

aruna@modiproperties.com

From: <sohammodi@modiproperties.com>
Date: 03-09-2017 10:22 AM
To: "Aruna PA" <aruna@modiproperties.com>
Subject: FW: Audit report of Paramount Estates.

Print

From: andrews@modiproperties.com [mailto:andrews@modiproperties.com]
Sent: 02 09 2017 17:40
To: sohammodi@modiproperties.com
Cc: 'admin' <admin@modiproperties.com>; 'Praveen B' <praveen@modiproperties.com>; 'shirish' <shirish@modiproperties.com>; hemendra@modiproperties.com
Subject: Re: Audit report of Paramount Estates.

Dear Soham Sir,

Please find below the points for remarks observed during the audit report at site.

Is creche running properly with mid day meals.

Due to space constraints, the creche is located in the labour quarters in cellar. Moreover we do not have the mid day meal as the children get together for lunch with their families in labour quarters.

Material forms not signed by engineer.

Engineers have been strictly instructed to sign and check for the material issues and shifting. Store in charge to issue only verification of signature.

Clubhouse washrooms not cleaned

Instructed the housekeeping to check and regularly clean the washrooms. Once a week acid was cleaning being done henceforth.

Labour quarters surrounding not clean

Labourers informed about the same and ill effects of garbage around the quarters. Regular cleaning taken up.

PO's not attached after lead time

All PO's attached as and when received from purchase.

Weekly remarks not signed.

All sheets signed and filed properly in chronological order.

Latest circulars not being filed.

All circulars printed and filed.

Job Work not signed by PM.

In the interim when Shirish was on leave, Sarath wrote and signed all job works at site.

Coffee Machine not working at site.

Awaiting new machine. Quotes procured from alternate vendors for rental basis as well. To be forwarded to admin for approval.

Regards

Andrews

From: Praveen B

Sent: Tuesday, August 22, 2017 5:33 PM

To: sohammodi@modiproperties.com

Cc: 'admin' ; 'Praveen B' ; 'shirish' ; andrews@modiproperties.com ; hemendra@modiproperties.com

Subject: Audit report of Paramount Estates.

To

Soham sir,

Please find enclosed audit report of Paramount Estates.

Regards,

B Praveen

Manager Admin | +91 9989 330044 | praveen@modiproperties.com

Modi Properties Pvt. Ltd. | www.modiproperties.com

5-4-187/ 3 & 4, M G Road, Secunderabad - 03 | +91 40 66335551

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