

PURCHASE DIVISION  
Advice for approval for credit to supplier

Date:		30/5/20		Prepared by:		Soumya.	
PO/WO no.		67153		PO / WO Date.		15/5/20	
Supplier Name		ssllp.		PO/WO amount		35,001.16.	
Firm/Company		Modi properties Pvt Ltd		Project		MPL.	
Sl. No.	Bill No.	Bill Date	Bill amount				
1.	11277	21/5/20.	35,001.16				
2.							
3.							
Amount A – Bills total(Excluding Transport & Hamali Charges):			35,001.16				
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	9399	21/5/20.	79898	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
Amount B –Other Credits :			-				
Amount C –Other Debits :			-				
Amount D (D=A+B-C) – Amount to be credited to the supplier:			35,001.16				
Amount E – PO / WO value:			35,001.16				
Amount F – Difference (A – E):							
Quantity received as per PO /WO			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)				
Is difference between PO / Bill acceptable?			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (explained below)				
Excess / short material received			<input type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)				
Close PO / W?O			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)				
Advance paid / PDC given (deduct when paying)			<input type="checkbox"/> Yes – Rs. _____ <input checked="" type="checkbox"/> No				
Payment – due date			16/20				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	30/5/20		16/20				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

I of 1 : 21-05-2020

Customer Details				Invoice No.	11277		
Modi Properties Private Limited, Sy No. 82/1, Mallapur, Nacharam, Hyderabad				Invoice Date.	21-05-2020		
				PO No.	67153		
				PO Date.	15-05-2020		
				Req ID	56845		
GSTIN : 36AABCM4761E1ZM				Req Date	14-05-2020		
				Loc Req No	16162		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	5003 - Equipment - consumable durable - Laptop - Dell	84713010	1	29662.00	29,662.00	18	5,339.16
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
	IGST	CGST	SGST	Total Taxable Amount	29,662.00		5,339.16
		2,669.58	2,669.58	Total Invoice Amount			35,001.16



Rupees : Thirty Five Thousand One and Paise Sixteen Only.

for Summit Sales LLP

Authorized signatory

# Purchase Order

Page(s) 1 Of 1

15-05-2020 14:12:35



67153

06.05.20 1:44:19

From Company : **Modi Properties Pvt.Ltd.**  
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003  
G S T No. : 36AABCM4761E1ZM

## Supplier Details

Summit Sales LLP  
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

Doc No 67153 16162

Doc Date 15-05-2020

Quote No nil

**GSTIN** 36ACQFS2044C1Z7

Quote Date 15-05-2020

040-66335551

9618244433

SupplyType Supply

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 5003 - Equipment - consumable durable - Laptop - NA - nos Dell	1.00	29,662.00	0.00	18.00	35,001.16
<b>Total Order Value . . .</b>					<b>35,001.16</b>

Rupees : Thirty Five Thousand One and Paise Sixteen Only.

## Terms and Conditions :-

**Specification / Brand** Items shall be Dell inspration laptop 3584, Intel i3 7th, 4GB RAM, 1 TB HDD, 15.6" , Windows 10

**Payment Terms** After Delivery & Production of bill

**Tax** Included in the above prices

**Delivery Date** Tomorrow

**Delivery Location** May Flower Platinum  
Sy 82/1, Mallapur, Nacharam.  
Phone. 7680971999

**Penalty For Delay** Nil

**Transportation Cost** Nil

**Warranty** One year

**Advance Paid** Nil

**Other Terms** We reserve the right to reject items not conforming to quality and specifications, damages if any in suppliers account at the time of delivery and instalation, above order is for sravani purpose.

**Completion Date** Nil

**Measurment** Nil

**Security** Nil

**Remarks** Nil

Handwritten signature and date: 16/05/2020

## Requisition Form

Company Name: -		Modi properties Pvt LTd	Date		13-05-2020	
Site & Phase :		Mayflower platinum	Time:			
Supplier		SLLP	Req. No.		16162	
Material required before date:			ID No.		56845	
No	Description	Size	Quantity	Units	Inward No	Date
1	Laptop		1	Nos		
2						
3						
4						
5						
6						
7						
8						
9						
10						
Remarks: This is for sravani <span style="float: right;">✓</span>						
Prepared By		Suneel	Approved by			
Sign.& Date		13-05-2020	Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

**APPROVED BY**  
**13 MAY 2020**  
 SOHAM P. JI  
 MANAGING DIRECTOR

DELIVERY CHALLAN

**Summit Sales LLP**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 : 21-05-2020

<b>Customer Details</b> Modi Properties Private Limited., Sy No. 82/1, Mallapur, Nacharam, Hyderabad  GSTIN : 36AABCM4761E1ZM	DC No.	9399
	DC Date.	21-05-2020
	PO No.	67153
	PO Date.	15-05-2020
	Req ID	56845
	Req Date	14-05-2020
	Loc Req No	16162

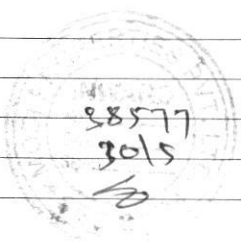
	Description of Goods	HSN/SAC	Qty
1	5003 - Equipment - consumable durable - Laptop - NA - nos	84713010	1
2			
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30			



<b>INWARD</b>	
Inward No. 8157	Date 29/5
GRN No. 79398	Dr:
Received By:	Sign: <i>ni2cm</i>
Modi Properties Pvt. Ltd. Sy.No.82/1	

for Summit Sales LLP

Authorised signatory

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/INI: 36ACQES2044C1Z7

TRANSIT COPY

1 of 1 : 21-05-2020

Supplier / Customer / Transporter - Copy

Customer Details				Invoice No.	11277
Modi Properties Private Limited, Sy No. 82/1, Mallapur, Nacharam, Hyderabad				Invoice Date.	21-05-2020
				PO No.	67153
GSTIN : 36AABCM4761E1ZM				PO Date.	15-05-2020
				Req ID	56845
				Req Date	14-05-2020
				Loc Req No	16162

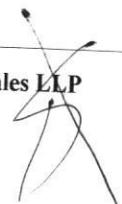
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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4							
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7							
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10							
11							
12							
13							
14							
15							

<b>INWARD</b>	
Inward No: 3157	Date: 21/5/20
Invoice No:	DI:
Received By:	Sign: Nizcom
Modi Properties Pvt. Ltd. Sy.No.82/1	

IGST	CGST	SGST	Total Taxable Amount	29,662.00	5,339.16
	2,669.58	2,669.58	Total Invoice Amount	35,001.16	

Rupees : Thirty Five Thousand One and Paise Sixteen Only.

for Summit Sales LLP



Authorized signatory