PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	06/06/2020	Prepared by:	T.D. Murthy
PO/WO no.	67597	PO / WO Date.	30/05/2020
Supplier Name	Summit Sales LLP	PO/WO amount	Rs. 1,959/-
Firm/Company	Modi Properties PVT LTD	Project	Mayflower platinum
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11449	30/05/2020	Rs. 1,959/-
2.			-
3.			-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 1,959/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9549	30/05/2020	79443	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 1,959/-
Amount E – PO / WO value:	Rs. 1,959/-
Amount F – Difference (A – E):	-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	**13/06/2020**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		APPROVED 06 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT [signature]				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	11449
Modi Properties Private Limited,.	Invoice Date.	30-05-2020
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	67597
	PO Date.	30-05-2020
	Req ID	56860
	Req Date	14-05-2020
GSTIN : 36AABCM4761E1ZM	Loc Req No	11639

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4057 - Consumables - Sponges - NA - nos	3921	200	8.30	1,660.00	18	298.80
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	1,660.00		298.80
	149.40	149.40	Total Invoice Amount	1,958.80		

Rupees : One Thousand Nine Hundred Fifty Eight and Paise Eighty Only.

for Summit Sales LLP

MODI PROPERTIES PVT. LTD. INWARD No: 65927 Date: 1/6/20 Sign: SEC'BAD

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 30-05-2020 11:05:25

67597
23.05.20 2:09:44

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	67597	11639
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	30-05-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	30-05-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4057 - Consumables - Sponges - NA - nos	200.00	8.30	0.00	18.00	1,958.80
					Total Order Value . . .	**1,958.80**

Rupees : One Thousand Nine Hundred Fifty Eight and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintaince purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : 01/06/2020

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________

Date : __/__/__

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	07-05-2020
Site & Phase :	May Flower Platinum	Time:	02;10
Supplier		Req.No.	11639
Material required before date:	09-05-2020	ID No.	56860

No	Description	Size	Quantity	Units	Inward No	Date
1	Boombay brooms	Std	100	No s		
2	Sponges → PO 67597	Std	200	Nos		
3	Acid	Std	20	No s		
4	Plastic gampa	Std	12	Nos		
5	Plastic bucket	Std	06	Nos		
6	Plastic mug	Std	06	Nos		
7	Coconut brooms	Std	20	Nos		
8	Spade with handle	Std	10	Nos		
9	Cleaning cloths yellow/white	Std	20	Nos		
10	Lizol	Std	06	Nos		
11	Harpic	Std	06	Nos		
12	Dettol hand wash	Std	05	Nos		
13	Odonil	Std	06	Nos		
14	Vim bar	Std	06	Nos		
15	Room freshener	Std	06	Nos		
16	Pheneyel	Std	06	Nos		
17	Paper bundles	Std	06	Nos		
18						

Remarks : for site use purpose

Prepared By	K.sravani	Approved by	SV.subbareddy
Sign.& Date	07-05-2020	Sign. & Date	

APPROVED
01 JUN 2020
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	9549
Modi Properties Private Limited,.	DC Date.	30-05-2020
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	67597
	PO Date.	30-05-2020
	Req ID	56860
	Req Date	14-05-2020
GSTIN : 36AABCM4761E1ZM	Loc Req No	11639

	Description of Goods	HSN/SAC	Qty
1	4057 - Consumables - Sponges - NA - nos	3921	200
2			
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30			

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 38618
Date: 4/6
Sign: [illegible]

INWARD
Inward No: 3166 Dt: 30/5/20
DC No: 7944B Dt:
Received By: Sign: Nizam
Modi Properties Pvt. Ltd.
Sy.No.82/1

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	11449
Modi Properties Private Limited,.	Invoice Date.	30-05-2020
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	67597
	PO Date.	30-05-2020
	Req ID	56860
	Req Date	14-05-2020
GSTIN : 36AABCM4761E1ZM	Loc Req No	11639

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4057 - Consumables - Sponges - NA - nos	3921	200	8.30	1,660.00	18	298.80
2							
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INWARD
Inward No 3166 Dt. 30/5/20
MRN No 19443 Dt:
Received By: Sign: Nizam
Modi Properties Pvt. Ltd.
Sy.No.82/1

IGST	CGST	SGST			
			Total Taxable Amount	1,660.00	298.80
	149.40	149.40	Total Invoice Amount	1,958.80	

Rupees : One Thousand Nine Hundred Fifty Eight and Paise Eighty Only.

for Summit Sales LLP

Authorised signatory

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