6

PURCHASE DIVISION
Advice for approval for credit to supplier

Date	1/6/2020	Prepared by:	K. R. Chaughule
PO/WO no.	66971	PO / WO Date.	5/5/2020
Supplier Name	SSLLP	PO/WO amount	4,583/-
Firm/Company	SOVLLP	Project	SOV.
Sl No.	Bill No.	Bill Date	Bill amount
1	11429	29/5/2020	778/-
2			
3			
Amount A – Bills total(Excluding Transport &Hamali Charges):			778/-

Sl No.	DC No	DC. Date	MRN No.	DC matches MRN
1	9531	29/5/2020	79415	☑ Yes □ No
2				□ Yes □ No
3				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	778/-
Amount E - PO / WO value:	4,583/-
Amount F – Difference (A – E):	3,805/-
Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable~~ limits □ No (explained below)
Close PO / WO	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	~~□ Yes – Rs. /- □ No~~
Payment – due date	8/6/2020

Remarks:

Final bill received

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign							
Date	1/6/2020	2/6					

APPROVED 02 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT

Notes. 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit.2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment' 3. Purchase Officer can approve Pos/Wosupto Rs. 5,000/-, Purchase Manager upto 25,000/- and Purchase Director thereafter 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	
Silver Oak Villas LLP	
SY NO 291,CHERLAPALLLY ,HYD	
GSTIN : 36ADBFS3288A2Z7	
Invoice No.	11429
Invoice Date.	29-05-2020
PO No.	66971
PO Date.	05-05-2020
Req ID	56648
Req Date	05-05-2020
Loc Req No	155655

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4003 - Consumables - Bombay Broom - Big - nos	9603	6	56.00	336.00	0	0.00
2	6023 - Miscellaneous - GI- Bucket - other - nos	8431	3	125.00	375.00	18	67.50
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	711.00		67.50
	33.75	33.75	Total Invoice Amount		778.50	

Rupees : Seven Hundred Seventy Eight and Paise Fifty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. INWARD No. 65865 Date 30/5/20 Sign SEC'BAD

Purchase Order

 12-05-2020 10:17:41 Or

66971
06.05.20 1:44:18

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	66971	155655
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	05-05-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	05-05-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2148 - Carpentry - hardware - Plastic gampa - other - nos	10.00	140.00	0.00	18.00	1,652.00
2	4009 - Consumables - Coconut Broom - other - nos	15.00	16.00	0.00	0.00	240.00
3	4003 - Consumables - Bombay Broom - Big - nos	10.00	56.00	0.00	0.00	560.00
4	4080 - Consumables - Bombay Brooms - Other - Nos	50.00	8.30	0.00	0.00	415.00
5	4057 - Consumables - Sponges - NA - nos	100.00	8.30	0.00	18.00	979.40
6	6023 - Miscellaneous - GI- Bucket - other - nos	5.00	125.00	0.00	18.00	737.50
				Total Order Value . . .		**4,583.90**

Rupees : Four Thousand Five Hundred Eighty Three and Paise Ninty Only.

Part received

I st Bill No 11108 Amount Rs 3,805/-
Balance has to be receivable Rs 778/-
13/5/2020.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for V.no.69 to 76 purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

Final bill received
Bill No 11429 Amount Rs 778/-
1/6/2020

For *Silver Oak Villas LLP*
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	04-05-2020
Site & Phase :	Silver Oak Villas	Time:	10.00
Supplier		Req. No.	155655
Material required before date:	06-05-2020	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	Plastic gampa		10	nos		
2	Coconut brooms		15	nos		
3	Bombay brooms	Big	10	nos		
4	Bombay brooms	Small	50	nos		
5	Sponges		100	nos		
6	GI bucket		5	Nos		
7						
8						
9						
10						
11						

Remarks: -For Tile work purpose at Villa no: 69 to 76

Prepared By	G.Mona	Approved by	
Sign.& Date	04-05-2020	Sign. & Date	

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	25.09.19
Site & Phase :	Silver Oak Villas	Time:	12.00
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: -

Prepared By	K.PURSHOTHAM	Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No.	9531
SY NO 291,CHERLAPALLLY ,HYD	DC Date.	29-05-2020
	PO No.	66971
	PO Date.	05-05-2020
	Req ID	56648
	Req Date	05-05-2020
GSTIN : 36ADBFS3288A2Z7	Loc Req No	155655

	Description of Goods	HSN/SAC	Qty
1	4003 - Consumables - Bombay Broom - Big - nos	9603	6
2	6023 - Miscellaneous - GI- Bucket - other - nos	8431	3
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

MODI PROPERTIES PVT LTD SECBAD
INWARD
No.: 38599
Date: 1/6

INWARD WITH TIME:
Inwd No.: 14204 Dt: 29/5/20
MRN No: 79415 Dt: 30/5/20
Received By: Sign:
SILVER OAK VILLAS LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	11429
SY NO 291,CHERLAPALLLY ,HYD	Invoice Date.	29-05-2020
	PO No.	66971
	PO Date.	05-05-2020
	Req ID	56648
GSTIN : 36ADBFS3288A2Z7	Req Date	05-05-2020
	Loc Req No	155655

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4003 - Consumables - Bombay Broom - Big - nos	9603	6	56.00	336.00	0	0.00
2	6023 - Miscellaneous - GI- Bucket - other - nos	8431	3	125.00	375.00	18	67.50
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD WITH THIS:
Inward No. 14204 Dt: 29/5/20
MRN No: Dt:
Received By: Sign:
SILVER OAK VILLAS LLP

IGST	CGST	SGST	Total Taxable Amount	711.00		67.50
	33.75	33.75	Total Invoice Amount	778.50		

Rupees : Seven Hundred Seventy Eight and Paise Fifty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction