

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	08-06-20	Prepared by:	Prabhakar
PO/WO no.	66911	PO / WO Date.	9-3-20
Supplier Name	Summit Sales LLP	PO/WO amount	886.44
Firm/Company	Villa orchids LLP	Project	VOC
Sl. No.	Bill No.	Bill Date	Bill amount
1	1103	18-4-20	886.44
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			886.44
Sl. No.	DC No	DC. Date	MRN No.
1.	9181	18-4-20	78777
2.			
3.			
4.			
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			886.44
Amount E – PO / WO value:			886.44
Amount F – Difference (A – E):			-
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☒ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☐ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		15-06-20	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UTL: 36AC0ES2044C1Z7

1 of 1 : 18-04-2020

Customer Details				Invoice No.	11033		
Villa Orchids LLP				Invoice Date.	18-04-2020		
Behind Janapriya, Kowkur, Hyderabad				PO No.	66911		
				PO Date.	09-03-2020		
				Reg ID	56563		
				Req Date	16-04-2020		
GSTIN : 36AANFG4817C1ZH				Loc Req No	63285		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4057 - Consumables - Sponges - NA - nos	3921	60	8.30	498.00	18	89.64
2	4080 - Consumables - Bombay Brooms - Other - Nos	9603	36	8.30	298.80	0	0.00
	small						
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
Total Taxable Amount				796.80		89.64	
44.82				44.82		Total Invoice Amount	
				886.44			

Rupees : Eight Hundred Eighty Six and Paise Fourty Four Only.

for Summit Sales LLP

Purchase Order

Page(s) 1 Of 1

17-Apr-20 3:31:25 PM



66911

06.05.20 1:44:18

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	66911	63285
Doc Date	09-03-2020	
Quote No	Nil	
Quote Date	17-03-2020	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4057 - Consumables - Sponges - NA - nos	60.00	8.30	0.00	18.00	587.64
2 4080 - Consumables - Bombay Brooms - Other - Nos small	36.00	8.30	0.00	0.00	298.80
Total Order Value . . .					886.44

Rupees : Eight Hundred Eighty Six and Paise Fourty Four Only.

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Working Day.

Delivery Location Villas Orchids
Behind: Janapriya, Kowkur.
Phone. 9502232100/9502266233

Penalty For Delay Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for civil work purpose.**Completion Date** NA**Measurment** NA**Security** Nil**Remarks**For **Villa Orchids LLP**

Authorised Signatory

Name : _____

Contact :-

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

Requisition Form

[illegible]

66911

~~Approved~~
w/
11/14/20

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

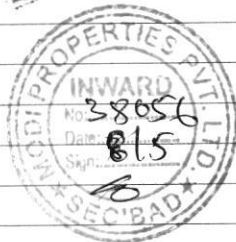
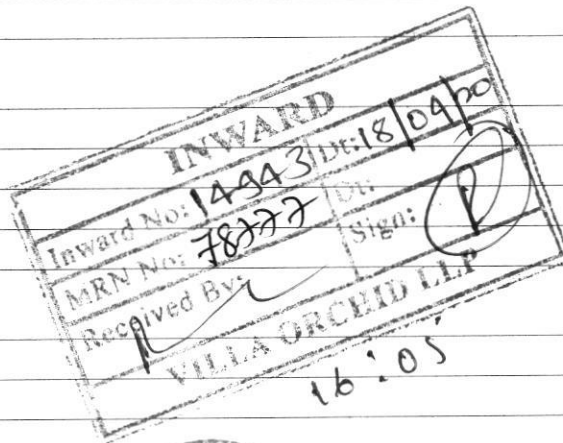
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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Behind Janapriya, Kowkur, Hyderabad		PO No.	66911
		PO Date.	09-03-2020
		Req ID	56563
		Req Date	16-04-2020
GSTIN : 36AANFG4817C1ZH		Loc Req No	63285
	Description of Goods	HSN/SAC	Qty
1	4057 - Consumables - Sponges - NA - nos	3921	60
2	4080 - Consumables - Bamboo Brooms - Other - Nos	9603	26
3	4080 - Consumables - Bamboo Brooms - Other - Nos	9603	26
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for Summit Sales LLP

Authorised signatory

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

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