Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Purchase Voucher

No. : **PUR/10050**
Ref.: **22 dt. 21-May-2020**

Dated : **28-May-2020**

Party's Name: **SUP-Gautham Enterprises**
1-10-98/19,Vallabh Nagar,Begumpet,Secunderabad
GSTIN/UIN : **36ADIPA9683N1ZW**

Particulars		Amount
Sundry Purchases GST 18%	*5,923.68*	**₹ 6,990.00**
Input CGST	*533.13*	
Input SGST	*533.13*	
OIE-Rounded Off	*0.06*	

On Account of :

Being amount credited to Gautham Enterprises towards purchase of sundry purchase against inovice no:-22 dt:-21.05.2020 po no:-67250 dt:-21.05.2020

Amount (in words) :

Indian Rupees Six Thousand Nine Hundred Ninety Only

for SUP-Gautham Enterprises

Prepared by: bhavani   Approved by   Receiver's Signature

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	28/5/20	Prepared by:	Sowmya.
PO/WO no.	67250.	PO / WO Date.	21/5/20
Supplier Name	Gautham Enterprises	PO/WO amount	6,990
Firm/Company	sslp	Project	Shilp.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	22	21/5/20.	6,990
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			6,990.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.				□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6,990
Amount E – PO / WO value:	6,990
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	~~□ Yes – Rs._____/- □ No~~
Payment – due date	1/6/2020
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	APPROVED 28 .. 2020 [signature] MINISH PARIKH MANAGER PROCUREMENT		Bhavani		
Date	28/5/20.	28/5			29/5/2020.		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

(ORIGINAL FOR RECIPIENT)

Gautham Enterprises 1-10-98/19, Vallabh Nagar Begumpet, SECUNDERABAD Ph.No.040-27763763, 66338763 Mobile No. 98480 35963 GSTIN/UIN: 36ADIPA9683N1ZW State Name : Telangana, Code : 36 E-Mail : gautham_entps2424@yahoo.com	Invoice No. **22**	Dated **21-May-2020**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Buyer **Summit Sales LLP** Hyderabad GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Buyer's Order No. **P.O.NO 67250 dt 19.5.20**	Dated **21-May-2020**
	Despatch Document No.	Delivery Note Date
	Despatched through **Narender**	Destination **TS10UB8387**
	Terms of Delivery	

SI No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Amount
1	**Nescafe Signature Premix**	21011200	**12 kg**	355.93	kg		**4,271.16**	4,271.16	9%	384.40	9%	384.40	5,039.96
2	**Nestea Lemon Tea**	21011200	**6 nos**	275.42	nos		**1,652.52**	1,652.52	9%	148.73	9%	148.73	1,949.98
							5,923.68						
	CGST Output - 9%			9	%		**533.13**						
	SGST Output - 9%			9	%		**533.13**						
	Rounded Off						**0.06**						
	Total						**₹ 6,990.00**	5,923.68		533.13		533.13	

INWARD
Inward No: 31 Dt: 21/05/20
MRN No: Dt:
Received By: Samarjit Sign:
Modi Properties

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 65634
Date: 22/5/20
Sign:

Amount Chargeable (in words) **INR Six Thousand Nine Hundred Ninety Only**

E. & O.E

Company's Bank Details

Bank Name : **Andhra Bank**
A/c No. : **022231043001908**
Branch & IFS Code : **Ameerpet Br & ANDB0000222**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Gautham Enterprises

GAUTHAM ENTERPRISES Begumpet, Secunderabad-16.

Vijay

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 19-05-2020 10:24:50

67250
15.05.20 11:58:47

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Gautham Enterprises
Shop No. 1-10-98/19, Begumpet, behind Panthalooms,Sec-Bad

GSTIN 36ADIPA9683N12W NA
2776-3763 / 6633-8763 9848035963

Doc No	67250	16169
Doc Date	19-05-2020	
Quote No	Nil	
Quote Date	19-05-2020	
SupplyType	Supply	

Kind Attn : Mr.Venkatesh Goud / Mrs. Saritha

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4011 - Consumables - Coffee Powder - NA - kgs *Nescafe*	12.00	420.00	0.00	0.00	5,040.00
2	4060 - Consumables - Tea Powder - NA - kgs *Lemon*	6.00	325.00	0.00	0.00	1,950.00
Rupees : Six Thousand Nine Hundred Ninty Only.				**Total Order Value . . .**		**6,990.00**

<u>Terms and Conditions :-</u>

Specification / Brand	All items shall be of 'Nestle' brand
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for staff using purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________________

Name : ____________________

Accepted the above Terms And Conditions

For ***Gautham Enterprises***

Date : __/__/____

Requisition Form

Company Name:	Summit Sales LLP Common Expenses	Date:	15.05.2020
Site & Phase :	Head Office	Time:	05:30 Pm
		Req. No.	16169
Material required before date:		ID No.	56903

No	Description	Size	Quantity	Units	Inward No	Date
01	Nescafe coffee powder	1 kg	12	No's		
02	Lemon Tea	1kg	06	No's		
	67250					

Remarks: For Office use – Urgent no stock

Prepared By	Jai Kumar	Approved by	APPROVED
Sign.& Date	15.05.2020	Sign.& Date	MINISH PARIKH MANAGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.