

PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date: 11/5/2020		Prepared by: K. R. Chazulu	
PO/WO no. 66950		PO / WO Date. 27/4/2020	
Supplier Name Apex Chromatography Pvt. Ltd		PO/WO amount 23,010/-	
Firm/Company SLLR		Project SHLLR	
Sl. No.	Bill No.	Bill Date	Bill amount
1.	94	5/5/2020	23,010/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges): 23,010/-			
Sl. No.	DC No	DC. Date	MRN No.
1.			DC matches MRN
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
4.			☐ Yes ☐ No
Amount B – Other Credits : —			
Amount C – Other Debits : —			
Amount D (D=A+B-C) – Amount to be credited to the supplier: —			
Amount E – PO / WO value: 23,010/-			
Amount F – Difference (A – E): 23,010/-			
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. _____/- ☐ No	
Payment – due date		28/03/20 18/5/2020	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	11/5/2020	11/5	15/5/2020
Accounts – receiver of bill	Bhawan	15/5/2020	22/5/2020
Accountant			
Accounts Manager			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

Apex Chromatography Pvt. Ltd.

Plot No.35, Street No.03, Sagr Society, Banjara Hills, Hyderabad 500034 Telangana
 Tel : 040 - 23559696, 23557572, Email : sales@apexchrom.com/
GST: 36AA1CA5061P1ZC PAN: AAFA5061P CIN: U24110TG2005PTC048520
 Regd.Office: 2-3-17/5, M.G.Road, Secunderabad - 500003, Telangana

500034 Telangana (36)
 accounts@apexchrom.com
10TG2005PTC048520

Original :
 Duplicate :
 Triplicate :

TAX INVOICE

Bill To :
M/S.: SUMMIT SALES LLP (SU000029)
 5-4-187/3&4
 II ND FLOOR
 MG ROAD SECUNDERABAD
 Hyderabad, 500003
GST No : 36ACQFS2044C1Z7
State : Telangana (36)
PAN No : ACQFS2044C

Ship To :
 5-4-187/3&4
 II ND FLOOR
 MG ROAD SECUNDERABAD
 Hyderabad,500003
GST No : 36ACQFS2044C1Z7
State : Telangana (36)

Invoice No. : A20-00093
eWayBill No :
ChallanNo : 94
Order Ref. : 66950/14501
Transport :
LR No. :
Freight : 0.00

Date :
Date :
Date :
Date :
LR Date :
Due On :

Sr.	Brand	Product Description	CAT No.	HSN/SAC	ChL No.	Qty	Packing	Basic Rate	Disc %	T. A	axable mount	SGST %	SGST Amount	CGST %	CGST Amount	IGST %	IGST Amount
01	CHROMAC	CE Face shield	MISC	65061010	94	300.00	EACH	65.00	0.00	195	500.00	9.0	1755.00	0.00	1755.00	0.00	1755.00
Grand Total											100.00	195	00.00	1755.00	0	1755.00	



INWARD	
Inward No: 14195	Dt: 5/5/20
MRN No:	Dt:
Received By:	Sign: <i>[Signature]</i>
SUMMIT SALES LLP	

Certified by: <i>[Signature]</i>
Stores Manager

RUPEES : TWENTY-THREE THOUSAND TEN ONLY.

Remarks:

I/We hereby certify that my/our registration certificate under the Goods and services Act 2017, is effected by me/us & it shall be accounted for in turnover of sale while filling of return of sale of the goods and the due tax, if any, payable on the sale has been paid or shall be paid.

Subject to Hyderabad Jurisdiction Only

For Apex Chromatography

[Signature]
 Authorised

Purchase Order

Page(s) 1 Of 1

30-Apr-20 4:44:17 PM



Copy

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

66950
06.05.20 1:44:18

Supplier Details

Apex Chromatography Pvt. Ltd.
Plot no-35, Street no-3, Sagar Society, Banjara Hills,
Hyderabad-500034, TS.

GSTIN 36AAFCA5061P1ZC

9704744440

9704744440

Doc No	66950	14501
Doc Date	27-04-2020	
Quote No	Nil	
Quote Date	27-04-2020	
SupplyType	Supply	

Kind Attn : Trilok

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9545 - Tools - Helmet - other - nos Covid protection face shield	300.00	65.00	0.00	18.00	23,010.00
Total Order Value . . .					23,010.00

Rupees : Twenty Three Thousand Ten Only.

Terms and Conditions :-

Specification / Brand Face shield for protection from covid 19, with elastic imported.

Payment Terms After delivery

Tax Included

Delivery Date With in a day

Delivery Location Summit Housing LLP
Chertapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra, 9502266233, Mahesh.

Penalty For Delay Nil

Transportation Cost Nil

Warranty Nil

Advance Paid Nil

Other Terms We reserve the rights to reject the items if not as specified specifications, above order for staff purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks Nil

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Apex Chromatography Pvt. Ltd.**

Date : __/__/__

Requisition Form

Company Name:		SSLLP		Date:		27-04-2020	
Site & Phase :		SHLLP		Time:		16:00	
Supplier				Req. No.		14501	
Material required before date:		30.04.2020		ID No.		56613	

No	Description	Size	Quantity	Units	Inward No	Date
1	Covid protection face sheild	NA	300	NO		
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: For Staff Purpose

Prepared By	V.Ravali	Approved by	
Sign. & Date	27.04.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

