PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	21/5/20.	Prepared by:	Sowmya
PO/WO no.	67135	PO / WO Date.	14/5/20
Supplier Name	ssllp.	PO/WO amount	2,442.60
Firm/Company	Serene Constructions llp	Project	Serene farms.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11191	14/5/20	2,442.60
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,442.60

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9325	14/5/20	65429	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,442.60
Amount E – PO / WO value:	2,442.60
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within acceptable~~ limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	~~☐ Yes – Rs. /- ☐ No~~
Payment – due date	25/5/2020
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	APPROVED 02 JUN 2020 MINISH PARIKH				
Date	21/5/20	22/5/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

ORIGINAL INVOICE

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UIN: 36ACQFS2044C1Z7

Customer Details		
Serene Constructions LLP	Invoice No.	11191
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict	Invoice Date.	14-05-2020
	PO No.	67135
	PO Date.	14-05-2020
	Req ID	56810
GSTIN : 36ACVFS7909P1ZV	Req Date	14-05-2020
	Loc Req No	150234

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3134 - Chemicals - Tile Grout - 1kg - pkts	3214	30	46.00	1,380.00	18	248.40
	silk						
2	3134 - Chemicals - Tile Grout - 1kg - pkts	3214	15	46.00	690.00	18	124.20
	Maroon						
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	2,070.00		372.60
	186.30	186.30	Total Invoice Amount	2,442.60		

Rupees : Two Thousand Four Hundred Fourty Two and Paise Sixty Only.

MODI PROPERTIES PVT. LTD. INWARD No. 65,429 Date 14/5/20 Sign. SECBAD

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

67135
06.05.20 1:44:19

 14-05-2020 11:23:05 AM

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Summit Sales LLP	**Doc No**	67135	150234
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	14-05-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	14-05-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3134 - Chemicals - Tile Grout - 1kg - pkts *silk*	30.00	46.00	0.00	18.00	1,628.40
2	3134 - Chemicals - Tile Grout - 1kg - pkts *Maroon*	15.00	46.00	0.00	18.00	814.20
					Total Order Value . . .	**2,442.60**

Rupees : Two Thousand Four Hundred Fourty Two and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V.no.11,12,21,28,02 purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Serene Constructions LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	Serene Constructions LLp	Date:	13-05-2020
Site & Phase :	Serene farms	Time:	16:00
Supplier		Req. No.	150234
Material required before date:	Asap	ID No.	56810

No	Description	Size	Quantity	Units	Inward No	Date
1	**off white colour tile grout**	std	30	packets		
2	maroon colour tile grout 67135	std	15	packets		
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: The above material is require for villas-11,12,21,28,02

Prepared By	sarwar	Approved by	Syed.Sarwar
Sign.& Date	13-05-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:	Serene constructions llp	Date:	
Site & Phase :	serene farms	Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By	syed golam sarwar	Approved by	
Sign.& Date	17-03-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Serene Constructions LLP	DC No.	9325
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict	DC Date.	14-05-2020
	PO No.	67135
	PO Date.	14-05-2020
	Req ID	56810
GSTIN : 36ACVFS7909P1ZV	Req Date	14-05-2020
	Loc Req No	150234

	Description of Goods	HSN/SAC	Qty
1	3134 - Chemicals - Tile Grout - 1kg - pkts	3214	30
2	3134 - Chemicals - Tile Grout - 1kg - pkts	3214	15
3			
4			
5			
6			
7			
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INWARD
Inward No: 3044 Dt: 14-05-20
MRN No: 7813 Dt: 15/05/2020
Received By: Sign:
Serene Construction (Hyd) LLP

INWARD No: 38316 Date: 21/5/20 Sign:
MODI ... PVT. LTD. SEC'BAD

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Serene Constructions LLP	Invoice No.	11191
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict	Invoice Date.	14-05-2020
	PO No.	67135
	PO Date.	14-05-2020
	Req ID	56810
	Req Date	14-05-2020
GSTIN : 36ACVFS7909P1ZV	Loc Req No	150234

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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	Maroon						
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD
Inward No: 5044 Dt: 14-05-20
MRN No: Dt:
Received By: Sign:
Serene Construction (Hyd) LLP

IGST	CGST	SGST			
			Total Taxable Amount	2,070.00	372.60
	186.30	186.30	Total Invoice Amount	2,442.60	

Rupees : Two Thousand Four Hundred Fourty Two and Paise Sixty Only.

for Summit Sales LLP

Authorised signatory

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