PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	08-06-20	Prepared by:	Prabhakar
PO/WO no.	66912	PO / WO Date.	18-4-20
Supplier Name	Summit Sales LLP	PO/WO amount	217.12
Firm/Company	Villa orchids LLP	Project	VOC
Sl. No.	Bill No.	Bill Date	Bill amount
1	11030	18-4-20	217.12
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			217.12

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9178	18-4-20	78776	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :_Transportation charges	
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	217.12
Amount E – PO / WO value:	217.12
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within acceptable~~ limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.______/- ☑ No
Payment – due date	**15-06-20**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date							

APPROVED
JUN 2020
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UIN: 36ACQFS2044C1Z7

Customer Details		
Villa Orchids LLP	Invoice No.	11030
Behind Janapriya, Kowkur, Hyderabad	Invoice Date.	18-04-2020
	PO No.	66912
	PO Date.	17-04-2020
	Req ID	56565
	Req Date	16-04-2020
GSTIN : 36AANFG4817C1ZH	Loc Req No	63286

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3134 - Chemicals - Tile Grout - 1kg - pkts white	3214	2	46.00	92.00	18	16.56
2	3134 - Chemicals - Tile Grout - 1kg - pkts Ivory	3214	2	46.00	92.00	18	16.56
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	184.00	33.12
	16.56	16.56	Total Invoice Amount	217.12	

Rupees : Two Hundred Seventeen and Paise Twelve Only.

INWARD 65204 5/5/20

for Summit Sales LLP

Purchase Order

 17-Apr-20 3:31:25 PM

66912

06.05.20 1:44:18

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	66912	63286
	Doc Date	17-04-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	17-04-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3134 - Chemicals - Tile Grout - 1kg - pkts *white*	2.00	46.00	0.00	18.00	108.56
2	3134 - Chemicals - Tile Grout - 1kg - pkts *Ivory*	2.00	46.00	0.00	18.00	108.56
				Total Order Value . . .		**217.12**

Rupees : Two Hundred Seventeen and Paise Twelve Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Villas Orchids Behind: Janapriya, Kowkur. Phone. 9502232100/9502266233
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for flooring work purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Villa Orchids LLP*

Authorised Signatory

Name : ______________________

Contact - -

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	Villa Orchids LLP	Date:	16.04.2020
Site & Phase:	Villa Orchids	Time:	
Supplier:	SSLLP	Req. No.	63286
Material required before :		ID No.	56561

No	Description	Size	Quantity	Units	Inward No	Date
1	Tile Grout Ivory	01Kg	02	Box		
	Tile Grout White	01 Kg	02	Box		

66912

Remarks: For FLOORING WORKS PURPOSE

Prepared By	A.Suresh	Approved by	
Sign.& Date	16.04.2020	Sign. & Date	

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UIN: 36ACQFS2044C1Z7

Customer Details	DC No.	9178
Villa Orchids LLP	DC Date.	18-04-2020
Behind Janapriya, Kowkur, Hyderabad	PO No.	66912
	PO Date.	17-04-2020
	Req ID	56565
	Req Date	16-04-2020
GSTIN : 36AANFG4817C1ZH	Loc Req No	63286

	Description of Goods	HSN/SAC	Qty
1	3134 - Chemicals - Tile Grout - 1kg - pkts	3214	2
2	3134 - Chemicals - Tile Grout - 1kg - pkts	3214	2
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

INWARD
Inward No: 14944 Dt: 18/04/20
MRN No: 78776 Dt:
Received By: Sign:
VILLA ORCHIDS LLP
16:05

MODI PROPERTIES PVT. LTD. INWARD No. 38055 Date 8/5 SEC'BAD

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TRANSIT COPY

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Villa Orchids LLP	Invoice No.	11030
Behind Janapriya, Kowkur, Hyderabad	Invoice Date.	18-04-2020
	PO No.	66912
	PO Date.	17-04-2020
	Req ID	56565
	Req Date	16-04-2020
GSTIN : 36AANFG4817C1ZH	Loc Req No	63286

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3134 - Chemicals - Tile Grout - 1kg - pkts white	3214	2	46.00	92.00	18	16.56
2	3134 - Chemicals - Tile Grout - 1kg - pkts Ivory	3214	2	46.00	92.00	18	16.56
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD
Inward No: 14944 Dt: 18/04/20
MRN No: Dt:
Received By: Sign:
VILLA ORCHID LLP

IGST	CGST	SGST	Total Taxable Amount	184.00	33.12
	16.56	16.56	Total Invoice Amount	217.12	

Rupees : Two Hundred Seventeen and Paise Twelve Only.

for Summit Sales LLP