PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	27/5/20	Prepared by:	Soumya.
PO/WO no.	67413	PO / WO Date.	23/5/20
Supplier Name	Ssllp.	PO/WO amount	2,687.96.
Firm/Company	ESR	Project	ESR.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11365	26/5/20	2,227.76
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,227.76.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9469	26/5/20.	79262.	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,227.76.
Amount E – PO / WO value:	2,687.96.
Amount F – Difference (A – E):	

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.______/- ☑ No
Payment – due date	1/6/20.
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Soumya.	P. S	APPROVED 27 MAY 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	27/5/20.	27/5/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
East Side Residency Annojiguda LLP	Invoice No.	11365
Sy no. 96/97, Annojiguda, Near Pocharam, Hyderabad	Invoice Date.	26-05-2020
	PO No.	67413
	PO Date.	23-05-2020
	Req ID	57080
GSTIN : 36AAHFE3373P1ZX	Req Date	22-05-2020
	Loc Req No	130100

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4009 - Consumables - Coconut Broom - other - nos	9603	5	16.00	80.00	0	0.00
2	4003 - Consumables - Bombay Broom - Big - nos	9603	5	56.00	280.00	0	0.00
3	4008 - Consumables - Cleaning Cloth - other - nos	6307	12	16.00	192.00	5	9.60
4	4046 - Consumables - Phinyle - 1Ltr - nos	2907	6	48.00	288.00	18	51.84
5	4001 - Consumables - Air Freshner - NA - nos Room freshner	3307	4	82.00	328.00	18	59.04
6	4001 - Consumables - Air Freshner - NA - nos odonil	3307	3	42.00	126.00	18	22.68
7	4022 - Consumables - Dettol - NA - nos Hand wash	3401	2	65.00	130.00	18	23.40
8	4059 - Consumables - Surf Detergent Powder - NA -	3402	5	24.00	120.00	18	21.60
9	4066 - Consumables - Water bottle - NA - nos		10	42.00	420.00	18	75.60
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MODI PROPERTIES PVT. LTD. INWARD No: 65746 Date: 27/5/20 Sign: SEC'BAD

IGST	CGST	SGST				
			Total Taxable Amount	1,964.00		263.76
	131.88	131.88	Total Invoice Amount		2,227.76	

Rupees : Two Thousand Two Hundred Twenty Seven and Paise Seventy Six Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 23-05-2020 11:55:52 Origi

67413
23.05.20 2:01:09

From Company : **East Side Residency Annojiguda LLP**
5-4-187/3&4, II nd floor ,Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHFE3373P1ZX

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad **GSTIN** 36ACQFS2044C1Z7 040-66335551 9618244433	**Doc No**	67413	130100
	Doc Date	23-05-2020	
	Quote No	Nil	
	Quote Date	23-05-2020	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4009 - Consumables - Coconut Broom - other - nos	5.00	16.00	0.00	0.00	80.00
2	4003 - Consumables - Bombay Broom - Big - nos	5.00	56.00	0.00	0.00	280.00
3	4008 - Consumables - Cleaning Cloth - other - nos	12.00	16.00	0.00	5.00	201.60
4	4046 - Consumables - Phinyle - 1Ltr - nos	6.00	48.00	0.00	18.00	339.84
5	4001 - Consumables - Air Freshner - NA - nos *Room freshner*	4.00	82.00	0.00	18.00	387.04
6	4001 - Consumables - Air Freshner - NA - nos *odonil*	3.00	42.00	0.00	18.00	148.68
7	4022 - Consumables - Dettol - NA - nos *Hand wash*	8.00	65.00	0.00	18.00	613.60
8	4059 - Consumables - Surf Detergent Powder - NA - kgs	5.00	24.00	0.00	18.00	141.60
9	4066 - Consumables - Water bottle - NA - nos	10.00	42.00	0.00	18.00	495.60
				Total Order Value . . .		**2,687.96**

Rupees : Two Thousand Six Hundred Eighty Seven and Paise Ninty Six Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	East Side Residency Sy no 96/97, Annojiguda, Near: Pocharam, Hyderabad-501301 Phone. 9121309555
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil

For ***East Side Residency Annojiguda LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	East Side Residency Annojiguda LLP	Date:	14-05-2020
Site & Phase :	East Side Residency	Time:	12:00PM
Supplier		Req. No.	130100
Material required before date:	**18-05-2020**	ID No.	57080

No	Description	Size	Quantity	Units	Inward No	Date
1	Yellow Clothes	STD	12	No's		
2	Hand wash	STD	08	No's		
3	Phinyle 67413	STD	06	No's		
4	Surf Powder	500GM	05	PKDS		
5	Room freshner	STD	04	No's		
6	**Coconut Broom**	Big	05	No's		
7	Bombay Broom	Big	05	No's		
8	Water Bottels	STD	10	No's		
	Odonil	STD	03	No's		
10						

Remarks: - For site use purpose

Prepared By	M.Aswini	Approved by	
Sign.& Date	14-05-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
East Side Residency Annojiguda LLP	DC No.	9469
Sy no. 96/97, Annojiguda, Near Pocharam, Hyderabad	DC Date.	26-05-2020
	PO No.	67413
	PO Date.	23-05-2020
	Req ID	57080
GSTIN : 36AAHFE3373P1ZX	Req Date	22-05-2020
	Loc Req No	130100

	Description of Goods	HSN/SAC	Qty
1	4009 - Consumables - Coconut Broom - other - nos	9603	5
2	4003 - Consumables - Bombay Broom - Big - nos	9603	5
3	4008 - Consumables - Cleaning Cloth - other - nos	6307	12
4	4046 - Consumables - Phinyle - 1Ltr - nos	2907	6
5	4001 - Consumables - Air Freshner - NA - nos	3307	4
6	4001 - Consumables - Air Freshner - NA - nos	3307	3
7	4022 - Consumables - Dettol - NA - nos	3401	2
8	4059 - Consumables - Surf Detergent Powder - NA - kgs	3402	5
9	4066 - Consumables - Water bottle - NA - nos		10
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INWARD
Inward No: 1153 Dt: 26/05/20
MRN No: 79262 Dt: 26/05/20
Received By: Sign:
EAST SIDE RESIDENCY

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 38404
Date: 27/5

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UIN: 36ACQFS2044C1Z7

TRANSIT COPY

Customer Details		
East Side Residency Annojiguda LLP	Invoice No.	11365
Sy no. 96/97, Annojiguda, Near Pocharam, Hyderabad	Invoice Date.	26-05-2020
	PO No.	67413
	PO Date.	23-05-2020
	Req ID	57080
GSTIN : 36AAHFE3373P1ZX	Req Date	22-05-2020
	Loc Req No	130100

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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	Room freshner						
6	4001 - Consumables - Air Freshner - NA - nos	3307	3	42.00	126.00	18	22.68
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	Hand wash						
8	4059 - Consumables - Surf Detergent Powder - NA -	3402	5	24.00	120.00	18	21.60
9	4066 - Consumables - Water bottle - NA - nos		10	42.00	420.00	18	75.60
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15							

INWARD
Inward No: 1153 Dt: 26/05/20
MRN No: 75262 Dt: 26/05/20
Received By: Sign: Vijyan
EAST SIDE RESIDENCY

IGST	CGST	SGST			
			Total Taxable Amount	1,964.00	263.76
	131.88	131.88	Total Invoice Amount	2,227.76	

Rupees : Two Thousand Two Hundred Twenty Seven and Paise Seventy Six Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction