PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	27/5/20	Prepared by:	Sowmya.
PO/WO no.	67263	PO / WO Date.	19/5/20
Supplier Name	Sllp.	PO/WO amount	1,239
Firm/Company	Vista homes	Project	Vista homes.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11307	22/5/20	1,239
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,239.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9429	22/5/20.	79211.	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,239
Amount E – PO / WO value:	1,239
Amount F – Difference (A – E):	

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. ☑ No
Payment – due date	1/6/20.
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	[signature] APPROVED 27 2020 MINISH PARIKH MANAGER PROCUREMENT		[signature]		
Date	27/5/20	27/5/20			28/5/20		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Vista Homes	Invoice No.	11307
Kapra, Opp to MRR School, Ecil	Invoice Date.	22-05-2020
	PO No.	67263
	PO Date.	19-05-2020
SY.no.193	Req ID	56940
	Req Date	18-05-2020
GSTIN : 36AAGFV2068P1ZJ	Loc Req No	99570

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7667 - Stationery - other - ID Cards - NA - nos		50	21.00	1,050.00	18	189.00
	Smart cards - RFID						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	1,050.00	189.00
	94.50	94.50	Total Invoice Amount	1,239.00	

Rupees : One Thousand Two Hundred Thirty Nine Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD.
INWARD
No. 65676
Date 22/5/20
Sign.

Purchase Order

 19-05-2020 3:27:23 PM

67263
15.05.20 11:58:47

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	67263	99570
	Doc Date	19-05-2020	
GSTIN 36ACQFS2044C1Z7	**Quote No**	Nil	
040-66335551 9618244433	**Quote Date**	12-10-2016	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7667 - Stationery - other - ID Cards - NA - nos *Smart cards - RFID*	50.00	21.00	0.00	18.00	1,239.00
					Total Order Value . . .	**1,239.00**

Rupees : One Thousand Two Hundred Thirty Nine Only.

Terms and Conditions :-

Specification / Brand	All item shall be of "Warden Security" brand.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	2 yrs service wrrnty from Bethel.
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs.Above order for labour attendance purpose.
Completion Date	Nil
Measurment	nil
Security	nil
Remarks	

For ***Vista Homes***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Vista Homes	Date:	18.05.2020
Site & Phase :	Vista Homes	Time:	14:54 pM
Supplier		Req. No.	99570
Material required before date:	20.05.2020	ID No.	56970

No	Description	Size	Quantity	Units	Inward No	Date
1	CLAMSHELL CARDS		50	NO'S		
2	67263					
3						
4						
5						
6				APPROVED		
7				15 MAY 2020		
8						
9				MINISH PARIKH		
10				MANAGER PROCUREMENT		

Remarks: For Labour attendance updating purpose.

Prepared By	T.MADHU	Approved by	
Sign.& Date	20.05.2020.	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Vista Homes	DC No.	9429
Kapra, Opp to MRR School, Ecil	DC Date.	22-05-2020
	PO No.	67263
	PO Date.	19-05-2020
SY.no.193	Req ID	56940
GSTIN : 36AAGFV2068P1ZJ	Req Date	18-05-2020
	Loc Req No	99570

	Description of Goods	HSN/SAC	Qty
1	7667 - Stationery - other - ID Cards - NA - nos		50
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
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17			
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27			
28			
29			
30			

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No: 38402 Date: 27/5 Sign.

INWARD
Inward No: 24620 Dt: 22/5/20
MRN No: 79211 Dt:
Received By: Sign:
Vista H

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	11307
Vista Homes	Invoice Date.	22-05-2020
Kapra, Opp to MRR School, Ecil	PO No.	67263
	PO Date.	19-05-2020
SY.no.193	Req ID	56940
GSTIN : 36AAGFV2068P1ZJ	Req Date	18-05-2020
	Loc Req No	99570

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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IGST	CGST	SGST			
			Total Taxable Amount	1,050.00	189.00
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Rupees : One Thousand Two Hundred Thirty Nine Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction