

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	30/5/2020	Prepared by:	K. R. Charyulu				
PO/WO no.	67364	PO / WO Date.	22/5/2020				
Supplier Name	SLLP	PO/WO amount	3,343/-				
Firm/Company	Kadakia and Modi Housing Project	Project	KNM				
Sl. No.	Bill No.	Bill Date	Bill amount				
1	11334	23/5/2020	1,013/-				
2							
3							
Amount A - Bills total(Excluding Transport & Hamali Charges):			1,013/-				
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	9444	23/5/2020	79327	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
Amount B - Other Credits :			-				
Amount C - Other Debits :			-				
Amount D (D=A+B-C) - Amount to be credited to the supplier:			1,013/-				
Amount E - PO / WO value:			3,343/-				
Amount F - Difference (A - E):			2,330/-				
Quantity received as per PO / WO	<input type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)						
Is difference between PO / Bill acceptable?	<input type="checkbox"/> Yes <input type="checkbox"/> No (explained below)						
Excess / short material received	<input type="checkbox"/> Approved - within acceptable limits <input type="checkbox"/> No (explained below)						
Close PO / WO	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No - wait for balance material <input type="checkbox"/> No (explained below)						
Advance paid / PDC given (deduct when paying)	<input type="checkbox"/> Yes - Rs. /- <input type="checkbox"/> No						
Payment - due date	1/6/2020						
Remarks:	short received						
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts - receiver of bill	Accountant	Accounts Manager
Sign							
Date	30/5/2020	6/6/20	MINISH PARIKH				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wo upto Rs. 5,000/-, Purchase Manager upto 25,000/- and Purchase Director thereafter. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36A00ES2044C1Z7

1 of 1 : 23-05-2020

ORIGINAL INVOICE

Customer Details				Invoice No.	11334		
Kadakia and Modi Housing SY NO. 1139, Shameerpet, Hyderabad, Road Opposite Orange Bowl -				Invoice Date.	23-05-2020		
				PO No.	67364		
				PO Date.	22-05-2020		
				Req ID	57019		
				Req Date	20-05-2020		
GSTIN : 36AAHFK8714A1ZJ				Loc Req No	21463		

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	2	230.00	460.00	12	55.20
2	7505 - Stationery - other - Binder Clips - other - 32mm	8305	2	40.00	80.00	18	14.40
3	7505 - Stationery - other - Binder Clips - other - 19mm	8305	2	24.00	48.00	18	8.64
4	7560 - Stationery - other - Pen - NA - nos Blue/Red each-10 nos	9608	20	3.50	70.00	12	8.40
5	7544 - Stationery - other - Marker - NA - nos Blue/Red/Black each-10 nos	9608	15	16.00	240.00	12	28.80
6							
7							
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14							
15							



IGST	CGST	SGST	Total Taxable Amount	898.00	115.44
	57.72	57.72	Total Invoice Amount	1,013.44	

Rupees : One Thousand Thirteen and Paise Fourty Four Only.

for Summit Sales LLP

 Authorised signatory

Purchase Order

22-05-2020 15:19:39



67364

15.05.20 11:59:03

Company : **Kadakia and Modi Housing**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAHFK8714A1ZJ

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad
GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	67364	21463
Doc Date	22-05-2020	
Quote No	Nil	
Quote Date	22-05-2020	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7555 - Stationery - other - Paper - A4 - bundles	10.00	230.00	0.00	12.00	2,576.00
2 7505 - Stationery - other - Binder Clips - other - boxes 32mm	2.00	40.00	0.00	18.00	94.40
3 7505 - Stationery - other - Binder Clips - other - boxes 19mm	2.00	24.00	0.00	18.00	56.64
4 7560 - Stationery - other - Pen - NA - nos Blue/Red each-10 nos	20.00	3.50	0.00	12.00	78.40
5 7544 - Stationery - other - Marker - NA - nos Blue/Red/Black each-10 nos	30.00	16.00	0.00	12.00	537.60
Total Order Value . . .					3,343.04

Rupees : Three Thousand Three Hundred Fourty Three and Paise Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Bloomdale Sy. No. 1139, Shameerpet, Hyd. Take Rd Opp. Orange Bowl Phone. Mobile no. 9100461618 (Mr. Vijay Bhasker - Admin)
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.
Completion Date	Nil
Measurement	Nil
Security	Nil
Remarks	

Part received

Tr Bill no 11334 amount Rs 1,013/-

Balance has to be received Rs 2,330/-

30/5/2020

For **Kadakia and Modi Housing**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : ___/___/___

Requisition Form

Company Name:		Kadakia & Modi Housing		Date:		18-5-2020	
& Phase:		Bloomdale		Time:		15:00	
Supplier				Req. No.		21463	
Material required before date:			urgent		ID No.		
					57019		
No	Description	Size	Quantity	Units	Inward No	Date	
1	Paper bundles	A4	10 ✓	Nos			
1	Blue pens	-	10 ✓	NOS			
2	Red pens	-	10 ✓	Nos			
3	Blue marker	-	10 ✓	Nos			
4	Red marker	-	10 ✓	Nos			
5	Black marker	-	10 ✓	Nos			
6	Binder clips	Small	2 ✓	Boxes			
7	Binder clips	Big	2 ✓	Boxes			
8							
9							
10							
11							
Remarks :For villa no 51 42 34 & Site use purpose Purpose.							
Prepared By		G.Rahul		Approved by			
Sign. & Date		18-5-2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

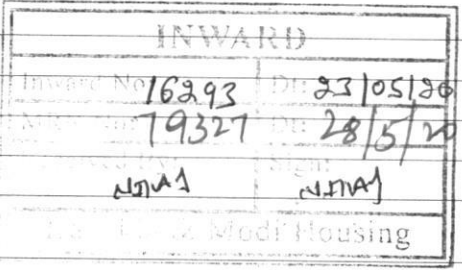
Supplier / Customer / Transporter - Copy

GSTIN/UIN: 36AC0ES2044C1Z7

1 of 1 : 23-05-2020

Customer Details		DC No.	9444
Kadakia and Modi Housing		DC Date.	23-05-2020
SY NO. 1139, Shameerpet, Hyderabad, Road Opposite Orange Bowl -		PO No.	67364
		PO Date.	22-05-2020
		Req ID	57019
GSTIN : 36AAHFK8714A1ZJ		Req Date	20-05-2020
		Loc Req No	21463
Description of Goods		HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	4810	2 ✓
2	7505 - Stationery - other - Binder Clips - other - boxes	8305	2 ✓
3	7505 - Stationery - other - Binder Clips - other - boxes	8305	2 ✓
4	7560 - Stationery - other - Pen - NA - nos	9608	20 ✓
5	7544 - Stationery - other - Marker - NA - nos	9608	15 ✓
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Handwritten: 7510412 8387



for Summit Sales LLP

Handwritten signature

Authorised signatory

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UIN: 36ACORS2044C1Z7

1 of 1 : 23-05-2020

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				PO Date.	22-05-2020			
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IGST	CGST	SGST	Total Taxable Amount		898.00	115.44		
	57.72	57.72	Total Invoice Amount		1,013.44			

73022 15104
75 10 48 8387

INWARD
10293 23/05/20
79327 28/5/20
NIRAJ
KADAKIA AND MODI HOUSING

Rupees : One Thousand Thirteen and Paise Fourty Four Only.

for Summit Sales LLP