



Soham Modi

From: andrews@modiproperties.com
Sent: 15 05 2017 10:30
To: Soham Modi
Cc: Shirish; Praveen
Subject: ATR for Audit at Site

Dear Soham Sir,

Please find below the details for the points mentioned in the site audit report.

Complaints: Yes

1. Requisitions are not filled properly, Material received but not updated and not filled in requisitions received file.

2. Key labels are not labeled properly (photographs enclosed)

3. Above minor errors are solved at site.

1. Requisitions recieved are being updated on a weekly basis. However henceforth requisitions received will be filed properly on a daily basis.

2. Key labels have not been pasted on the tags as the works in the flats are under progress. Only one set of keys are in use for the works.

The suggestion for having the B 509 flat cleaned is noted. It is being cleaned on a daily basis.

Regards,

A Andrews

Admin. Manager | +91 83747 19991 | andrews@modiproperties.com
Don't just buy a flat / villa! Buy a great lifestyle!
Affordable flats / villas in gated communities.
Modi Properties Pvt. Ltd. | www.modiproperties.com
5-4-187/ 3 & 4, M G Road, Sec'bad -03 | Ph: +91 40 6633 5551