E – PO / WO value:	1,053/-
Amount F – Difference (A – E):	

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within~~ acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	~~☐ Yes – Rs. /-~~ ☐ No
Payment – due date	1/6/2020
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	[signature]				
Date	26/5/2020	27/5					

APPROVED
27 MAY 2020
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit.2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wosupto Rs. 5,000/-, Purchase Manager upto 25,000/- and Purchase Director thereafter. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	11122
Nilgiri Estates	Invoice Date.	08-05-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	66987
	PO Date.	06-05-2020
	Req ID	56633
GSTIN : 36AAHFN0766F1ZA	Req Date	02-05-2020
	Loc Req No	72756

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4113 - Consumables - sodium hypoclorite - 5 Ltrs -		1	892.50	892.50	18	160.64
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

MODI PROPERTIES PVT. LTD. INWARD No.: 65304 Date: 12/5/20 Sign: SEC'BAD

IGST	CGST	SGST			
			Total Taxable Amount	892.50	160.64
	80.32	80.32	Total Invoice Amount	1,053.15	

Rupees : One Thousand Fifty Three and Paise Fifteen Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 26-05-2020 16:40:43 8 Original / Office Copy / Purchase Div.Copy

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	66987	72756
	Doc Date	06-05-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	06-05-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4113 - Consumables - sodium hypoclorite - 5 Ltrs - Nos	1.00	892.50	0.00	18.00	1,053.15
					Total Order Value . . .	**1,053.15**

Rupees : One Thousand Fifty Three and Paise Fifteen Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172, 8297349480
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for Labour and staff safety use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

Bill not Received in
NE (dt-27/5/2020)

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	01-05-2020
Site & Phase :	NILGIRI ESTATE	Time:	01.20PM
Supplier		Req. No.	72756
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	Pesticide Spray Machine	STD	01	No's		
2	Sodium hypochloride	STD	01	NO's		
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: - For Site Office Use Purpose

Prepared By	ANIL	Approved by	Suresh Kumar
Sign.& Date	01-05-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Nilgiri Estates	DC No.	9268
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	DC Date.	08-05-2020
	PO No.	66987
	PO Date.	06-05-2020
	Req ID	56633
	Req Date	02-05-2020
GSTIN : 36AAHFN0766F1ZA	Loc Req No	72756

	Description of Goods	HSN/SAC	Qty
1	4113 - Consumables - sodium hypoclorite - 5 Ltrs - Nos		1
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No: 38399
Date: 26/5
Sign:

INWARD
Inward No: 21657 Dt: 26/5/20
MRN No: 29256 Dt:
Received By: Ashish Sign
Nilgiri Estates

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory