

## Purchase Voucher

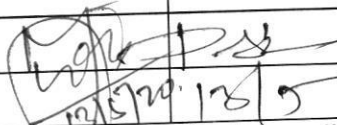
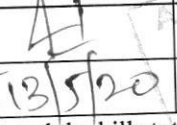
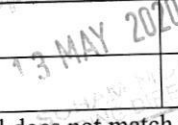
Dated : 16-May-2020

| Particulars                  | Amount               |
|------------------------------|----------------------|
| Tiles, Granite, Etc. GST 18% | 1,79,700.00          |
| Input CGST                   | 16,173.00            |
| Input SGST                   | 16,173.00            |
|                              | <b>₹ 2,12,046.00</b> |

Indian Rupees Two Lakh Twelve Thousand Forty Six Only

Receiver's Signature

PURCHASE DIVISION  
Advice for approval for credit to supplier

|                                                               |                                                                                     |                                                                                                                                                                           |                                                                                     |
|---------------------------------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| Date:                                                         | 13/05/2020                                                                          | Prepared by:                                                                                                                                                              | T.D. Murthy                                                                         |
| PO/WO no.                                                     | 66779                                                                               | PO / WO Date.                                                                                                                                                             | 17/03/2020                                                                          |
| Supplier Name                                                 | Rajadhani Tiles Company                                                             | PO/WO amount                                                                                                                                                              | Rs. 2,12,046/-                                                                      |
| Firm/Company                                                  | Summit Sales LLP                                                                    | Project                                                                                                                                                                   | Summit Housing LLP                                                                  |
| Sl. No.                                                       | Bill No.                                                                            | Bill Date                                                                                                                                                                 | Bill amount                                                                         |
| 1.                                                            | 002                                                                                 | 03/05/2020                                                                                                                                                                | Rs. 2,12,046/- ✓                                                                    |
| 2.                                                            |                                                                                     |                                                                                                                                                                           | -                                                                                   |
| 3.                                                            |                                                                                     |                                                                                                                                                                           | -                                                                                   |
| 4.                                                            |                                                                                     |                                                                                                                                                                           | -                                                                                   |
| Amount A – Bills total(Excluding Transport & Hamali Charges): |                                                                                     |                                                                                                                                                                           | Rs. 2,12,046/- ✓                                                                    |
| Sl. No.                                                       | DC No                                                                               | DC. Date                                                                                                                                                                  | MRN No.                                                                             |
| 1.                                                            | 223                                                                                 | 21/03/2020                                                                                                                                                                | 78840                                                                               |
| 2.                                                            | 224                                                                                 | 21/03/2020                                                                                                                                                                | 78841                                                                               |
| 3.                                                            | 225                                                                                 | 21/03/2020                                                                                                                                                                | 78842                                                                               |
| Amount B –Other Credits :                                     |                                                                                     |                                                                                                                                                                           | -                                                                                   |
| Amount C –Other Debits :                                      |                                                                                     |                                                                                                                                                                           | -                                                                                   |
| Amount D (D=A+B-C) – Amount to be credited to the supplier:   |                                                                                     |                                                                                                                                                                           | Rs. 2,12,046/- ✓                                                                    |
| Amount E – PO / WO value:                                     |                                                                                     |                                                                                                                                                                           | Rs. 2,12,046/-                                                                      |
| Amount F – Difference (A – E):                                |                                                                                     |                                                                                                                                                                           | -                                                                                   |
| Quantity received as per PO /WO                               |                                                                                     | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below) |                                                                                     |
| Is difference between PO / Bill acceptable?                   |                                                                                     | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (explained below)                                                                                     |                                                                                     |
| Excess / short material received                              |                                                                                     | <input checked="" type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)                                                     |                                                                                     |
| Close PO / W?O                                                |                                                                                     | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)                             |                                                                                     |
| Advance paid / PDC given (deduct when paying)                 |                                                                                     | <input checked="" type="checkbox"/> Yes – Rs. 1,06,023/- <input type="checkbox"/> No                                                                                      |                                                                                     |
| Payment – due date                                            |                                                                                     | 16/05/2020                                                                                                                                                                |                                                                                     |
| Remarks:                                                      |                                                                                     |                                                                                                                                                                           |                                                                                     |
|                                                               |                                                                                     |                                                                                                                                                                           |                                                                                     |
|                                                               |                                                                                     |                                                                                                                                                                           |                                                                                     |
| Approved by                                                   | Purchase Officer                                                                    | Purchase Manager                                                                                                                                                          | Procurement Manager                                                                 |
| Sign:                                                         |  |                                                                                        |  |
| Date                                                          | 13/5/20                                                                             | 13/5/20                                                                                                                                                                   | 13/5/20                                                                             |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-





☎ : 9848525411  
: 8885561492

# RAJADHANI TILES COMPANY

Plot No. 78, H.No. 4-40/7/2, Nagaram Village, Keesara Mdl.,  
Medchal Dist - 500 083, Telangana.

M/s. Summit Sales UP  
Cherlapally

No. **223**  
Date : **21/03/2020**  
Order No. : **66 779**  
Vehicle No: **AP09U5951**

[illegible]

**Goods once sold will not be taken back**

Thank you

E. &amp; O.E.

**Signature**



Plot No. 78, H.No. 4-40/7/2, Nagaram Village, Keesara Mdl.,  
Medchal Dist - 500 083, Telangana.

No. : 224

Date: 21/03/2020

Order No. : 66779

Vehicle No. T080EH885

Cheral Paley

[illegible]

Goods once sold will not be taken back

Thank you

E. & O.E.

Signature \_\_\_\_\_

Signature

# Purchase Order

Page(s) 1 Of 1

17/03/2020 5:12:03 PM



66779

16.03.20 3:38:15

From Company : **Summit Sales LLP**  
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.  
G S T No. : 36ACQFS2044C1Z7

**Supplier Details**

Rajadhani Tiles Company  
#Plot no. 78, Beside Sri Ram Kanta Weight Bridge, Nagaram,  
Keesara(M), R.R. Dist.

**GSTIN** 36AAPPU3108E1ZM

9848525411

|                   |            |       |
|-------------------|------------|-------|
| <b>Doc No</b>     | 66779      | 14467 |
| <b>Doc Date</b>   | 17-03-2020 |       |
| <b>Quote No</b>   | Nil        |       |
| <b>Quote Date</b> | 17-03-2020 |       |
| <b>SupplyType</b> | Supply     |       |

**Kind Attn : Mr. U.S. Mishra**

Purchase Order for the Supply of following Items.

| Item Name                                                                                    | Qty      | Rate  | Dis% | GST   | Amount            |
|----------------------------------------------------------------------------------------------|----------|-------|------|-------|-------------------|
| 1 8501 - Stone - granite - Black - 19mm - sft<br>Height - 36" to 39" & length - above 8'     | 1,500.00 | 75.00 | 0.00 | 18.00 | 132,750.00        |
| 2 8534 - Stone - granite - Tan Brown - 19mm - Sft<br>Height - 36" to 39" & length - above 8' | 1,200.00 | 56.00 | 0.00 | 18.00 | 79,296.00         |
| <b>Total Order Value . . .</b>                                                               |          |       |      |       | <b>212,046.00</b> |

Rupees : Two Lakh(s) Twelve Thousand Fourty Six Only.

**Terms and Conditions :-**

|                              |                                                                                                                                                                                     |
|------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Specification / Brand</b> | All items shall be of 18mm thickness slabs. The above rates only for material supply.                                                                                               |
| <b>Payment Terms</b>         | 50% as advance and balance 50% after delivery & Production of bill                                                                                                                  |
| <b>Tax</b>                   | All taxes included in above price.                                                                                                                                                  |
| <b>Delivery Date</b>         | Immediate                                                                                                                                                                           |
| <b>Delivery Location</b>     | Summit Housing LLP<br>Cherlapally, Behind Kingston PG college, Hyderabad<br>Phone. 9618244433, Hamendra, 9502266233, Mahesh.                                                        |
| <b>Penalty For Delay</b>     | Bills must be submitted to H.O. within 30 days of completion of work. 10% pty on value of order will be deducted for delay in submission of bills.                                  |
| <b>Transportation Cost</b>   | Included in above price.                                                                                                                                                            |
| <b>Warranty</b>              | Nil                                                                                                                                                                                 |
| <b>Advance Paid</b>          | Rs. 1,06,023/- vide cheque no. , dtd. .                                                                                                                                             |
| <b>Other Terms</b>           | We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintainance purpose. Loading & Unloading charges included in above price. |
| <b>Completion Date</b>       | Nil                                                                                                                                                                                 |
| <b>Measurement</b>           | Payment will be made as the measurements noted upon received material                                                                                                               |
| <b>Security</b>              | Nil                                                                                                                                                                                 |
| <b>Remarks</b>               | Nil                                                                                                                                                                                 |

For **Summit Sales LLP**

Authorised Signatory

Name :

Name :

Accepted the above Terms And Conditions

For **Rajadhani Tiles Company**

Date : \_/\_/

### Requisition Form

|                                |  |       |  |          |        |           |       |
|--------------------------------|--|-------|--|----------|--------|-----------|-------|
| Company Name:                  |  | SSLLP |  | Date:    |        | 14.3.2020 |       |
| Site & Phase :                 |  | SHLLP |  | Time:    |        | 14.30     |       |
| Supplier                       |  |       |  | Req. No. |        | 14467     |       |
| Material required before date: |  |       |  |          | ID No. |           | 56324 |

| No | Description       | Size  | Quantity | Units | Inward No | Date |
|----|-------------------|-------|----------|-------|-----------|------|
| 1  | TAN BROWN GRANITE | 19 MM | 1200     | SFT   |           |      |
| 2  | BLACK GRANITE     | 19 MM | 1500     | SFT   |           |      |
| 3  |                   |       |          |       |           |      |
| 4  |                   |       |          |       |           |      |
| 5  |                   |       |          |       |           |      |
| 6  |                   |       |          |       |           |      |
| 7  |                   |       |          |       |           |      |
| 8  |                   |       |          |       |           |      |
| 9  |                   |       |          |       |           |      |
| 10 |                   |       |          |       |           |      |
| 11 |                   |       |          |       |           |      |
| 12 |                   |       |          |       |           |      |

66779

Remarks: For stock maintainance

|              |  |           |  |              |  |  |  |
|--------------|--|-----------|--|--------------|--|--|--|
| Prepared By  |  | SOWMYA    |  | Approved by  |  |  |  |
| Sign. & Date |  | 14.3.2020 |  | Sign. & Date |  |  |  |

Note: On receipt of material at site write inward number and date in last 2 columns.

