PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	29/5/20	Prepared by:	Sowmya.
PO/WO no.	67417	PO / WO Date.	23/5/20
Supplier Name	SSllp.	PO/WO amount	5,805.18
Firm/Company	Vista homes.	Project	Vista homes.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11361	26/5/26.	2,696.98
2.			/
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,696.98.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9465	26/5/20.	79278	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,696.98
Amount E – PO / WO value:	5,805.18
Amount F – Difference (A – E):	3,109
Quantity received as per PO /WO	☑ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. ____/- □ No
Payment – due date	1/6/20

Remarks: short received

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	APPROVED 02 … 2020 [signature] MINISH PARIKH MANAGER PROCUREMENT				
Date	29/5/20.	2/6					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Vista Homes	Invoice No.	11361
Kapra, Opp to MRR School, Ecil	Invoice Date.	26-05-2020
	PO No.	67417
SY.no.193	PO Date.	23-05-2020
	Req ID	57062
GSTIN : 36AAGFV2068P1ZJ	Req Date	22-05-2020
	Loc Req No	99579

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4003 - Consumables - Bombay Broom - Big - nos	9603	10	56.00	560.00	0	0.00
2	4046 - Consumables - Phinyle - 1Ltr - nos	2907	12	48.00	576.00	18	103.68
3	4071 - Consumables - Wiper - Other - nos	9603	10	87.00	870.00	18	156.60
4	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	5	73.00	365.00	18	65.70
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MODI PROPERTIES PVT. LTD. INWARD No. 65742 Date 27/5/20 Sign: SEC'BAD

IGST	CGST	SGST				
			Total Taxable Amount	2,371.00		325.98
	162.99	162.99	Total Invoice Amount	2,696.98		

Rupees : Two Thousand Six Hundred Ninty Six and Paise Ninty Eight Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

23-05-2020 11:55:52

67417
23.05.20 2:01:09

mpany : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

upplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	67417	99579
	Doc Date	23-05-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	23-05-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	4041 - Consumables - Mopping stick - NA - nos	10.00	125.00	0.00	18.00	1,475.00
2	4003 - Consumables - Bombay Broom - Big - nos	10.00	56.00	0.00	0.00	560.00
3	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	10.00	78.00	0.00	5.00	819.00
4	4046 - Consumables - Phinyle - 1Ltr - nos	12.00	48.00	0.00	18.00	679.68
5	4071 - Consumables - Wiper - Other - nos	10.00	87.00	0.00	18.00	1,026.60
6	4035 - Consumables - Harpic - Cleaner - 500ml - nos	10.00	73.00	0.00	18.00	861.40
7	4022 - Consumables - Dettol - NA - nos *Hand wash*	5.00	65.00	0.00	18.00	383.50
				Total Order Value . . .		**5,805.18**

Rupees : Five Thousand Eight Hundred Five and Paise Eighteen Only.

I/c Bill No 1361 Amount Rs 2,696/-
Balance has to be received Rs 3.109/-

29/5/2020

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site office use purpose.
Completion Date	NA
Measurment	NA
Security	Nil

For ***Vista Homes***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/__

Requisition Form

	Vista Homes Owners association	Date:	22.05.2020
	Vista Homes	Time:	11:20 AM
		Req. No.	99579
…al required before date:	26.05.2020	ID No.	57062

	Description	Size	Quantity	Units	Inward No	Date
1	Mopping sticks		10	No's		
2	Phinyle		12	No's		
3	Lizol		10	No's		
4	Bombay Brooms	Big	10	No's		
5	Dettol Hand wash		05	No's		
6	Wipers		10	No's		
7	Harpic		10	No's		
8			10	No's		
10						

67412

Remarks: For Site Use purpose

Prepared By	T.MADHU	Approved by	APPROVED 22 MAY 2020
Sign.& Date	22.05.2020	Sign. & Date	MINISH PARIKH MANAGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UIN: 36ACQFS2044C1Z7

Customer Details		
Vista Homes	DC No.	9465
Kapra, Opp to MRR School, Ecil	DC Date.	26-05-2020
	PO No.	67417
	PO Date.	23-05-2020
SY.no.193	Req ID	57062
GSTIN : 36AAGFV2068P1ZJ	Req Date	22-05-2020
	Loc Req No	99579

	Description of Goods	HSN/SAC	Qty
1	4003 - Consumables - Bombay Broom - Big - nos	9603	10
2	4046 - Consumables - Phinyle - 1Ltr - nos	2907	12
3	4071 - Consumables - Wiper - Other - nos	9603	10
4	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	5
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MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 38507
Date: 29/5/20
Sign:

INWARD
Inward No: 24631 Dt: 26/5/20
MRN No: 79278 Dt:
Received By: Sign:
Vista Homes

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Vista Homes	Invoice No.	11361
Kapra, Opp to MRR School, Ecil	Invoice Date.	26-05-2020
	PO No.	67417
	PO Date.	23-05-2020
SY.no.193	Req ID	57062
GSTIN : 36AAGFV2068P1ZJ	Req Date	22-05-2020
	Loc Req No	99579

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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IGST	CGST	SGST			
			Total Taxable Amount	2,371.00	325.98
	162.99	162.99	Total Invoice Amount	2,696.98	

Rupees : Two Thousand Six Hundred Ninty Six and Paise Ninty Eight Only.

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