PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	27/5/20	Prepared by:	Sowmya.
PO/WO no.	67450	PO / WO Date.	23/5/20
Supplier Name	SS/lp.	PO/WO amount	2,430.19
Firm/Company	ESR	Project	ESR.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11364	26/5/20	2,430.19
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,430.19.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	11364	26/5/20	79260	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,430.19
Amount E – PO / WO value:	2,430.19
Amount F – Difference (A – E):	

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	1/6/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya.		APPROVED 27 MAY 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	27/5/20	27/5/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
East Side Residency Annojiguda LLP	Invoice No.	11364
Sy no. 96/97, Annojiguda, Near Pocharam, Hyderabad	Invoice Date.	26-05-2020
	PO No.	67450
	PO Date.	23-05-2020
	Req ID	57107
GSTIN : 36AAHFE3373P1ZX	Req Date	23-05-2020
	Loc Req No	130097

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	9572 - Tools - Sprayer - NA - nos		1	892.00	892.00	12	107.04
2	4113 - Consumables - sodium hypoclorite - 5 Ltrs -		1	892.50	892.50	18	160.64
3	9600 - Tools - mask - NA - Nos		5	72.00	360.00	5	18.00
	face sheild						
4							
5							
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7							
8							
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10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	2,144.50	285.68
	142.84	142.84	Total Invoice Amount	2,430.19	

Rupees : Two Thousand Four Hundred Thirty and Paise Nineteen Only.

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No: 65745 Date: 27/5/20 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 23-05-2020 15:46:51 Ori

67450
23.05.20 2:01:09

From Company : **East Side Residency Annojiguda LLP**
5-4-187/3&4, II nd floor ,Soham Mansion, MG Road, Secunderabad-5000(
G S T No. : 36AAHFE3373P1ZX

Supplier Details			
Summit Sales LLP	**Doc No**	67450	130097
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	23-05-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	23-05-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1 9572 - Tools - Sprayer - NA - nos	1.00	892.00	0.00	12.00	999.04
2 4113 - Consumables - sodium hypoclorite - 5 Ltrs - Nos	1.00	892.50	0.00	18.00	1,053.15
3 9600 - Tools - mask - NA - Nos *face sheild*	5.00	72.00	0.00	5.00	378.00
				Total Order Value . . .	**2,430.19**

Rupees : Two Thousand Four Hundred Thirty and Paise Ninteen Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	East Side Residency Sy no 96/97, Annojiguda, Near: Pocharam, Hyderabad-501301 Phone. 9121309555
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for Labour and staff safety use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***East Side Residency Annojiguda LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	East Side Residency Annojiguda LLP	Date:	01-05-2020
Site & Phase :	East Side Residency	Time:	03:15PM
Supplier		Req. No.	130097
Material required before date:	**04-05-2020**	ID No.	57107

No	Description	Size	Quantity	Units	Inward No	Date
1	Pesticide Spray machine ✓	STD	01	No's		
2	Spray Sodiumhypro-chloride ✓	STD	01	No's		
3						
4						
5	67450					
6						
7						
8						
9						
10						

Remarks: - For site use purpose

Prepared By	M.Aswini	Approved by	
Sign.& Date	01-05-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UIN: 36ACQFS2044C1Z7**

Customer Details	DC No.	9468
East Side Residency Annojiguda LLP	DC Date.	26-05-2020
Sy no. 96/97, Annojiguda, Near Pocharam, Hyderabad	PO No.	67450
	PO Date.	23-05-2020
	Req ID	57107
GSTIN : 36AAHFE3373P1ZX	Req Date	23-05-2020
	Loc Req No	130097

	Description of Goods	HSN/SAC	Qty
1	9572 - Tools - Sprayer - NA - nos		1
2	4113 - Consumables - sodium hypoclorite - 5 Ltrs - Nos		1
3	9600 - Tools - mask - NA - Nos		5
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INWARD
Inward No: 1152 Dt: 26/05/20
MRN No: 79260 Dt: 26/05/20
Received By: Sign: Vijay
EAST SIDE RESIDENCY

MODI PROPERTIES PVT. LTD.
INWARD
No: 38405
Date: 27/5
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UIN: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

TRANSIT COPY

 26-05-2020

Customer Details		
East Side Residency Annojiguda LLP	Invoice No.	11364
Sy no. 96/97, Annojiguda, Near Pocharam, Hyderabad	Invoice Date.	26-05-2020
	PO No.	67450
	PO Date.	23-05-2020
	Req ID	57107
	Req Date	23-05-2020
GSTIN : 36AAHFE3373P1ZX	Loc Req No	130097

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	9572 - Tools - Sprayer - NA - nos		1	892.00	892.00	12	107.04
2	4113 - Consumables - sodium hypoclorite - 5 Ltrs -		1	892.50	892.50	18	160.64
3	9600 - Tools - mask - NA - Nos face sheild		5	72.00	360.00	5	18.00
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12							
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14							
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INWARD
Inward No: 1152 Dt: 26/05/20
MRN No: 79260 Dt: 26/05/20
Received By: Sign:
EAST SIDE RESIDENCY

IGST	CGST	SGST	Total Taxable Amount	2,144.50	285.68
	142.84	142.84	Total Invoice Amount	2,430.19	

Rupees : Two Thousand Four Hundred Thirty and Paise Ninteen Only.

for Summit Sales LLP

Authorised signatory

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