Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Purchase Voucher

No. : **PUR/10036**
Ref.: **010 dt. 19-May-2020**

Dated : **21-May-2020**

Party's Name: **SUP-Venkataramana Stationery & Binding Works**
H.No:1-5-85, General BBazar, Secunderabad
GSTIN/UIN : **36AEJPP5811MZ2**

Particulars		Amount
Tools GST 18%	*300.00*	**₹ 354.00**
Input CGST	*27.00*	
Input SGST	*27.00*	

On Account of :
Being purchase of tools from venkateshwara stationery and binding works vide bill no 010 dt 19.5.2020 po no 66883 dt 21.3.202 0

Amount (in words) :
Indian Rupees Three Hundred Fifty Four Only

for SUP-Venkataramana Stationery & Binding Works

Prepared by: sowmya@modiproperties.com
Approved by
Receiver's Signature

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/05/20	Prepared by:	Mounika
PO/WO no.	66883	PO / WO Date.	21/03/20
Supplier Name	Venkataramana stationary & Binding works	PO/WO amount	354.00
Firm/Company	SSIIP	Project	SHIIP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	010	19/05/20	354.00
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			354.00

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	—	—	29025	☐ ~~Yes~~ ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	354.00
Amount E – PO / WO value:	354.00
Amount F – Difference (A – E):	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within acceptable lim~~its ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	~~☐ Yes – Rs.____/- ☐ No~~
Payment – due date	1/6/2020
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Mounika	[signature]	APPROVED 28 MAY 2020 [signature] MINISH PARIKH MANAGER PROCUREMENT		Bhavani		
Date	28/05/20	28/5			29/5/2020		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Ph: 040 - 27842572
Cell: 9849360076

VENKATARAMANA STATIONERY AND BINDING WORKS

Note Books, Registers, Account Books, Stationery & Xerox Paper Etc. Available

#1-5-85, General Bazar, Secunderabad - 500 003. Email: venkatramana.bindingworks@gmail.com

Received 19/5/20

To M/S. Summith Sales LLP (E) 21/5/20

GSTIN 36ACQFS2044C1Z7

Order No 66883 Date 21/3/20

Delivery Challan No Date

Bill No. 010 Date 19/5/20

Sl No	PARTICULARS	HSN Code	Qty	Rate	12% GST	18% GST	0% -5% GST	Amount Rs.	Ps.
1	HDPe Rope		10	30		300			
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									

Certified by:
Stores Manager

Total		300		
SUB Total				
CGST		27		
SGST		27		
Grand Total		354		354=00

Rupees.......

INWARD
Inward No: 14239 Dt: 19/5/20
GRN No: 79025 Dt: 20/5/20
Received By: Sign:
SUMMIT SALES LLP

Receiver's Signature & Seal

GSTIN: 36AEJPP5811M1Z2

Terms & Conditions
Goods once sold will not be taken back
Interest @2%p.m. if not paid within 30 days time
Subject to Secunderabad Jurisdiction.

THE COSMOS CO-OP BANK LTD. M.G. Road, Secunderabad.
RTGS / NEFT CODE COSB0000069 A/C No. 069100102707

MODI PROPERTIES PVT. LTD. SECBAD
INWARD No: 65626 Date: 22/5/20 Sign:

For: VENKATARAMANA STATIONERY AND BINDING WORKS

Signature

Purchase Order

 21-03-2020 1:47:54 PM

66883
16.03.20 3:39:25

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Venkatramana Stationery & Binding works 1-5-85, General Bazar, Sec-Bad -500 003.	**Doc No**	66883	14482
	Doc Date	21-03-2020	
	Quote No	Nil	
GSTIN 36AEJPP5811M1Z2	**Quote Date**	21-03-2020	
27842572 9849360076	**SupplyType**	Supply	

Kind Attn : Mr. Prathap

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6147 - Miscellaneous - HDPE rope - NA - Bundles	10.00	30.00	0.00	18.00	354.00
					Total Order Value . . .	**354.00**

Rupees : Three Hundred Fifty Four Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintanance purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Venkatramana Stationery & Binding works***

Name :

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	18.03.2020
Site & Phase :	SHLLP	Time:	16.30
Supplier		Req. No.	14482
Material required before date:		ID No.	56476

No	Description	Size	Quantity	Units	Inward No	Date
1	RECRON 66878		800	NOS		
2	GOVA ROPE 66879		20	NOS		
3	TEFLON TAPE 66880		500	NOS		
4	HDPE ROPE 66883		10	NOS		
5	GI BUCKET		20	NOS		
6	SPADE WITH HANDLE		20	NOS		
7	HACKSAW BLADE 166881	SINGLE	300	NOS		
8	HACKSAW BLADE	DOUBLE	300	NOS		
9						

Remarks:For stock maintainance

Prepared By	MOUNIKA	Approved by	W
Sign.& Date	18.03.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
18 MAR 2020
MANAGING DIRECTOR