

## PURCHASE DIVISION Advice for approval for credit to supplier

Date: *		1/6/20	20	Prepared	Prepared by:		K. Q. Charpely		
PO/WO no		67154		PO / WO	PO / WO Date.		15/5/2020		
Supplier Na	ame	SSLLR		PO/WO	PO/WO amount		70,002/		
Firm/Comp	SOVLL & Bill No.		Project			Sov.			
Sl. No.		Bill No.	1	Bill Date	Bill Date		Bill amount		
1.		11278		21/5	12020		30,002/		
2.							\		
3.									
Amount A	– Bills tot	tal(Excluding Transp	port & Hamali Cha	arges):			200091	_	
Sl. No.	DC No		DC. Date		MRN No.		DC matches MRN		
1.	91	1400 21/5/20		10	79411		TYes 🗆 No		
2.					1		□ Yes □ No		
3.							□ Yes □ No		
4.							□ Yes □ No		
Amount B	Other Cr	edits:							
Amount C	Other De	ebits:							
Amount D	(D=A+B-	C) – Amount to be	credited to the sup	plier:			70,002		
Amount E	- PO / Wo	O value:	•				20,002/,		
Amount F	- Differen	ice (A – E):						3	
Quantity re	ceived as	per PO /WO		Yes 🗆 Exc	cess received	Short re	ceived   Other (expl	ained below)	
Is difference	e betweer	n PO / Bill acceptab	le?	□ Yes □ No	(explained be	low)			
Excess / sh	ort materi	al received		□ Approved	- within acce	ptable lim	its   No (explained	below)	
Close PO /	W?O			⊌Yes □ No	– wait for bala	ance mate	rial   No (explained	below)	
Advance pa	aid / PDC	given (deduct when	paying)	□.Yes - Rs.	<u>/- □ No</u>	_			
Payment -	due date			8/6/2090					
Remarks:				0/01		<u> </u>			
					_				
Approve by		orchase Purc Officer Man		Ment FD		Accounts receiver o bill		Accounts Manager	
Sign:		103		PARIKH					
Date	1)6	12020 2	6 MANAGER PI	ROCUREMEN					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP
#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACOFS2044C17.7

Customer D	etails	OSTI	/UNI: 36ACQ	1.02077				l of 1 : 21-05-2
Silver Oak V					Invoice No.	11278		
SY NO 291,CHERLAPALLLY ,HYD					Invoice Date.	21-05-20		
					PO No.	67154		
					PO Date.	15-05-20	020	
					Rea ID	56844		
CCTINI · 2	( A DDEC2200 A 277				Req Date	14-05-20	20	
GSTIN: 36ADBFS3288A2Z7						16164	20	
	Description of	Goods	HSN/SAC	Qty	Loc Req No Rate		T 0/	
1 5003 - Ed	quipment - consumab		84713010	2	29662.00	Gross	Tax%	Tax Amt
Dell		- Laptop	01110010		29662.00	59,324.00	18	10,678.3
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IGST	CGST	SGST	Total Taxable A	mount		59,324.00		10,678.32
<del></del>	5,339.16	5,339.16	Total Invoice A	mount	70,002.32			
	350						,002.02	

for Summit Sales LLP

Authorised signatory

## **Purchase Order**

Page(s) 1 Of 1

15-05-2020 14:12:35



06.05.20 1:44:19

From Company: Silver Oak Villas LLP

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003

G S T No.: 36ADBFS3288A2Z7

Supplier Details				
Summit Sales LLP		Doc No	67154	16164
5-4-187/3&4,II nd floor,Sol	Doc Date	15-05-2020 nil		
				Quote No
GSTIN 36ACQFS2044C1Z	7	<b>Quote Date</b>	15-05-202	20
040-66335551	9618244433	SupplyType	Supply	

## Kind Attn: Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 5003 - Equipment - consumable durable - Laptop - NA - nos Dell	2.00	29,662.00	0.00	18.00	70,002.32
		Total Or	der Valu	e	70,002.32

Terms and Conditions :-

Items shall be Dell inspration laptop 3584, Intel i3 7th, 4GB RAM, 1 TB HDD, 15.6", Windows 10 Specification / Brand

**Payment Terms** 

After Delivery & Production of bill

Rupees: Seventy Thousand Two and Paise Thirty Two Only.

Tax

Included in the above prices

**Delivery Date** 

Tomorrow

**Delivery Location** 

Silver Oak Villas Phase - IX

Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint

Contact: Security 65908777, 9502288244 Sanjay

**Penality For Delay** 

Nil

**Transportation Cost** 

Nil

Warranty

One year

Advance Paid

Nil

Other Terms

We reserve the right to reject items not conforming to quality and specifications, damages if any in suppliers account at the time of delivery and instalation, above order is for Meenakshi & NIDHI MODI purpose

**Completion Date** 

Nil

Measurment

Nil

Security Remarks Nil Nil

Requisition Form

0 11		Date:				
Company Name:	•				13-05-2020	
Site & Phase:	ite & Phase : Site office					- 10
Supplier	SSLLP	Req.	No.	\11	-11-14	
Material required before	ID No	Э.		16164 56844		
No	Description	Size	Quantity	Units		
Laptop	18)		2	Nos		
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Remarks: This is for meen	nakshi & Nidhi modi			1	3 411	*
Prepared By Suneel		Appro	ved by		SO GIVE OIL	
Sign.& Date	13-05-2020	Sign. 8	& Date	1	ANAM	

# Summit Sales LLP #5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACOFS2044C1Z7

1 of 1:21-05-2020

Customer Details		DC No.	9400				
Silver Oak Villas LLP		DC Date.	21-05-2020				
SY NO 291, CHERLAPALLLY, HYD		PO No.	67154				
		PO Date.	15-05-2020				
		Rea ID	56844				
			14-05-2020				
GSTIN: 36ADBFS3288A2Z7	STIN: 36ADBFS3288A2Z7  Req Date						
		Loc Req No	16164				
	Description of Goods		HSN/SAC	Qty			
1 5003 - Equipment - consumable durab	ole - Laptop - NA - nos		84713010	2			
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for Summit Sales LLJ

Authorised signatory

Summit Sales LLP
#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACOFS2044C1Z7

1 of 1:21-05-2020

Customer De					Invoice No.	11278			
Silver Oak Villas LLP						21-05-20	20		
SY NO 291,CHERLAPALLLY ,HYD					PO No.	67154			
						15-05-20	20		
					Rea ID	56844	0-1109(E)		
					Req Date				
GSTIN: 36ADBFS3288A2Z7						14-05-20	20		
					Loc Req No	16164			
	Description of		HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt	
	uipment - consumabl	e durable - Laptop -	84713010	2	29662.00	59,324.00	18	10,678.3	
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IGST	CGST	SGST	Total Taxable	Total Taxable Amount		59,324.00		10,678.32	
	5,339.16	5,339.16	Total Invoice A	mount		7/	70,002.32		
		-,007.10	Total Invoice Amount 70,00 hirty Two Only.						