

PURCHASE DIVISION
Advice for approval for credit to supplier

(14)

Date.	11/6/2020	Prepared by:	K. R. Chagula
PO/WO no.	67420	PO / WO Date.	23/5/2020
Supplier Name	SSLLP	PO/WO amount	1,427/-
Firm/Company	SOVLLP	Project	SOV
Sl. No.	Bill No.	Bill Date	Bill amount
1	11430	29/5/2020	8671/-
2			
3			

Amount A - Bills total(Excluding Transport & Hamali Charges):

8671/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1	9532	29/5/2020	29412	☐ Yes ☐ No
2				☐ Yes ☐ No
3				☐ Yes ☐ No
4				☐ Yes ☐ No

Amount B - Other Credits :

Amount C - Other Debits :

Amount D (D=A+B-C) - Amount to be credited to the supplier:

Amount E - PO / WO value:

Amount F - Difference (A - E):

Quantity received as per PO / WO

☐ Yes ☐ Excess received ☒ Short received ☐ Other (explained below)

Is difference between PO / Bill acceptable?

☐ Yes ☐ No (explained below)

Excess / short material received

☐ Approved - within acceptable limits ☐ No (explained below)

Close PO / WO

☐ Yes ☒ No - wait for balance material ☐ No (explained below)

Advance paid / PDC given (deduct when paying)

☐ Yes - Rs. /- ☐ No

Payment - due date

8/6/2020

Remarks:

short received

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts - receiver of bill	Accountant	Accounts Manager
Sign:							
Date	11/6/2020	2/6	02 JUN 2020				

Notes 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment' 3. Purchase Officer can approve Pos/Wo upto Rs. 5,000/-, Purchase Manager upto 25,000/- and Purchase Director thereafter. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 29-05-2020

Customer Details				Invoice No.		11430	
Silver Oak Villas LLP SY NO 291,CHERLAPALLLY ,HYD GSTIN : 36ADBFS3288A2Z7				Invoice Date.		29-05-2020	
				PO No.		67420	
				PO Date.		23-05-2020	
				Req ID		57057	
				Req Date		22-05-2020	
				Loc Req No		155734	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3517 - Computers and Peripherals - Mouse pad - NA		1	35.00	35.00	18	6.30
2	3516 - Computers and Peripherals - Mouse - NA - nos	84716060	2	350.00	700.00	18	126.00
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
Total Taxable Amount				735.00		132.30	
Total Invoice Amount				867.30			
Rupees : Eight Hundred Sixty Seven and Paise Thirty Only.							

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

23-05-2020 11:55:52

Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7



67420

23.05.20 2:01:09

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	67420	155734
Doc Date	23-05-2020	
Quote No	Nil	
Quote Date	23-05-2020	
SupplyType	Supply	

Kind Attn : **Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3518 - Computers and Peripherals - Pen Drive - other - nos	1.00	475.00	0.00	18.00	560.50
2 3517 - Computers and Peripherals - Mouse pad - NA - nos	1.00	35.00	0.00	18.00	41.30
3 3516 - Computers and Peripherals - Mouse - NA - nos	2.00	350.00	0.00	18.00	826.00
Total Order Value . . .					1,427.80

Rupees : One Thousand Four Hundred Twenty Seven and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Silver Oak Villas Phase - IX
Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of India mint
Phone Contact: Security 65908777, 9502288244 Sanjay

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for QC team purpose

Completion Date Nil

Measurement Nil

Security Nil

Remarks

Part received

Del bill no 11430 Amount Rs 8671/-

Balance has to be received Rs 560/-

11/6/2020

For **Silver Oak Villas LLP**

Authorised Signatory

Name :

P.S.

Name : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Date : ____/____/____

Requisition Form

Name:		Silver oak villas		Date:		21-05-2020	
Site :		Silver Oak Villas		Time:		09.00	
				Req. No.		155734	
Material required before date:		27-05-2020		ID No.		SAOSA	

No	Description	Size	Quantity	Units	Inward No	Date
1	Laptop bags		03	Nos		
2	Mouse		02	Nos		
3	Mouse pads		01	Nos		
4	Pendrive		01	Nos		
5						
6						
7						
8						
9						

Remarks: -For QC team purpose

Prepared By	G. Mona	Approved by	
Sign. & Date	21-05-2020	Sign. & Date	

APPROVED

21-05-2020

MINISH PARIKH

MANAGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:		Silver Oak Villas LLP		Date:		21.02.2020	
Site & Phase :		Silver Oak Villas		Time:		12.00	
Supplier				Req. No.			
Material required before date:				ID No.			

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						

Remarks: -For Level markings and plastering purpose

Prepared By	G.Mona	Approved by	
Sign & Date	21.02.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

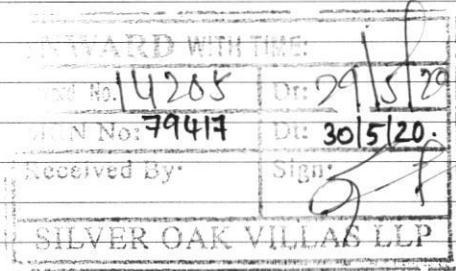
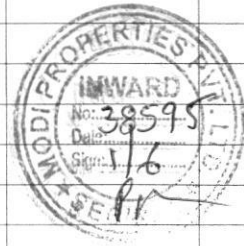
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 29-05-2020

Customer Details		DC No.	9532
Silver Oak Villas LLP		DC Date.	29-05-2020
SY NO 291,CHERLAPALLLY ,HYD		PO No.	67420
		PO Date.	23-05-2020
		Req ID	57057
		Req Date	22-05-2020
GSTIN : 36ADBFS3288A2Z7		Loc Req No	155734
	Description of Goods	HSN/SAC	Qty
1	3517 - Computers and Peripherals - Mouse pad - NA - nos		1
2	3516 - Computers and Peripherals - Mouse - NA - nos	84716060	2
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 29-05-2020

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				Req ID	57057		
				Req Date	22-05-2020		
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IGST	CGST	SGST	Total Taxable Amount		735.00		132.30
	66.15	66.15	Total Invoice Amount		867.30		
Rupees : Eight Hundred Sixty Seven and Paise Thirty Only.							

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