

Receiver's Signature

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		28/5/20		Prepared by:		Soumya.	
PO/WO no.		67150		PO / WO Date.		15/5/20.	
Supplier Name		Elegant Enterprises		PO/WO amount		4,838	
Firm/Company		SSlp		Project		SSlp.	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	EE 2021 - 0006	16/5/20.		4,838			
2.							
3.							
Amount A – Bills total(Excluding Transport & Hamali Charges):				4,838			
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	EE/2020/2021/W5	16/5/20		☒ Yes ☐ No			
2.				☒ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B – Other Credits :				-			
Amount C – Other Debits :				-			
Amount D (D=A+B-C) – Amount to be credited to the supplier:				4,838			
Amount E – PO / WO value:				4,838			
Amount F – Difference (A – E):							
Quantity received as per PO / WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. _____ ☒ No				
Payment – due date			30/5/20				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	28/5/20	28/5/20			29/5/20		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

MODI PROPERTIES PVT. LTD.
INWARD
No. 65502
Date: 19/5/20
Sign: 
SEC'Y

Purchase Order

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15-05-2020 10:29:20 AM



67150

06.05.20 1:44:19

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Elegant Enterprises
5-4-187/7/3, Karbala Maidan, M.G.Road, Secunderabad-500003.

GSTIN 36AJBPK0412E1ZY

66385358

9985113450/9885073880

Doc No 67150 14523**Doc Date** 15-05-2020**Quote No** Nil**Quote Date** 15-05-2020**SupplyType** Supply**Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4525 - Electrical - other - Ceiling fan - other - nos Sea wind white	4.00	1,025.00	0.00	18.00	4,838.00
Total Order Value . . .					4,838.00

Rupees : Four Thousand Eight Hundred Thirty Eight Only.

Terms and Conditions :-**Specification / Brand** All items shall be of 'CG' brand**Payment Terms** After Delivery & Production of bill.**Tax** All taxes included in above price.**Delivery Date** Next day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra, 9502266233, Mahesh.

Penalty For Delay Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right items not confirming to qty & specs. Above order for ho renovation office purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Elegant Enterprises**Name : 

Name : _____

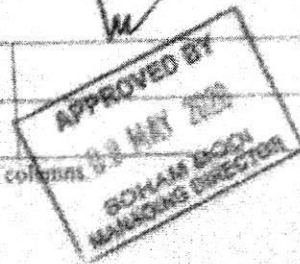
Date : __/__/__

Requisition Form

URGENT

Company Name:		Silver Oak Villas		Date:		07.05.2020	
Site & Phase:		Soham mansion (HO)		Time:		02.00 PM	
Supplier:				Req. No.			
Material required before date:		Urgent		ID No.		56742	
No	Description	Size	Quantity	Units	Inward No	Date	
1	SWITCHES	5 amps	65	Nos			
2	SOCKETS	5 amps	55	NOS			
3	MODEL PLATES	6-way	40	NOS			
4	LAN SOCKET WITH PLATES	STD	44	NOS			
5	TELEPHONE SOCKETS	STD	44	NOS			
6	CEILING LIGHTS WITH FIXTURES	STD	15	NOS			
7	CEILING FANS	STD	04	NOS			
8	MODEL PLATES	2-WAY	44	NOS			
9	INSULATION TAPES	STD	10	NOS			
10							
Remarks : Material required for HO RENOVATION WORKS							
Prepared By		T.SURYANARAYANA		Approved by			
Sign. & Date		07.05.2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns



of. mad
9/5/20

Scanned with CamScanner

Dear Purchase Team,
Please arrange material by Tommorow morning urgently needed material for Head office renovation Works.

T. Suryanarayana
Maintenance Team
Scanned with CamScanner

Purchase Order

Page(s) 1 Of 1

15-05-2020 10:29:20 AM

Original / Office Copy / Purchase Div. Copy

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Elegant Enterprises
5-4-187/7/3, Karbala Maidan, M.G.Road, Secunderabad-500003.

GSTIN 36AJBPK0412E1ZY

66385358

9985113450/9885073880

Doc No	67150	14523
Doc Date	15-05-2020	
Quote No	Nil	
Quote Date	15-05-2020	
SupplyType	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

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Authorised Signatory

Accepted the above Terms And Conditions

For **Elegant Enterprises**Name : 

Name : _____

Date : __/__/__



5-4-187/7/3, Karbala Maidan, Mahatma Gandhi Road, Secunderabad- 500003

Phone : 040 - 6638 - 5358 Centrex : 5358 Email : eleganthyd@hotmail.com

Preventers | Annunciators | Switchgears | Starters | Wires & Cables | Capacitors | Panel & Cable Accessories | Oil Seals
Step Down Transformers | L.E.D Lights | Earthing Equipments | Carbon Brushes | PVC Insulation Tapes | Lugs | Spares

M/s Summit Sales LLP

Delivery Challan No.:
EE/2020-2021-005

5-4-187/3 & 4, 2nd Floor, Soham Mansion, M. G. Road, Secunderabad-500003

Date:

'16-05/2020

Delivery Location: Summit Housing LLP, Cherlapally, Behind Kingston PG college, Hyd.

Buyer's GSTIN

36ACOF S2044C1Z7

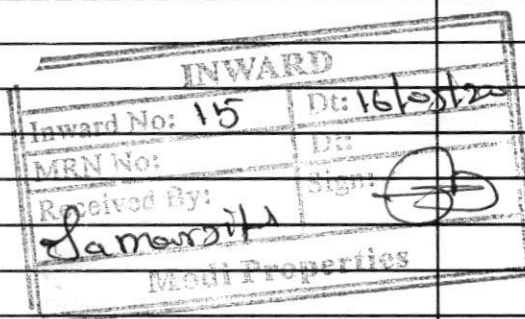
Order No.: 67150

Dated: 15-05/2020

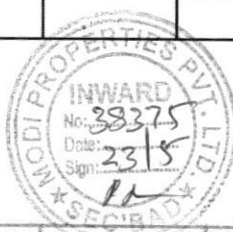
L. R. No. : Not Applicable

Date :

Sent Via :

Sl. No.	Description of Goods	HSN Code	Quantity	UoM	Unit Rate	Remarks
1	Crompton 48" White Ceiling Fan Model Seawind	8414	4.00	No's	1025.00	GST 18% Extra
						
***	Material duly checked by & delivered to Mr. Salman					

Receivers Stamp and Signature



for Elegant Enterprises



Authorized Signatory

H.O. : Block-A, '413', Shanti Bagh Apts., 7-1-3, Begumpet, Hyderabad - 500016