PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 28/05/20 | Prepared by: | Mounika |
| PO/WO no. | 67389 | PO / WO Date. | 22/05/20 |
| Supplier Name | SSIIP | PO/WO amount | 2,478.00 |
| Firm/Company | Mehta & Modi Realty | Project kowkur IIP | GHT |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1. | 11346 | 28/5/20 . | 2,478 |
| 2. | | | |
| 3. | | | |
| Amount A – Bills total(Excluding Transport &Hamali Charges): | | | 2,478 |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 9450 | 23/5/20 . | 79292 | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits : | – |
| Amount C –Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 2,478 |
| Amount E – PO / WO value: | 2,478 |
| Amount F – Difference (A – E): | |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~□ Yes □ No (explained below)~~ |
| Excess / short material received | ~~□ Approved – within acceptable limits □ No (explained below)~~ |
| Close PO / W?O | ☑ Yes □ No – wait for balance material □ No (explained below) |
| Advance paid / PDC given (deduct when paying) | □ Yes – Rs. ✓□ No |
| Payment – due date | 1/6/20 |
| Remarks: | |
| | |
| | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | Sowmya | [signature] | [signature] APPROVED 28 MAY 2020 MINISH PARIKH MANAGER PROCUREMENT | | | | |
| Date | 28/5/20 | 28/5/20 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit.2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wosupto Rs. 5,000/-, Purchase Manager upto 25,000/- and Purchase Director thereafter. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/-

TAX INVOICE

# Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | |
|---|---|---|
| Mehta & Modi Realty Kowkur LLP | Invoice No. | 11346 |
| Greenwood Heights, Sy no-196,Kowkur, Hyderabad | Invoice Date. | 23-05-2020 |
| | PO No. | 67389 |
| | PO Date. | 22-05-2020 |
| | Req ID | 56937 |
| GSTIN : 36ABLFM7631F1A3 | Req Date | 18-05-2020 |
| | Loc Req No | 140219 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 7667 - Stationery - other - ID Cards - NA - nos | | 100 | 21.00 | 2,100.00 | 18 | 378.00 |
| | Smart cards - RFID | | | | | | |
| 2 | | | | | | | |
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MODI PROPERTIES PVT. LTD. * SECBAD * INWARD No: 65727 Date: 26/5/20 Sign:

| IGST | CGST | SGST | | | |
|---|---|---|---|---|---|
| | | | Total Taxable Amount | 2,100.00 | 378.00 |
| | 189.00 | 189.00 | Total Invoice Amount | 2,478.00 | |

Rupees : Two Thousand Four Hundred Seventy Eight Only.

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

# Purchase Order

 22-05-2020 15:19:39 Origin

67389
15.05.20 11:59:03

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP<br>5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc No** | 67389 | 140219 |
| | **Doc Date** | 22-05-2020 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 22-05-2020 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 7667 - Stationery - other - ID Cards - NA - nos<br>*Smart cards - RFID* | 100.00 | 21.00 | 0.00 | 18.00 | 2,478.00 |
| | | | | | **Total Order Value . . .** | **2,478.00** |

Rupees : Two Thousand Four Hundred Seventy Eight Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | All item shall be of "Warden Security" brand. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Greenwood Heights<br>Sy no: 196, Kowkur.<br>Phone. 040-66335551 |
| **Penality For Delay** | Nil |
| **Transportation** | Included in the above price. |
| **Warranty** | 2 yrs service wrrnty from Bethel. |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right items not confirming to qlty & specs.Above order for labour attendance purpose. |
| **Completion Date** | Nil |
| **Measurment** | nil |
| **Security** | nil |
| **Remarks** | |

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | MMKRLLP | Date: | 18.05.2020 |
| Site & Phase: | GHT | Time: | 14:00 |
| Supplier: | | Req. No. | 140219 |
| Material required before : | 20.05.2020 | ID No. | 56937 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Calm shell cards | Std | 100 | No.s | | |
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| | 67389 | | | | | |
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Remarks: For labour biometric purpose

| | | | |
|---|---|---|---|
| Prepared By | N.Shravya | Approved by | A.Suresh |
| Sign.& Date | 18.05.2020 | Sign. & Date | 18.05.2020 |

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UIN: 36ACQFS2044C1Z7**



| **Customer Details** | DC No. | 9450 |
|---|---|---|
| Mehta & Modi Realty Kowkur LLP | DC Date. | 23-05-2020 |
| Greenwood Heights, Sy no-196,Kowkur, Hyderabad | PO No. | 67389 |
| | PO Date. | 22-05-2020 |
| | Req ID | 56937 |
| | Req Date | 18-05-2020 |
| GSTIN : 36ABLFM7631F1A3 | Loc Req No | 140219 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 7667 - Stationery - other - ID Cards - NA - nos | | 100 |
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MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 38426
Date: 28/5
Sign:

INWARD
Inward No: 10425 Dt: 23/05/20
MRN No: 79292 Dt: 29/05/2020
Received by: John Sign:

for Summit Sales LLP

*Authorised signatory*

Subject to Hyderabad Jurisdiction

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 TRANSIT COPY

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UIN: 36ACQFS2044C1Z7



| Customer Details | | |
|---|---|---|
| Mehta & Modi Realty Kowkur LLP | Invoice No. | 11346 |
| Greenwood Heights, Sy no-196,Kowkur, Hyderabad | Invoice Date. | 23-05-2020 |
| | PO No. | 67389 |
| | PO Date. | 22-05-2020 |
| | Req ID | 56937 |
| GSTIN : 36ABLFM7631F1A3 | Req Date | 18-05-2020 |
| | Loc Req No | 140219 |

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INWARD
Inward No: 10425 Dt: 23/5/20
MRN No: 79292 Dt: 23/5/20
Received By: Tohy Sign: Tohy
MEHTA & MODI REALTY KOWKUR LLP

| IGST | CGST | SGST | | | |
|---|---|---|---|---|---|
| | | | Total Taxable Amount | 2,100.00 | 378.00 |
| | 189.00 | 189.00 | Total Invoice Amount | 2,478.00 | |

Rupees : Two Thousand Four Hundred Seventy Eight Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

*Authorised signatory*