

PURCHASE DIVISION
Advice for approval for credit to supplier

(8)

Date:		1/6/2020		Prepared by:		K.R. Chayulu	
PO/WO no.		67325		PO / WO Date.		20/5/2020	
Supplier Name		SSL L &		PO/WO amount		383/-	
Firm/Company		SOV L L &		Project		SOV L L &	
Sl. No.	Bill No.	Bill Date		Bill amount			
1							
2	11428	29/5/2020		383/-			
3							
Amount A - Bills total (Excluding Transport & Hamali Charges):							
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1	9530	29/5/2020	29414	☒ Yes ☐ No			
2				☐ Yes ☐ No			
3				☐ Yes ☐ No			
4				☐ Yes ☐ No			
Amount B - Other Credits :							
Amount C - Other Debits :							
Amount D (D=A+B-C) - Amount to be credited to the supplier:							
Amount E - PO / WO value:							
Amount F - Difference (A - E):							
Quantity received as per PO / WO				☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)			
Is difference between PO / Bill acceptable?				☐ Yes ☐ No (explained below)			
Excess / short material received				☒ Approved - within acceptable limits ☐ No (explained below)			
Close PO / WO				☒ Yes ☐ No - wait for balance material ☐ No (explained below)			
Advance paid / PDC given (deduct when paying)				☐ Yes - Rs. /- ☒ No			
Payment - due date				8/6/2020			
Remarks:							

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts - receiver of bill	Accountant	Accounts Manager
Sign							
Date	1/6/2020	2/6	MINISH PARIKH				

Notes 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wo upto Rs. 5,000/-, Purchase Manager upto 25,000/- and Purchase Director thereafter. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 29-05-2020

Customer Details				Invoice No.		11428			
Silver Oak Villas LLP SY NO 291,CHERLAPALLLY ,HYD GSTIN : 36ADBFS3288A2Z7				Invoice Date.		29-05-2020			
				PO No.		67325			
				PO Date.		20-05-2020			
				Req ID		57010			
				Req Date		20-05-2020			
				Loc Req No		155722			
	Description of Goods			HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4022 - Consumables - Dettol - NA - nos hand wash			3401	5	65.00	325.00	18	58.50
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
IGST		CGST		SGST		Total Taxable Amount		325.00	58.50
		29.25		29.25		Total Invoice Amount		383.50	
Rupees : Three Hundred Eighty Three and Paise Fifty Only.									

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 1

21-05-2020 11:49:44



67325

15.05.20 11:59:03

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	67325	155722
Doc Date	20-05-2020	
Quote No	Nil	
Quote Date	20-05-2020	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4022 - Consumables - Dettol - NA - nos hand wash	5.00	65.00	0.00	18.00	383.50
Total Order Value . . .					383.50

Rupees : Three Hundred Eighty Three and Paise Fifty Only.

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Working Day.

Delivery Location Silver Oak Villas Phase - IX
Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint
Phone. Contact: Security 65908777, 9502288244 Sanjay

Penalty For Delay Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for site office use purpose.**Completion Date** NA**Measurment** NA**Security** Nil**Remarks**For **Silver Oak Villas LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

Requisition Form

Company Name:	Silver oak villas	Date:	19-05-2020
Site & Phase :	Silver Oak Villas	Time:	09.00
Supplier		Req. No.	155722
Material required before date:	Urgent	ID No.	57010

No	Description	Size	Quantity	Units	Inward No	Date
1	Handwash		05	Nos		
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: -For Site office staff purpose

Prepared By	G. Mona	Approved by	
Sign.& Date	19-05-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:	Silver Oak Villas LLP	Date:	21.02.2020
Site & Phase :	Silver Oak Villas	Time:	12.00
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						

Remarks: -For Level markings and plastering purpose

Prepared By	G.Mona	Approved by	
Sign.& Date	21.02.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales LLP

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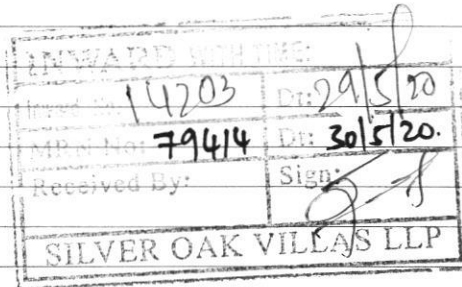
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 29-05-2020

Customer Details		DC No.	9530
Silver Oak Villas LLP SY NO 291,CHERLAPALLLY ,HYD GSTIN : 36ADBFS3288A2Z7		DC Date.	29-05-2020
		PO No.	67325
		PO Date.	20-05-2020
		Req ID	57010
		Req Date	20-05-2020
		Loc Req No	155722
	Description of Goods	HSN/SAC	Qty
1	4022 - Consumables - Dettol - NA - nos	3401	5
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 29-05-2020

Customer Details				Invoice No.	11428		
Silver Oak Villas LLP				Invoice Date.	29-05-2020		
SY NO 291,CHERLAPALLY ,HYD				PO No.	67325		
GSTIN : 36ADBFS3288A2Z7				PO Date.	20-05-2020		
				Req ID	57010		
				Req Date	20-05-2020		
				Loc Req No	155722		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4022 - Consumables - Dettol - NA - nos	3401	5	65.00	325.00	18	58.50
	hand wash						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
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