PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	29/5/20	Prepared by:	Sowmya
PO/WO no.	67361	PO / WO Date.	22/5/20
Supplier Name	SSIlp.	PO/WO amount	224
Firm/Company	Vista homes.	Project	Vista homes.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11355	26/5/20.	224
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			224

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9459	26/5/20.	79282	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	224
Amount E – PO / WO value:	224
Amount F – Difference (A – E):	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable~~ limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	~~□ Yes – Rs. /-~~ □ No
Payment – due date	1/6/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	APPROVED 02 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT [signature]				
Date	29/5/20	2/6					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Vista Homes	Invoice No.	11355
Kapra, Opp to MRR School, Ecil	Invoice Date.	26-05-2020
	PO No.	67361
	PO Date.	22-05-2020
SY.no.193	Req ID	57035
	Req Date	21-05-2020
GSTIN : 36AAGFV2068P1ZJ	Loc Req No	99575

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4112 - Consumables - Sanitizer - 500 ml - Nos		1	200.00	200.00	12	24.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 65236 Date: 27/5/20 Sign:

IGST	CGST	SGST			
			Total Taxable Amount	200.00	24.00
	12.00	12.00	Total Invoice Amount	224.00	

Rupees : Two Hundred Twenty Four Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 22-05-2020 15:19:39

67361
15.05.20 11:59:03

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	67361	99575
	Doc Date	22-05-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7 040-66335551 9618244433	**Quote Date**	22-05-2020	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4112 - Consumables - Sanitizer - 500 ml - Nos	1.00	200.00	0.00	12.00	224.00
					Total Order Value . . .	**224.00**

Rupees : Two Hundred Twenty Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for Labour and staff safety use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Vista Homes***

Authorised Signatory

Name : ____________

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Date : __/__/____

Requisition Form

Company Name:	Vista Homes	Date:	21.05.2020
Site & Phase :	Vista Homes	Time:	11:20 AM
Supplier		Req. No.	99575
Material required before date:	23.05.2020	ID No.	57035

No	Description	Size	Quantity	Units	Inward No	Date
1	Sanitizer		02	No's		
2						
3						
4		67364				
5						
6						
7						
8						
9						

Remarks: For Site Use purpose

Prepared By	T.MADHU	Approved by	
Sign.& Date	21.05.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Vista Homes	DC No.	9459
Kapra, Opp to MRR School, Ecil	DC Date.	26-05-2020
	PO No.	67361
	PO Date.	22-05-2020
SY.no.193	Req ID	57035
	Req Date	21-05-2020
GSTIN : 36AAGFV2068P1ZJ	Loc Req No	99575

	Description of Goods	HSN/SAC	Qty
1	4112 - Consumables - Sanitizer - 500 ml - Nos		1
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
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17			
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23			
24			
25			
26			
27			
28			
29			
30			

INWARD No: 3851 Date: 29/5/20 Sign:

INWARD
Inward No: 24635 Dt: 26/5/20
MRN No: 79281 Dt:
Received By: Sign:
Vista Homes

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UIN: 36ACQFS2044C1Z7

Customer Details	Invoice No.	11355
Vista Homes	Invoice Date.	26-05-2020
Kapra, Opp to MRR School, Ecil	PO No.	67361
	PO Date.	22-05-2020
SY.no.193	Req ID	57035
GSTIN : 36AAGFV2068P1ZJ	Req Date	21-05-2020
	Loc Req No	99575

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4112 - Consumables - Sanitizer - 500 ml - Nos		1	200.00	200.00	12	24.00
2							
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6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	200.00		24.00
	12.00	12.00	Total Invoice Amount	224.00		

Rupees : Two Hundred Twenty Four Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory