PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	30/5/2020	Prepared by:	K. R. Chagule
PO/WO no.	67030	PO / WO Date.	8/5/2020
Supplier Name	SSLLR	PO/WO amount	6,948/-
Firm/Company	Vitka	Project	Vitka
Sl. No.	Bill No.	Bill Date	Bill amount
1	11403	28/5/2020	2,594/-
2.			
3			
Amount A – Bills total(Excluding Transport &Hamali Charges):			2,594/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9505	28/5/2020	29373	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount B –Other Credits :				—
Amount C –Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				2,594/-
Amount E – PO / WO value:				6,948/-
Amount F – Difference (A – E):				4,354/-

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ ~~No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable~~ limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ ~~Yes – Rs. /-~~ □ No
Payment – due date	1/6/2020

Remarks: Final bill received

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	✓	[signature]	[signature] APPROVED 01 JUN 2020				
Date	30/5/2020	1/6/20	MANISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit.2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wosupto Rs. 5,000/-, Purchase Manager upto 25,000/- and Purchase Director thereafter. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/-

ORIGINAL INVOICE

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Vista Homes	Invoice No.	11403
Kapra, Opp to MRR School, Ecil	Invoice Date.	28-05-2020
	PO No.	67030
	PO Date.	08-05-2020
SY.no.193	Req ID	56680
GSTIN : 36AAGFV2068P1ZJ	Req Date	07-05-2020
	Loc Req No	99545

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	10	56.00	560.00	0	0.00
2	4001 - Consumables - Air Freshner - NA - nos	3307	5	83.00	415.00	18	74.70
	Room Freshner						
3	4066 - Consumables - Water bottle - NA - nos		12	42.00	504.00	18	90.72
4	4006 - Consumables - Bucket - other - nos	7310	3	210.00	630.00	18	113.40
	with mug						
5	4098 - Consumables - Dust pan - NA - nos		7	25.00	175.00	18	31.50
6							
7							
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15							

IGST	CGST	SGST	Total Taxable Amount	2,284.00	310.32
	155.16	155.16	Total Invoice Amount	2,594.32	

Rupees : Two Thousand Five Hundred Ninty Four and Paise Thirty Two Only.

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 65835 Date 29/5/20 Sign:

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

 12-05-2020 10:17:41

Purchase Order

67030
06.05.20 1:44:18

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	67030	99545
Doc Date	08-05-2020	
Quote No	Nil	
Quote Date	08-05-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name		Qty	Rate	Dis%	GST	Amount
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	Bal-10	12.00	56.00	0.00	0.00	672.00
2	4014 - Consumables - Colin - 500ml - nos		12.00	74.00	0.00	18.00	1,047.84
3	4001 - Consumables - Air Freshner - NA - nos *Room Freshner*	Bal-5	10.00	83.00	0.00	18.00	979.40
4	4001 - Consumables - Air Freshner - NA - nos *Odonil*		10.00	40.00	0.00	18.00	472.00
5	4066 - Consumables - Water bottle - NA - nos	Bal-12	24.00	42.00	0.00	18.00	1,189.44
6	4008 - Consumables - Cleaning Cloth - other - nos		24.00	16.00	0.00	5.00	403.20
7	4040 - Consumables - Mopping Cloth - NA - nos		24.00	16.00	0.00	5.00	403.20
8	4006 - Consumables - Bucket - other - nos *with mug*	Bal-3	6.00	210.00	0.00	18.00	1,486.80
9	4098 - Consumables - Dust pan - NA - nos	Bal-7	10.00	25.00	0.00	18.00	295.00
						Total Order Value . . .	**6,948.88**

Rupees : Six Thousand Nine Hundred Fourty Eight and Paise Eighty Eight Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next Day.
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil

=> Part bill received vide bill no: 11223 dt: 15/5/20. Amt: 4355/- and bal. bill of Rs 2594/- to be receivable.
T.D. [signature] 21/5/20.

For *Vista Homes*

Authorised Signatory

Name : [signature] 13/05/2020

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Vista Homes	Date:	06.05.20
Site & Phase :	Vista Homes	Time:	10:53AM
Supplier		Req. No.	99545
Material required before date:	07.05.2020	ID No.	56680

No	Description	Size	Quantity	Units	Inward No	Date
1	Lizol PO. 67030		12	No's		
2	Colin		12	No's		
3	Mopping Cloths		24	No's		
4	Yellow Cloths		24	No's		
5	Air fresheners		10	No's		
6	Odonil		10	No's		
7	White Bucket		06	No's		
8	White Mugs		10	No's		
9	Dust Pans		10	No's		
10	Plastic Water Bottles	White	24	No's		

Remarks: For labour quarters use purpose.

Prepared By	T.MADHU	Approved by	
Sign.& Date	06.05.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
06 MAY 2020
SOHAM MODI
MANAGING DIRECTOR

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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Kapra, Opp to MRR School, Ecil	DC Date.	28-05-2020
	PO No.	67030
	PO Date.	08-05-2020
SY.no.193	Req ID	56680
	Req Date	07-05-2020
GSTIN : 36AAGFV2068P1ZJ	Loc Req No	99545

	Description of Goods	HSN/SAC	Qty
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	10
2	4001 - Consumables - Air Freshner - NA - nos	3307	5
3	4066 - Consumables - Water bottle - NA - nos		12
4	4006 - Consumables - Bucket - other - nos	7310	3
5	4098 - Consumables - Dust pan - NA - nos		7
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MODI PROPERTIES PVT LTD INWARD SECUNDERABAD

INWARD
Inward No: 24654 Dt: 28/5/20
MRN No: 79373 Dt:
Received By: Sign:
Vista Homes

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

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for Summit Sales LLP

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Authorised signatory