PURCHASE DIVISION
Advice for approval for credit to supplier

Date	1/6/2020	Prepared by:	K. R. Chalgula
PO/WO no	67535	PO / WO Date.	28/5/2020
Supplier Name	SSLLP	PO/WO amount	2,188/-
Firm/Company	SOV LLP	Project	SOV.
S. No	Bill No.	Bill Date	Bill amount
1	11424	29/5/2020	1,693/-
2			
3			
Amount A – Bills total(Excluding Transport &Hamali Charges):			1,693/-

S. No	DC No	DC. Date	MRN No.	DC matches MRN
1	9526	29/5/2020	79411	☑ Yes ☐ No
2				☐ Yes ☐ No
3				☐ Yes ☐ No
4				☐ Yes ☐ No

Amount B – Other Credits :	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,693/-
Amount E – PO / WO value:	2,188/-
Amount F – Difference (A – E):	495/-
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / WO	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	~~☐ Yes – Rs._____/-~~ ☐ No
Payment – due date	8/6/2020
Remarks.	

short received

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign	V.	P.	APPROVED 02 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	1/6/2020	2/6					

Notes. 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit.2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wosupto Rs. 5,000/-, Purchase Manager upto 25,000/- and Purchase Director thereafter. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 29-05-2020

Customer Details
Silver Oak Villas LLP
SY NO 291,CHERLAPALLLY ,HYD

GSTIN : 36ADBFS3288A2Z7

Invoice No.	11424
Invoice Date.	29-05-2020
PO No.	67535
PO Date.	28-05-2020
Req ID	57161
Req Date	26-05-2020
Loc Req No	155743

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4003 - Consumables - Bombay Broom - Big - nos	9603	8	56.00	448.00	0	0.00
2	4080 - Consumables - Bombay Brooms - Other - Nos	9603	25	8.30	207.50	0	0.00
3	4046 - Consumables - Phinyle - 1Ltr - nos	2907	4	48.00	192.00	18	34.56
4	4009 - Consumables - Coconut Broom - other - nos	9603	5	16.00	80.00	0	0.00
5	4001 - Consumables - Air Freshner - NA - nos	3307	3	82.00	246.00	18	44.28
	Room freshner						
6	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	4	78.00	312.00	5	15.60
7	4059 - Consumables - Surf Detergent Powder - NA -	3402	4	24.00	96.00	18	17.28
8							
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IGST	CGST	SGST	Total Taxable Amount	1,581.50		111.72
	55.86	55.86	Total Invoice Amount	1,693.22		

Rupees : One Thousand Six Hundred Ninty Three and Paise Twenty Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

Of 2   28-05-2020 14:23:55

67535
23.05.20 2:03:42

n Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd flcor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66333551   9618244433

Doc No	67535	155743
Doc Date	28-05-2020	
Quote No	Nil	
Quote Date	28-05-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4003 - Consumables - Bombay Broom - Big - nos	8.00	56.00	0.00	0.00	448.00
2 4080 - Consumables - Bombay Brooms - Other - Nos	25.00	8.30	0.00	0.00	207.50
3 4046 - Consumables - Phinyle - 1Ltr - nos	4.00	48.00	0.00	18.00	226.56
4 4065 - Consumables - Vim bar - NA - nos	10.00	42.00	0.00	18.00	495.60
5 4009 - Consumables - Coconut Broom - other - nos	5.00	16.00	0.00	0.00	80.00
6 4001 - Consumables - Air Fresnner - NA - nos *Room freshner*	3.00	82.00	0.00	18.00	290.28
7 4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	4.00	78.00	0.00	5.00	327.60
8 4059 - Consumables - Surf Detergent Powder - NA - kgs	4.00	24.00	0.00	18.00	113.28
			Total Order Value . . .		**2,188.82**

Rupees : Two Thousand One Hundred Eighty Eight and Paise Eighty Two Only.

Part received

Ist Bill No 11424 Amount Rs 1,693/-

Balance has to be receivable Rs 495/-

1/6/2020

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site office use purpose.
Completion Date	NA

For *Silver Oak Villas LLP*

Authorised Signatory

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________________

Date : __/__/____

Requisition Form

ne:	Silver oak villas	Date:	26-05-2020
e :	Silver Oak Villas	Time:	09.00
		Req. No.	155743
l required before date:	30-05-2020	ID No.	57161

	Description	Size	Quantity	Units	Inward No	Date
	Lizol		04 ✓	bottles		
2	Surf		04 ✓	packets		
3	Room Freshener		03 ✓	Nos		
	Coconut broom		05 ✓	Nos		
	Bombay broom	Big	08 ✓	Nos		
6	Bombay broom	Small	25 ✓	Nos		
7	Phenyl		04 ✓	bottles		
8	Vim Soap		10 ✓	Nos		
9						

67535

emarks: -For site use purpose

repared By	G. Mona	Approved by	
gn.& Date	26-05-2020	Sign. & Date	

ote: On receipt of material at site write inward number and date in last 2 columns.

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mpany Name:	Silver Oak Villas LLP	Date:	21.02.2020
Phase	Silver Oak Villas	Time:	12.00
ber		Req. No.	
aterial required before date:		ID No.	

	Description	Size	Quantity	Units	Inward No	Date

rks: -For Level markings and plastering purpose

red By	C.Mona	Approved by	
gn & Date	21.02.2020	Sign. & Date	

ote On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 29-05-2020

Customer Details	DC No.	9526
Silver Oak Villas LLP	DC Date.	29-05-2020
SY NO 291,CHERLAPALLLY ,HYD	PO No.	67535
	PO Date.	28-05-2020
	Req ID	57161
	Req Date	26-05-2020
GSTIN : 36ADBFS3288A2Z7	Loc Req No	155743

	Description of Goods	HSN/SAC	Qty
1	4003 - Consumables - Bombay Broom - Big - nos	9603	8
2	4080 - Consumables - Bombay Brooms - Other - Nos	9603	25
3	4046 - Consumables - Phinyle - 1Ltr - nos	2907	4
4	4009 - Consumables - Coconut Broom - other - nos	9603	5
5	4001 - Consumables - Air Freshner - NA - nos	3307	3
6	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	4
7	4059 - Consumables - Surf Detergent Powder - NA - kgs	3402	4
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38602
1/6

[illegible]
Inward No: 14200 Dt: 29/5/20
MRN No: 79411 Dt: 30/5/20
Received By: Sign:
SILVER OAK VILLAS LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 29-05-2020

Customer Details	Invoice No.	11424
Silver Oak Villas LLP	Invoice Date.	29-05-2020
SY NO 291,CHERLAPALLLY ,HYD	PO No.	67535
	PO Date.	28-05-2020
	Req ID	57161
GSTIN : 36ADBFS3288A2Z7	Req Date	26-05-2020
	Loc Req No	155743

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Inwd No. 14200 Dt. 29/5/20
MRN No: Dt.
Received By Sign
SILVER OAK VILLAS LLP

IGST	CGST	SGST	Total Taxable Amount	1,581.50		111.72
	55.86	55.86	Total Invoice Amount	1,693.22		

Rupees : One Thousand Six Hundred Ninty Three and Paise Twenty Two Only.

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